

## COMMUNITY DEVELOPMENT REPORTS

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<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Community Development Update
<b>REFERENCE</b>	1564358
<b>AUTHOR</b>	Andrew Walsh, Director Community Development

### SUMMARY:

This report is to provide information on the progress, successes, challenges and future opportunities of the Council's Community Development Directorate.

### BACKGROUND

The Community Development Directorate covers the following areas and operations of Council; Aged Care & Disability services, Children and Library services, Youth Sport and Recreation services, Community Media, Community Night Patrol, Australia Post, Local Authority Support, Accommodation Businesses, Sobering Up Shelter, Local Commercial Opportunities, including the Territory Housing contract and Community Development Coordination through Council Offices. This report provides opportunity at Ordinary Council Meetings to update the elected members and allow an opportunity for discussion and feedback.

### GENERAL



Community Development has been working tirelessly since the last council meeting to maintain and improve its services to the East Arnhem communities. As a collective, Community Development continues to deliver daily essential and critical programs to the residents of East Arnhem and has continued to strengthen current partnerships and enter into new strategic partnerships with other stakeholders within the region. Highlights from the multiple departments for the period are mentioned below.

## Children and Family Intensive Support Program (CaFIS)



*CaFIS Agreement*

East Arnhem Regional Council has entered into a strategic partnership with Laynhapuy Aboriginal Corporation through a sub contract to provide culturally responsive, trauma informed and child centred services to children and their families and respond to the needs of the East Arnhem region and its communities.

This program, overseen by the Regional Manager – Youth, Sport and Recreation will support families, strengthen relationships, improve wellbeing of children and young people and increase participation of people in community life to enhance family and community functioning.

Council is also seeking a Trauma Informed Care Coordinator to provide program leadership and assistance within

the communities according to program guidelines.

## Aged Care & Disability – Aged Care Data Capture System (ACDCS)

Community Development has taken a significant step in the digital transformation of the reporting of its services in the last six months. Aged Care and Disability now has a data capture system that

- Ensures simple yet accurate reporting of services provided to clients
- Eliminates long waiting times between service delivery and reporting
- Automates subsidy calculations for reporting to funding bodies across multiple parameters
- Reduces workload and drastically reduces paperwork from community level and up
- Offers a wide range of accurate and intricate data for improvement and future study

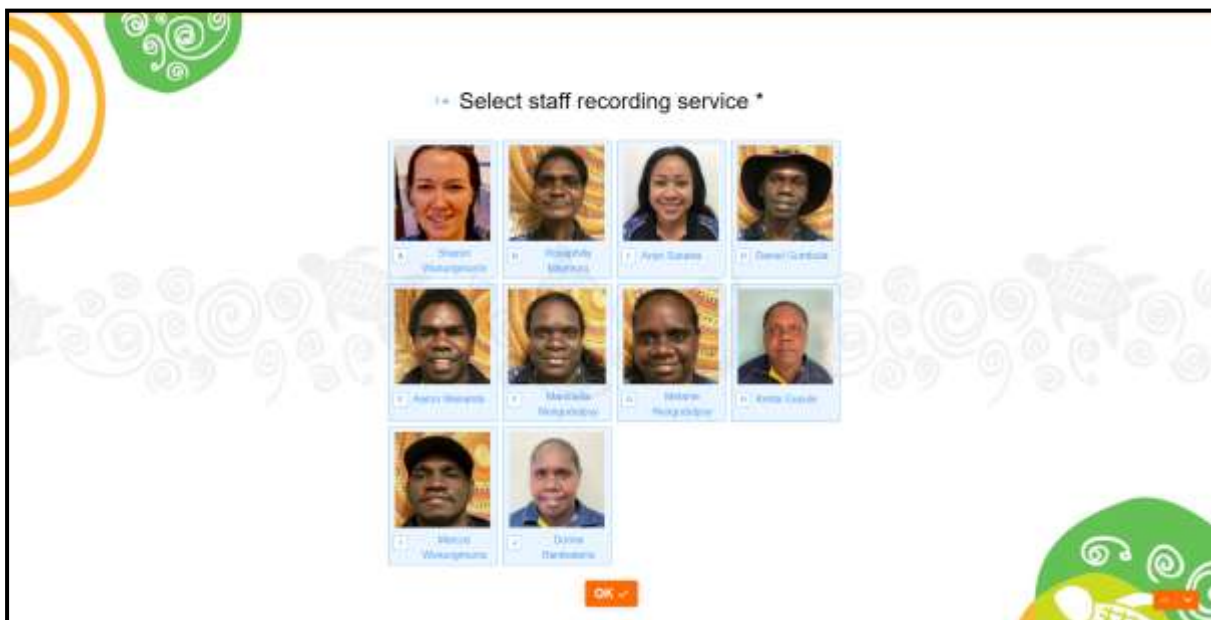
Data is collected in the field level by the use of iPads which are then passed on through a cloud integration into a database where the data is disseminated to workable reports. This workflow is currently undergoing trials at Gapuwiyak only for Home Care Packages services. The use of iPads and simple one touch interface has already proved to be a favourite among staff in community.

Post-trial, this will be released to all communities and reconstructed to cater to other appropriate Aged Care and Disability services. Learnings from the trial will be assessed to make the system better before the hard launch.

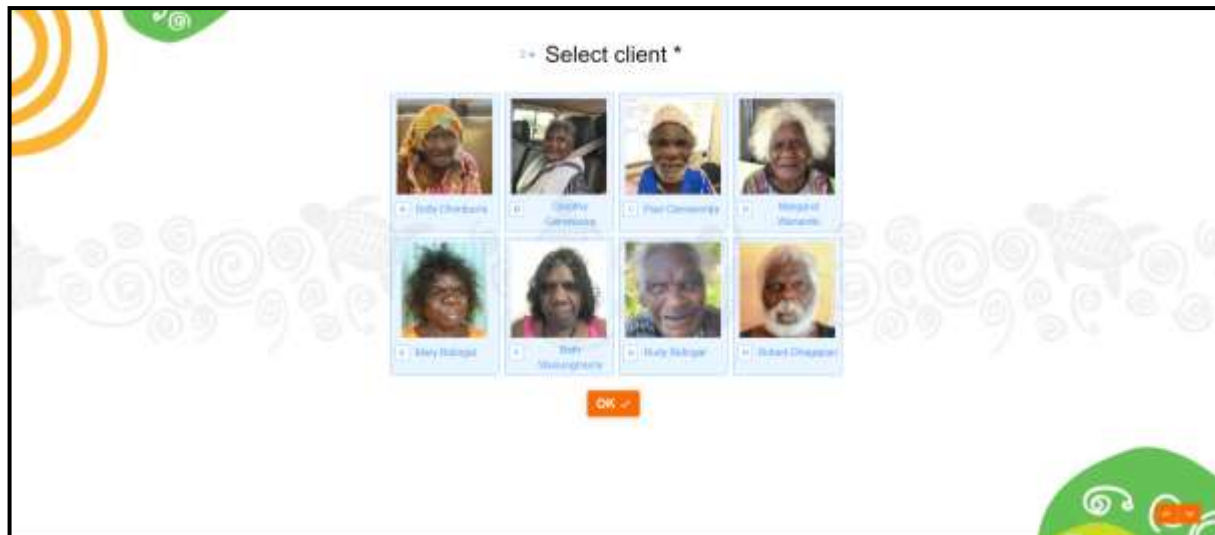
Screenshots of reporting system below:



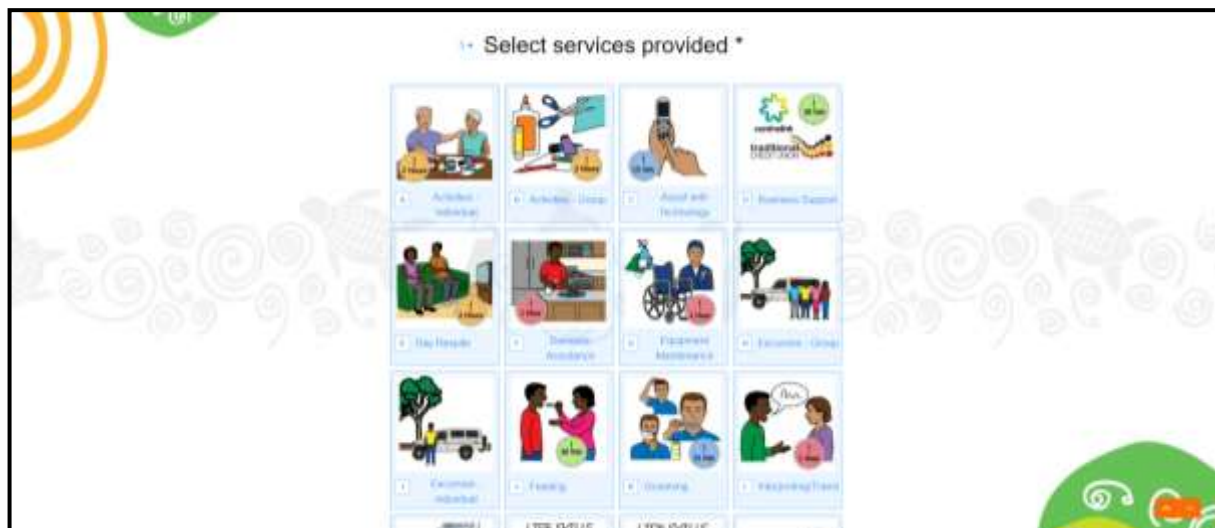
*Welcome Screen*



*Staff in Community*



HCP Clients in Community



HCP Services in Community

Date of Service	Community	Client name	AC Number	Service provided	Service cost	Details recorded by
06/12/21	Gapuwiyak			Activities - Group		
06/12/21	Gapuwiyak			Day Respite		
07/12/21	Gapuwiyak			Meals		
07/12/21	Gapuwiyak			Life Skills - Group		
07/12/21	Gapuwiyak			Grooming		
07/12/21	Gapuwiyak			Meals		
07/12/21	Gapuwiyak			Activities - Group		
07/12/21	Gapuwiyak			Day Respite		
07/12/21	Gapuwiyak			Medication		
07/12/21	Gapuwiyak			Transport under 5km		
07/12/21	Gapuwiyak			Transport under 5km		
07/12/21	Gapuwiyak			Showering - 1 person assist		
08/12/21	Gapuwiyak			Transport under 5km		
08/12/21	Gapuwiyak			Meals		

Excerpt from Database (sensitive fields blurred)



## Youth, Sport and Recreation – The Digital Journey

The Youth, Sport and Recreation team plays a key role in the engagement with children and teens in the East Arnhem Region. YSR staff in community work in flexible shifts that cater to the need of the community. To reduce workload from their already busy schedule, needs and obstacles were assessed and as a result data capture from the community level was digitalized.

Key advantages of this digital journey for YSR include:

- Accurate data collection at community level
- Enriched gathering of working data
- Reduced paperwork and workload for community staff
- Data collection through portable devices ensures reporting is done 'on the go'
- Collection of substantial photo material to document service provided.

This digital workflow is currently live in action and has been welcomed well by the YSR Coordinators in community. The reports generated from gathered data show valuable trends that will be key to service improvement, that were previously unavailable.

A few screen shots of 'high-level' trends captured to date:

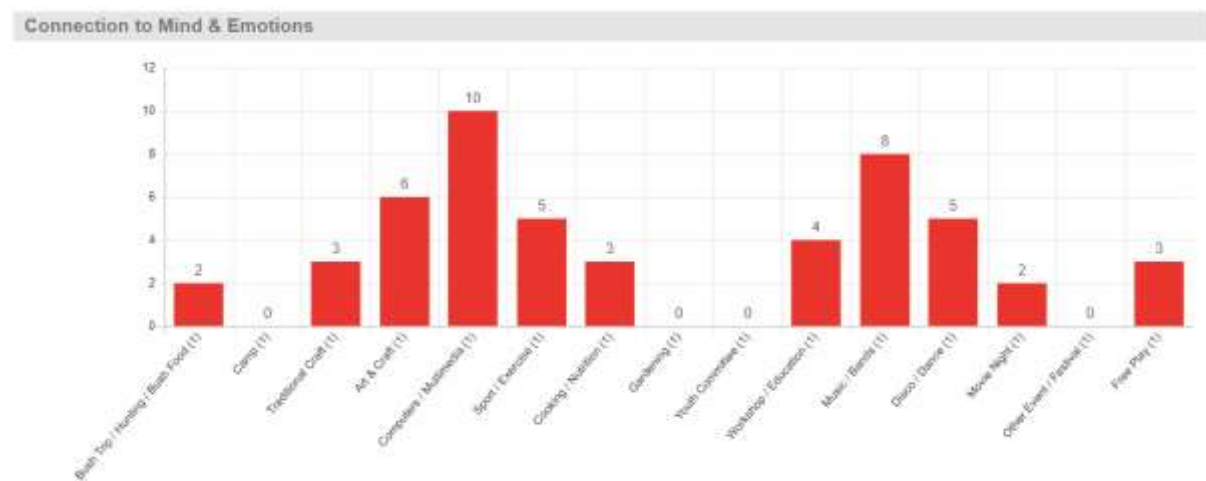


Chart showing types of activities performed under Connection to Minds & Emotions

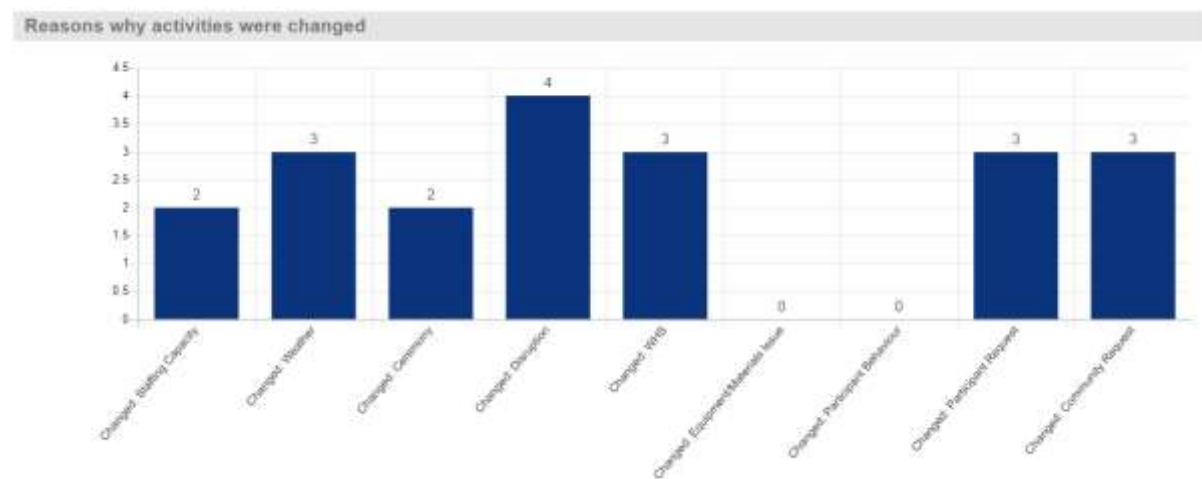


Chart showing reasons why activities were changed

### Demographics

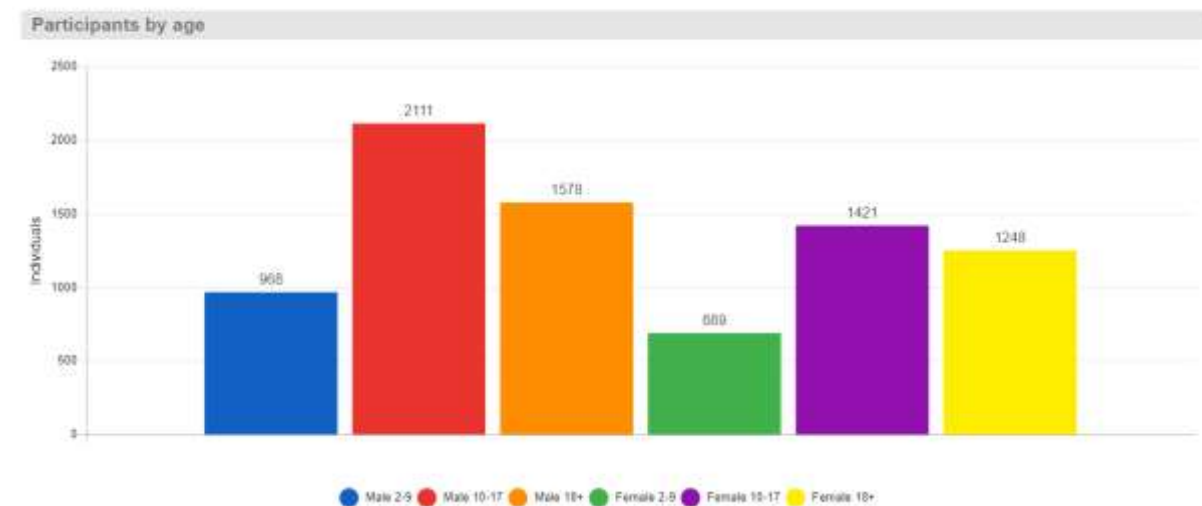


Chart showing demographic of YSR participants by age

## Youth, Sport and Recreation – Youth Diversion Program

East Arnhem Regional Council has always recognised Youth Diversion as a critical and impactful service for at-risk and disengaged youth. In the past, these programs have proved to have a profound, sustainable effect on community safety with reduced rates of recidivism in East Arnhem Land, when adequately resourced.



*A Youth Diversion participant after a successful 'giving back to the community' activity*

Council is glad to announce that it has been successful in an application for an 18 month intensive Youth Diversion trial that will:

1. bring a suitably qualified Youth Worker with experience in restorative practice;
2. increase relevant training opportunities, and;
3. facilitate community led restorative conferences.

This 18 month trial will aim to direct young people away from the formal youth justice system and will embed restorative practices and principles to proactively address the ongoing juvenile offending in the region. This intensive model will also give young people the opportunity to give back to their community and repair harm, receive and give healing in a culturally appropriate manner and to enhance positive life skills of those participating.

Council has also applied for a Galiwin'ku-centric Youth Diversion Program in a separate application with the Northern Land Council and Traditional Owners of the land. This is still being assessed and more updates will be provided in the next Council Meeting.

### **Youth, Sport and Recreation – East Arnhem Festivals**

The Youth Sport and Recreation program worked closely with ARDS/Yolngu Radio, ALPA, Marngarr, and our other Council departments to help facilitate community festivals across Ramingining, Galiwin'ku, Yirrkala, Milingimbi, Gapuwiyak and Gunyangara. Each festival featured significant participation from YSR including movie screenings, colour runs, live music, sporting events, art activities and much more.

The festivals culminated in a youth Battle of the Bands event in Gunyangara on the 12th of November. The Battle of the Bands featured amazing acts from Galiwin'ku, Gunyangara and Ramingining, as well as community judges from Gunyangara, Milingimbi, Yirrkala and Ramingining. Ramingining were judged the final winners on the night, taking home an electric guitar, amplifier and other musical gear to help them develop their music further.

The success of these events, and the beautiful collaboration on display has all but guaranteed this will become an annual program across our Yolngu region.





## Youth, Sport and Recreation – Christmas Calendar

Youth, Sport and Recreation teams have updated their calendars for December with the inclusion of Christmas celebrations, special New Year's Eve Disco and other events during the holiday season. Special events as listed in the table below:

Community	Event 1	Event 2
Galiwin'ku	25/12/2021 – Christmas party	31/12/2021 – NYE Disco
Gunyangara	16/12/2021 – Separate men's & women's night	17/12/2021 – Beach, Sports and Hunting
Milingimbi	22/12/2021 – Community Christmas	31/12/2021 – Dance competition and African Drums evening
Ramingining	24/12/2021 – Bush trip	31/12/2021 – Bush trip
Umbakumba	21/12/2021 – Movie night	23/12/2021 – Treasure Hunt, Christmas dinner and Disco
Yirrkala	23/12/2021 – Movie night	31/12/2021 – New Year's Party

 <b>GALIWIN'KU   Youth, Sport &amp; Recreation</b>  <b>December 2021</b>						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1 <sup>st</sup> 3-6pm Drop in & rec hall activity 4-6pm Music program 7-8pm Basketball	2 <sup>nd</sup> 3-5pm Skateboarding 7-8pm Oval Games Underlights	3 <sup>rd</sup> 7-11:30pm Disco	4 <sup>th</sup>	5 <sup>th</sup>
6 <sup>th</sup> 3-6pm Outdoor Court 5-5pm Cooking Program 6-8:30pm Junior Games 6:30-8pm Outdoor court activities	7 <sup>th</sup> 1-3pm Men's Program 3:30-6pm Women's Program 6:00-8:00pm U/16 Football	8 <sup>th</sup> 3-6pm Drop in & rec hall activity 4-6pm Music program 7-8pm Basketball	9 <sup>th</sup> 3-5pm Skateboarding 7-8pm Women's Football	10 <sup>th</sup> 3-6pm drop in & rec hall activity 6:30-8:30pm Football	11 <sup>th</sup>	12 <sup>th</sup>
13 <sup>th</sup> 3-6pm Outdoor Court 5-5pm Cooking Program 6-8:30pm Junior Games 6:30-8pm Outdoor court activities	14 <sup>th</sup> 1-3pm Men's Program 3:30-6pm Women's Program 6:30-8:00pm U/16 Football	15 <sup>th</sup> 3-6pm Drop in & rec hall activity 4-6pm Music program 7-8pm Basketball	16 <sup>th</sup> 3-5pm Skateboarding 7-8pm Women's Football	17 <sup>th</sup> - SCHOOL HOLIDAYS	18 <sup>th</sup> - SH	19 <sup>th</sup> - SH
20 <sup>th</sup> - SCHOOL HOLIDAYS 4-6:00pm CAR WASH @ REC HALL for \$10 6:30-8pm Junior Games Outdoor court activities	21 <sup>st</sup> - SCHOOL HOLIDAYS 12-3pm Lunch, Drop in & Rec Hall Activities 4-10-8:00pm U/16 Football	22 <sup>nd</sup> - SCHOOL HOLIDAYS 10am-6:30pm Summer gathering Mission Beach Lookout 4-6pm Music program 7-8pm Basketball	23 <sup>rd</sup> - SCHOOL HOLIDAYS 2-5pm Lunch @ Basketball Court 3-5pm Skateboarding 7-8pm Women's Football	24 <sup>th</sup> - SCHOOL HOLIDAYS 3-6pm drop in & rec hall activity 6-8:30-8:30pm Football	25 <sup>th</sup> - Public Holiday 	26 <sup>th</sup> - Public Holiday
27 <sup>th</sup> - SCHOOL HOLIDAYS Public Holiday	28 <sup>th</sup> - SCHOOL HOLIDAYS Public Holiday	29 <sup>th</sup> - SCHOOL HOLIDAYS 12-3pm Lunch, Drop in & Rec Hall Activities 4-6:30pm CAR WASH @ REC HALL for \$10 7-8pm Basketball	30 <sup>th</sup> - SCHOOL HOLIDAYS 12-3pm Lunch, Drop in & Rec Hall Activities 3-5pm Skateboarding 7-8pm Women's Football	31 <sup>st</sup> - SCHOOL HOLIDAYS NYE: 10:00-7pm - 1am 		

Galiwin'ku's December YSR Calendar

**2022**

I close this report with exciting news for next year, after a hugely successful trial in Galiwinku, the Skateboarding Program is on its way to all communities of East Arnhem.



The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That Council notes the Community Development Report.**

**ATTACHMENTS:**

There is no attachment to this report.

**CORPORATE SERVICES REPORTS**

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<b>ITEM NUMBER</b>	9.1
<b>TITLE</b>	New Policies - Credit Cards and Human Resources
<b>REFERENCE</b>	1560005
<b>AUTHOR</b>	Michael Freeman, Corporate Services Manager

**SUMMARY:**

The Local Government Act requires a policy on Credit Cards and Human Resources.

**BACKGROUND**Credit Cards

The Local Government (General) Regulations section 6(1) requires two policies on Credit cards.

The first policy is adopted by the Council:

*(e) a policy, adopted by resolution, for the responsibility for and use of council credit cards by: (i) council members; and (ii) the CEO;*

The second policy, following the Council adopting its policy, is for the CEO to prepare and approve a policy for staff.

*(f) a policy, made by the CEO, for the responsibility for and use of council credit cards by the council's staff;*

Attached is the first policy.

Human Resources

Section 172 of the Local Government Act requires that the organisation has policies on staff.

**172 Principles of human resource management**

*A council must adopt policies on human resource management and ensure that those policies give effect to the following principles:*

- (a) selection processes for appointment or promotion:
  - (i) must be based on merit; and*
  - (ii) must be fair and equitable;**
- (b) the council's staff must have reasonable access to training and development and opportunities for advancement and promotion;*
- (c) the council's staff must be treated fairly and consistently and must not be subjected to arbitrary or capricious decisions;*
- (d) there must be suitable processes for dealing with employment-related grievances;*
- (e) working conditions must be safe and healthy;*



(f) *there must be:*

- (i) *no unlawful discrimination against a member, or potential member of the council's staff on the ground of sex, sexuality, marital status, pregnancy, race, physical or intellectual impairment, age or any other ground; and*
- (ii) *no other form of unreasonable or otherwise unjustifiable discrimination against a member or potential member of the council's staff.*

Section 173 requires the CEO to have in place policies that align with the principles from Section 172.

### **173      *Employment policies***

(1) *The CEO must maintain up-to-date employment policies.*

(2) *The employment policies:*

(a) *must cover:*

- (i) *recruitment; and*
- (ii) *probation and performance assessment; and*
- (iii) *opportunities for advancement that are based on merit and are fair and equitable; and*
- (iv) *access to training and development; and*
- (v) *access to employment-related benefits; and*
- (vi) *resolution of employment-related grievances; and*

(b) *may cover other employment-related subjects.*

(3) *The employment policies must be consistent with the principles of human resource management specified in section 172.*

The Human Resource Management Policy is attached that provides direction to the CEO in the development of detailed policies through the stating of principles that must be followed.

**GENERAL**

Current credit cards issued are:

<b>Role</b>	<b>Limit</b>
CDC	\$ 3,000.00
CDC	\$ 3,000.00
CDC	\$ 3,000.00
CDC	\$ 3,000.00
CDC	\$ 3,000.00
CDC	\$ 3,000.00
CEO	\$ 5,000.00
Community Development Strategic	\$ 3,000.00
IT Manager	\$ 5,000.00
Regional Manager Aged and Disability	\$ 6,000.00
Regional Manager Buildings Infrastructure	\$ 5,000.00
Regional Manager Children Library	\$ 5,000.00
Regional Manager Fleet	\$10,000.00
Senior Admin	\$ 5,000.00
Technical Strategic Projects	\$ 5,000.00
Tenancy	\$ 3,000.00
Vet	\$ 1,000.00

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That Council approve:**

- a) the Credit Card Policy (Council Member and CEO).**
- b) the Human Resource Management Policy.**

**ATTACHMENTS:**

- 1** [!\[\]\(33006de4dd11f8c729ca8ca0fde0352f\_img.jpg\)](#) DRAFT Credit Card Policy (Council Member and CEO).docx
- 2** [!\[\]\(d5f9ffa97ddb414b7e96feb8ad710c8e\_img.jpg\)](#) DRAFT Human Resource Management Policy.docx

# Credit card policy (council members and CEO)



Policy Number	FIN/001
Policy Category	Finance
Responsibility	Corporate Service Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	16 December 2021
Legislative reference:	Regulation 6(1)(e) of the <i>Local Government (General) Regulations 2021</i>
Policy reference:	LGR 2.2/6
Next Review date:	15 December 2025

## 1. Purpose

To ensure effective controls, policies and procedures are in place with respect to the use of corporate credit cards (credit cards) by council members and the Chief Executive Officer (CEO) of the Council.

## 2. Principles

Council is committed to sound financial management, public accountability and transparency.

Credit cards are a valuable tool for the efficient and effective operation of Council's daily business and not a benefit assigned to specific individuals.

Credit cards should only be used in situations where it is not reasonably possible or cost effective to go through the Council's normal procedures for the ordering of and / or payment for goods or services.

Council will apply best practice in relation to the management, authorisation and use of credit cards.

## 3. Application of policy

### 3.1 Issue of credit card

Before an application for a credit card is made and prior to the issuance of the card, the user must sign the application and conditions of use form at **Appendix 1**.

Council will maintain a register of credit cards issued to the CEO and council members, including details of the approval, the cardholder, the institution, expenditure limits and expiry date.

#### 3.1.1 CEO credit card

Council will authorise the issue of a credit card from an authorised financial institution to the CEO with a monthly credit limit of \$10,000.

The credit card is to have no cash advance facilities. The credit card is not to be linked to any form of award points. Council may further limit the purposes for which the credit card may be used.

#### 3.1.2 Council member credit card(s)

Council may resolve to issue a credit card to a council member only if the card is necessary for the council member to perform their functions and it is not reasonably possible to use the Council's normal procedures for ordering or payment for goods or services. Council must resolve monthly credit limits to be applied.

The credit card is to have no cash advance facilities. The credit card is not to be linked to any form of award points. Council may further limit the purposes for which the credit card may be used.

### 3.2 Use of credit card

It is the responsibility of the cardholder to ensure that limits are not exceeded.

Personal expenditure is not to be charged to a credit card under any circumstances. The cardholder is not to gain any personal benefits from being the holder of the card.

Any expenditure using the credit card must comply with legislative requirements, Council's procurement policy, delegations and directions.

### *Credit card policy (council members and CEO)*

Cardholders are responsible for the safe custody and security of the card and are liable for any misuse and associated costs.

The cardholder is not to allow others to use the credit card and must not disclose the personal identification number (PIN) or access codes to any person.

Each council member's credit card is to be reconciled monthly and that reconciliation is to be reviewed and subsequently approved by the CEO.

The CEO's credit card is also to be reconciled monthly. However, that reconciliation is to be reviewed and subsequently approved by the President.

The cardholder must ensure that all required documentation specified below is kept in relation to every use of the credit card.

The cardholder must keep up to date with monthly reconciliations.

The cardholder will be personally liable for purchases that are not authorised and / or cannot be shown to be related to the business of the Council.

### **3.3 Required supporting documentation**

Supporting documentation must be obtained by the cardholder for every expenditure when using the credit card. However, for all transactions above \$82.50 (including GST), there must be a tax invoice that includes:

- (a) the Supplier's name;
- (b) the Supplier's Australian Business Number (ABN);
- (c) the date of the expenditure;
- (d) the Council's name as the purchaser/Card Holder name; and
- (e) a brief description of the supplies purchased.

The standard machine receipt, which does not contain all of these details, is not acceptable, as the tax invoice must contain the criteria above in order for the Council to reclaim GST (see example at **Appendix 2**).

### **3.2 Supporting documentation not available or lost**

If the supporting documentation is for some reason lost or destroyed, a statutory declaration must be completed by the cardholder giving full details of the transaction and explaining why the documentation is not available.

A statutory declaration form can be found at <https://nt.gov.au/law/processes/statutory-declarations>

Credit card reconciliations must not be approved without appropriate supporting documentation or an appropriate statutory declaration.

Where supporting documentation for a CEO's credit card purchase cannot be provided, the President must not approve the monthly credit card reconciliation unless a statutory declaration is attached.

If a cardholder regularly makes use of a statutory declaration, the matter of repeated failure to keep tax invoices must be brought to the attention of Council and the Council will consider whether it is appropriate for the person to continue being a cardholder.

### **3.3 Credit card reconciliations**

Each cardholder will be issued with a monthly credit card statement listing all their purchase transactions for that particular month.

It is the responsibility of the cardholder to match their supporting documentation to the monthly statement and return all documentation (inclusive of approvals) within five working days of receiving the statement.

The reconciliation must include information for each transaction, including transactions of \$82.50 (including GST) or less.



### Credit card policy (council members and CEO)

The CEO approves reconciliations of credit cards held by council members. The President approves the reconciliation of the CEO's credit card.

Repeated failure to meet the required timeframe must be brought to the attention of Council and the Council must consider whether it is appropriate for the person to continue being a cardholder.

The CEO is to notify the issuing Financial Institution and Council's Finance Department (Accounts Payable) as soon as possible if there is a disputed card transaction in relation to the credit card held by the CEO.

A council member is to notify the CEO and the Financial Institution. CEO to notify the Finance Department (Accounts Payable) as soon as possible if there is a disputed card transaction in relation to a credit card held by that council member.

Where a council member's credit card has been inadvertently used for personal use, the CEO must not approve the monthly credit card reconciliation unless the amount has been repaid to Council and a receipt is attached/evidence to support payment.

Where a CEO's credit card has been inadvertently used for personal use, the President must not approve the monthly credit card reconciliation unless the amount has been repaid to Council and a receipt is attached/evidence to support payment.

#### **3.4 Credit card cancellation and replacement**

If a credit card is lost or stolen, the cardholder (CEO and council member) must immediately contact the issuing financial institution to report the loss and cancel the card.

If the cardholder is a council member, the matter must be reported as soon as possible to the CEO who is to notify the Finance Department (Accounts Payable). If the CEO is the cardholder, the matter must be reported to the Finance Department (Accounts Payable).

In the above circumstances, the Finance Department (Account Payable) is to ensure that the credit card has been cancelled, arrange a replacement card (if appropriate) and update the credit card register.

#### **3.5 Return of credit card**

The cardholder is to return the credit card to the Council as soon as the card is no longer required or, if leaving the Council, on or before the last day with Council.

The CEO is to notify the Finance Department (Accounts Payable), who will then ensure that all returned credit cards are cancelled, destroyed and that the register is updated.

## **4. Version**

Version	Decision Number	Adoption date	History
00		16 December 2021	Council Adopted

## Credit card policy (council members and CEO)

## Appendix 1 – Corporate Credit Card Application &amp; Cardholder Condition of Use Agreement Form

<b>APPLICATION &amp; APPROVAL</b>	
Name of Applicant:	
Position of Applicant:	
Signature Applicant:	
Credit limit (monthly): \$	
Name of Approver:	
<b>ACKNOWLEDGEMENT OF CONDITION OF USE</b>	
<p>I have read the attached policy, acknowledge receipt of the Council Corporate Credit Card (Credit Card) and I agree that I will strictly comply with the policy. In particular I note that:</p> <ol style="list-style-type: none"> <li>1. As the Cardholder I am responsible for all purchases on the Credit Card. I will not use the Credit Card, nor permit it to be used, other than for official Council purposes. I will ensure security of the Credit Card at all times and will not permit the Credit Card to be used by any other person.</li> <li>2. The Credit Card may only be used in situations where it is not reasonably possible to use Council's normal procedures to pay for transactions.</li> <li>3. I will ensure that personal expenditure is not charged to the Credit Card.</li> <li>4. I will be personally liable for expenditure that is not authorised and / or cannot be shown to be related to the business of the Council.</li> <li>5. I will retain all original supporting documentation and ensure that the documentation meets the requirements specified at clause 3.3 in the attached policy.</li> <li>6. Monthly statements will be reconciled and returned with the required documentation within five working days (including approvals) of my receipt of the statement.</li> <li>7. If the Credit Card is lost or stolen, I will immediately take the steps set out at clause 3.4 in the attached policy.</li> </ol>	
Signature of Cardholder:	Signature date:

## Credit card policy (council members and CEO)

## Appendix 2 – Example tax invoice

**1 Tax invoice**

**2** Windows to Fit Pty Ltd **3** 15 Burshag Road  
 ABN: 32 123 456 789 **3** Festler NSW 2755

**4 Date:** 1 August 2018

**To:** Building Company  
 254 Burshag Road  
 Festler NSW 2755

Description of supply	Total
Window frames <b>5</b>	\$825
<b>TOTAL PRICE INCLUDING GST</b>	<b>\$825 <b>6</b> + <b>7</b></b>

1. The invoice is to make clear that GST is applicable to the supply – i.e. that it is a tax invoice;
2. Include the Supplier's name;
3. The Supplier's ABN;
4. The date the invoice was issued;
5. A brief description of the supply purchased, including the quantity (if applicable) and the price;
6. The GST amount payable either shown separately; or
7. If GST is included in the price then the tax invoice is to include a statement to make this clear – e.g. 'total price includes GST'.





# Human resource management policy

<b>Policy Number</b>	HR/001
<b>Policy Category</b>	Human Resources
<b>Responsibility</b>	Corporate Service Manager
<b>Council decision (reference/date) or CEO Adoption:</b>	Council
<b>Date to take effect:</b>	16 December 2021
<b>Legislative reference:</b>	Section 172 of the <i>Local Government Act 2019</i>
<b>Policy reference:</b>	LGA 9.3/1
<b>Next Review date:</b>	15 December 2025

## 1. Purpose

The purpose of this policy is to ensure that overarching human resource management policies are in place and complied with by the CEO when determining employment policies.

These human resource management policies, as well as the statutory principles of human resource management, are to be reflected appropriately in all policies and processes of the Council.

## 2. Human resource management policies

### 2.1 Selection processes for appointment or promotion

Council will have a robust recruitment system for the CEO that demonstrates a fair and equitable process based on the merit principle.

Council directs the CEO to

- a) have a robust documented recruitment system for employees that demonstrates a fair and equitable process based on the merit principle.
- b) ensure that all vacancies are advertised, either internally, or internally and externally, to support opportunities for advancement that are based on merit.
- c) ensure the Council's Special Measures Recruitment Strategy forms part of the recruitment system.
- d) ensure a fair and reasonable probation period will apply to all new full-time and part-time employees, including employees engaged on temporary agreements for greater than six months.

### 2.2 Benefits and performance appraisals

Council directs the CEO to ensure that benefits available to employees will be as provided in the relevant workplace agreement or award and as contained in any relevant employment policies determined by the CEO.

Council directs the CEO to ensure that employees have:

- a) fair and equitable access to employment-related benefits according to their role;
- b) appropriate development opportunities according to their role and abilities; and
- c) an annual documented discussion about training and professional development with their supervisor.

### 2.3 Work health and safety

Council directs the CEO to ensure a safe and healthy working environment for all employees.

Council directs the CEO to provide appropriate training to ensure safety at work.

### 2.4 Workplace culture

Council directs the CEO to promote an organisational culture that aligns with the Council vision, mission and values.

Council directs the CEO to ensure a flexible work environment for employees.



### Human resource management policy

#### 2.5 Discrimination

Council directs the CEO to ensure that there is no discrimination in the workplace.

There is to be no unlawful discrimination against an employee, or potential employee on the ground of sex, sexuality, marital status, pregnancy, race, physical or intellectual impairment, age or any other ground.

There is to be no other form of unreasonable or otherwise unjustifiable discrimination against an employee or employee.

The Council directs the CEO to ensure a suitable process is in place to resolve employment related grievances.

### 3. Employment policies

For each employment policy determined by the CEO, the CEO must ensure that the policy is consistent with the principles of human resource management specified in section 172 of the Local Government Act 2019 and this policy.

The CEO must update the Council at least once a year in relation to employment policies that have been introduced, materially changed or removed.

### 4. Version

Version	Decision Number	Adoption date	History
00		16 December 2021	Council Adopted

**CORPORATE SERVICES REPORTS**

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<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Finance and Corporate Services Report
<b>REFERENCE</b>	1562216
<b>AUTHOR</b>	Michael Freeman, Corporate Services Manager

**SUMMARY:**

This report is tabled to provide the Finance Report for the period ended the 30 November 2021 for its approval.

**BACKGROUND**

In accordance with section 17 of the Local Government (General) Regulations, the CEO must submit a finance report each month before a meeting of the Council. The Council has established a Finance Committee to consider this report in the months when council does not meet.

The finance report for the period ended 30 November 2021 is attached to the report for consideration and the following points are highlighted in the report:

- Financial Results – November 2021
- Income and Expense Statement – Actual vs Budget
- Capital Expenditure – Actual vs Budget
- Monthly Balance Sheet Report
- Income and Expense Statement - Each Reporting Location
- Cash and Equity Analysis
- Elected Members Allowances Report
- Replacement and Contingency Reserves
- Investments

The format of the report is as required by the new Regulations commencing 1 July 2021.

**GENERAL****Finance Section**

The CEO certifies that, to the best of his knowledge, information and belief:

- i) The internal controls implemented by the Council are appropriate; and
- ii) The Council's financial report best reflects the financial affairs of the Council.

**Construction of Financial Information within Council**

It may be helpful to provide an overview of the structure of the financial systems to enable understanding of the information provided.

Council is one organisation that records income and expenditure across eleven locations (nine communities plus Nhulunbuy and Darwin). Within each location are many service delivery activities, such as Local Authority, Community Development, Aged and Disability, Fleet Services. Within each service are individual project numbers that relate to a particular project or grant funding. Within each project are accounts that describe the type of transaction, such as wages, telephone, insurance, contract labour.

The combination of locations, services, projects and accounts results in approximately 250,000 individual lines of numbers, which is around 5,000 pages of numbers.

To help reduce that 5,000 pages into a readable amount, money is broken down into bigger groupings.

### Revenue

Revenue is money that council receives.

It is received from funding agencies in the form of grants, with two types of grant.

The first type is a Tied Grant which means that the money can only be used for that purpose. The second type is an Untied Grant, which means that the money can be used for any local government purpose.

Money is received from ratepayers. This money is untied.

Money is received from Waste Charges. This money is tied.

Money is received from services and fees. This money is untied.

The Council revenue is reasonably consistent each year, and the funding sources are reliable in paying the money to Council. The Councillors can be comfortable that revenue is OK.

Occasional decisions are required for a ratepayer who is not paying their rates for a reason.

### Expenditure

Expenditure is money that council pays to other people.

Expenditure is in two major categories – employment costs to staff, and purchases from contractors and suppliers.

Employment costs should be consistent every month. They should be approximately equal to the budget amount. If vacancies occur or employees do not attend work, and under-budget variance can occur.

If the employment variance is in a tied grant service, the under-budget amount must be repaid to the funding agency, unless management can negotiate a funding change.

If the employment variance is in an untied service, the under-budget amount can be reallocated by Council for another purpose.

The item that Councillors should look for in each finance report is whether employment costs are different from the budget, and in which service.

Purchases from suppliers are more variable during the year. Some items are regular, such as an electricity cost every month. Other items are one a year, such as audit fees or a construction project invoice.

The Council budget system can be improved with the way one-off expenditure is budgeted. Currently, an invoice that is known to be received in the last month of the financial year – June – can have the budget allocated evenly across all twelve months. This means, for the first 11 months, an under-spend variance is reported, and then, suddenly in June Council is back on track. Budget profiling adds additional time and effort to the workload of budget officers, but does improve reporting to council for monitoring.

### Budget Timing

The law requires Council to adopt a budget for the next financial year (July to June) by 30 June as part of the Regional Plan. This requires a draft budget to be approved by the end of May. Therefore, the first budget is always a best estimate of future events, and contains predictions on carryover funds that are very likely to change following year end and audit.

Therefore, the law includes a budget revision before the end of the calendar year, which allows adjustments to figures from the completion of the Annual Report and accounts, done by the end of October. At this point Council will also know the amount of any surplus or deficit from the previous year, and make a decision on the utilization of that.

Between January and April a second budget revision is required to make adjustments due to matters arising from the delivery of services within the year.

### Reporting Requirements

The new local government act requires the use of reporting templates as a minimum.

The new act also requires additional matters, such as a location report to each Local Authority. These are also presented to Council.

### What's Important?

The first important matter is assurance that the money council is meant to be receiving is being received. Management have an obligation to highlight and concerns with money not being received. This is shown on the Income and Expense Statement.

The second important matter is assurance that the employment of staff is happening so that the employment expenditure is on budget target. If a variance is occurring, an explanation should be available, and a recommendation on how to manage the variance. This is shown on the Income and Expense Statement and detailed separately.

The third important matter is assurance that large capital and operational projects are on track. The financial report will always be behind the work on the ground as payment is the last step in the project. This is shown on the Income and Expense Statement and detailed separately, including being the subject of a project progress report.

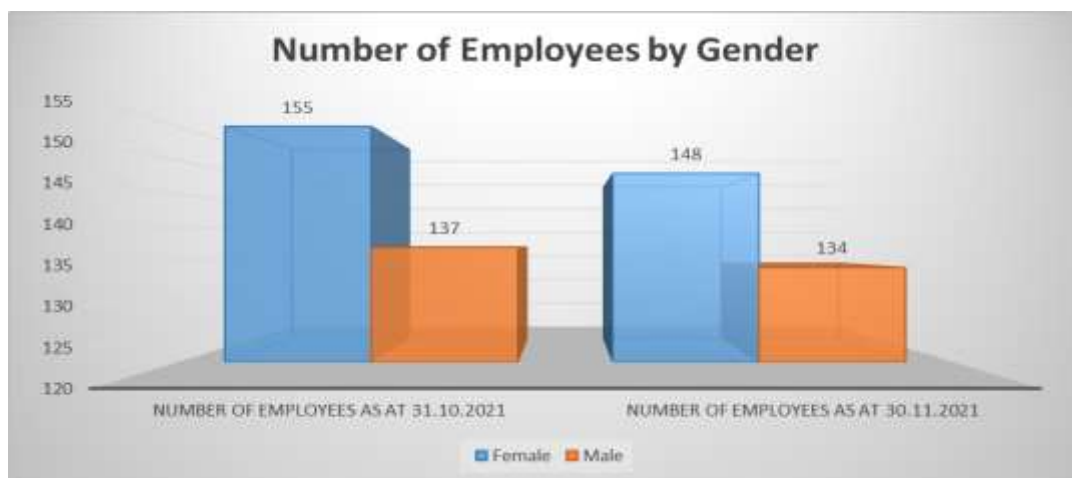
The fourth important matter is assurance that money in the bank account is enough to pay future commitments, and that money is separated between tied funds that can only be used for a specific purpose, and untied funds to operate the core portions of council. This is shown on the Balance Sheet and the Cash and Equity Statement.

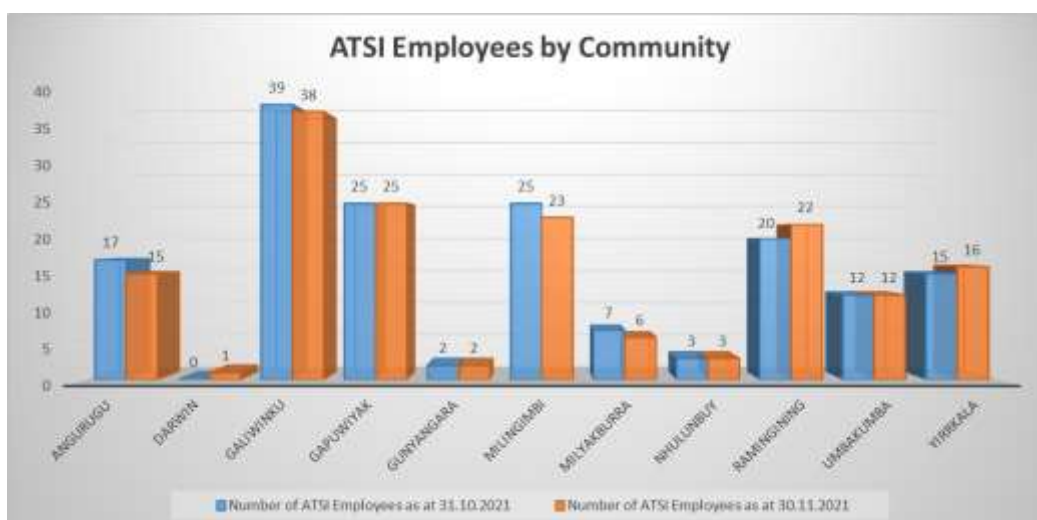
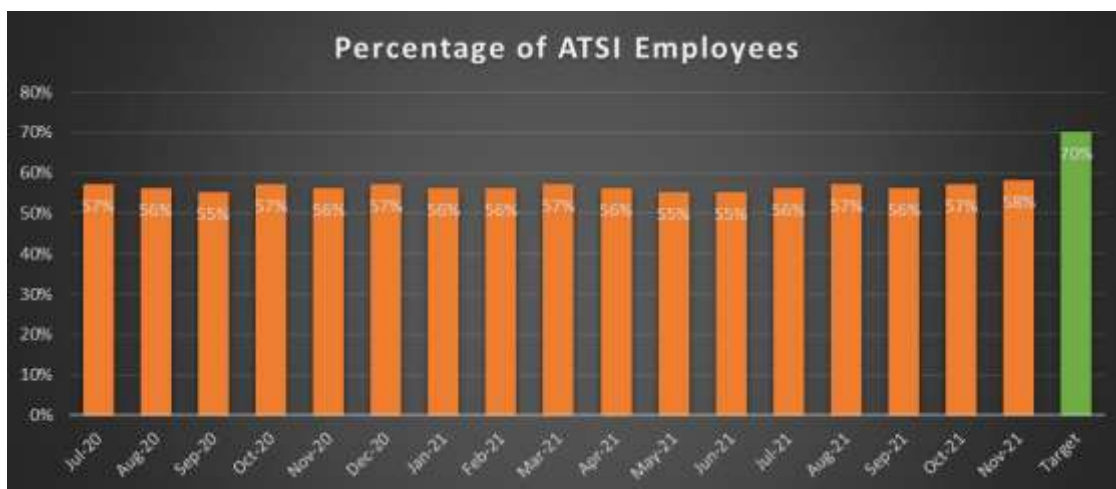
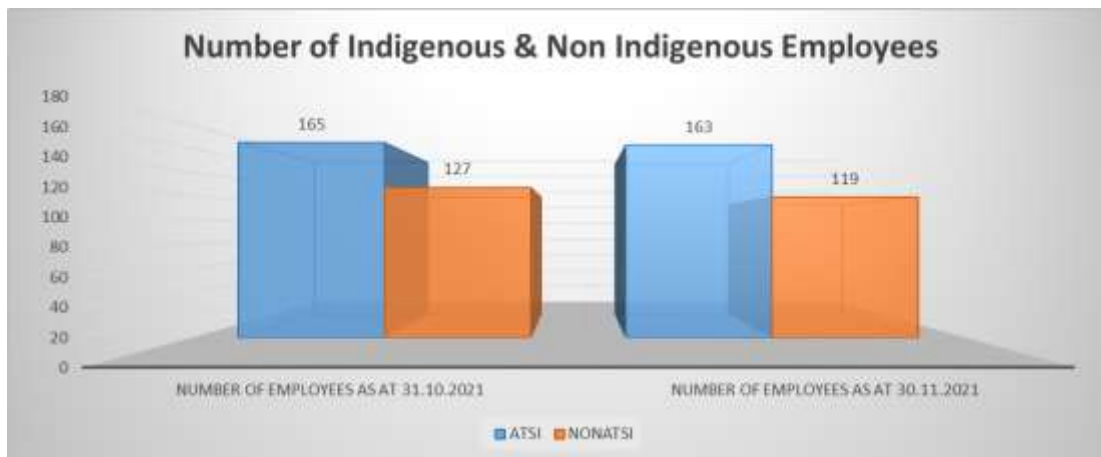
The fifth important matter is assurance that enough money is in reserves for an emergency or unexpected event, but that amount is not too much, and surplus funds are allocated to needed projects. This is shown in the Reserves Balances Statement.



## Human Resources Section

Total employees: 282







<b>VACANCIES AS AT 30.11.2021</b>		
<b>Position</b>	<b>Level</b>	<b>Community</b>
Animal Management Worker	Level 1	Angurugu
Youth Sports & Recreation Worker	Level 1	Angurugu
Technical Officer	Level 5	Darwin
Communications Advisor	Level 6	Darwin
Municipal Services Officer	Level 1	Galiwinku
Community Library Officer	Level 1	Galiwinku
Aged Care & Disability Services Support Worker	Level 1	Galiwinku
Child Care Project Officer	Level 2	Galiwinku
Senior Administration Officer	Level 4	Galiwinku
Youth Sports and Recreation Worker	Level 1	Galiwinku
Community Media Officer	Level 1	Gapuwiyak
Trades Assistant	Level 1	Gapuwiyak
Community Patrol Officer	Level 1	Gapuwiyak
Youth Sports & Recreation Coordinator	Level 4	Gapuwiyak
Community Patrol Officer	Level 2	Gunyangara
Environment and Recycling Officer	Level 1	Milingimbi
Nutrition Officer	Level 1	Milingimbi
Aged Care and Disability Services Care Coordinator	Level 5	Milingimbi
Community Development Coordinator	Level 8	Milingimbi
Community Library Officer	Level 1	Milingimbi
Administration Support Officer - ACDS	Level 4	Nhulunbuy
Aged Care and Disability Services Support Worker	Level 1	Nhulunbuy
Community Patrol & SUS Coordinator	Level 5	Nhulunbuy
Regional Manager - Aged Care & Disability Services	Level 10	Nhulunbuy
Relief Community Development Coordinator	Level 8	Nhulunbuy
Sobering Up Shelter Care Worker	Level 2	Nhulunbuy
Youth Diversion Case Manager	Level 6	Nhulunbuy
Aged Care & Disability Services Support Worker	Level 1	Ramingining
Aged Care and Disability Services Officer	Level 3	Ramingining
Community Liaison Officer	Level 1	Ramingining
Community Patrol Officer	Level 1	Ramingining
Community Liaison Officer / Customer Service Officer	Level 1	Umbakumba
Children's Services Coordinator	Level 4	Umbakumba
Municipal Services Officer	Level 1	Umbakumba
Municipal Services Supervisor	Level 6	Umbakumba
Municipal Services Officer	Level 1	Yirrkala
Community Patrol Officer	Level 2	Yirrkala
Youth Sports & Recreation Worker	Level 1	Yirrkala





The report author does not have a conflict of interest in this matter (Section 179 of the Act).

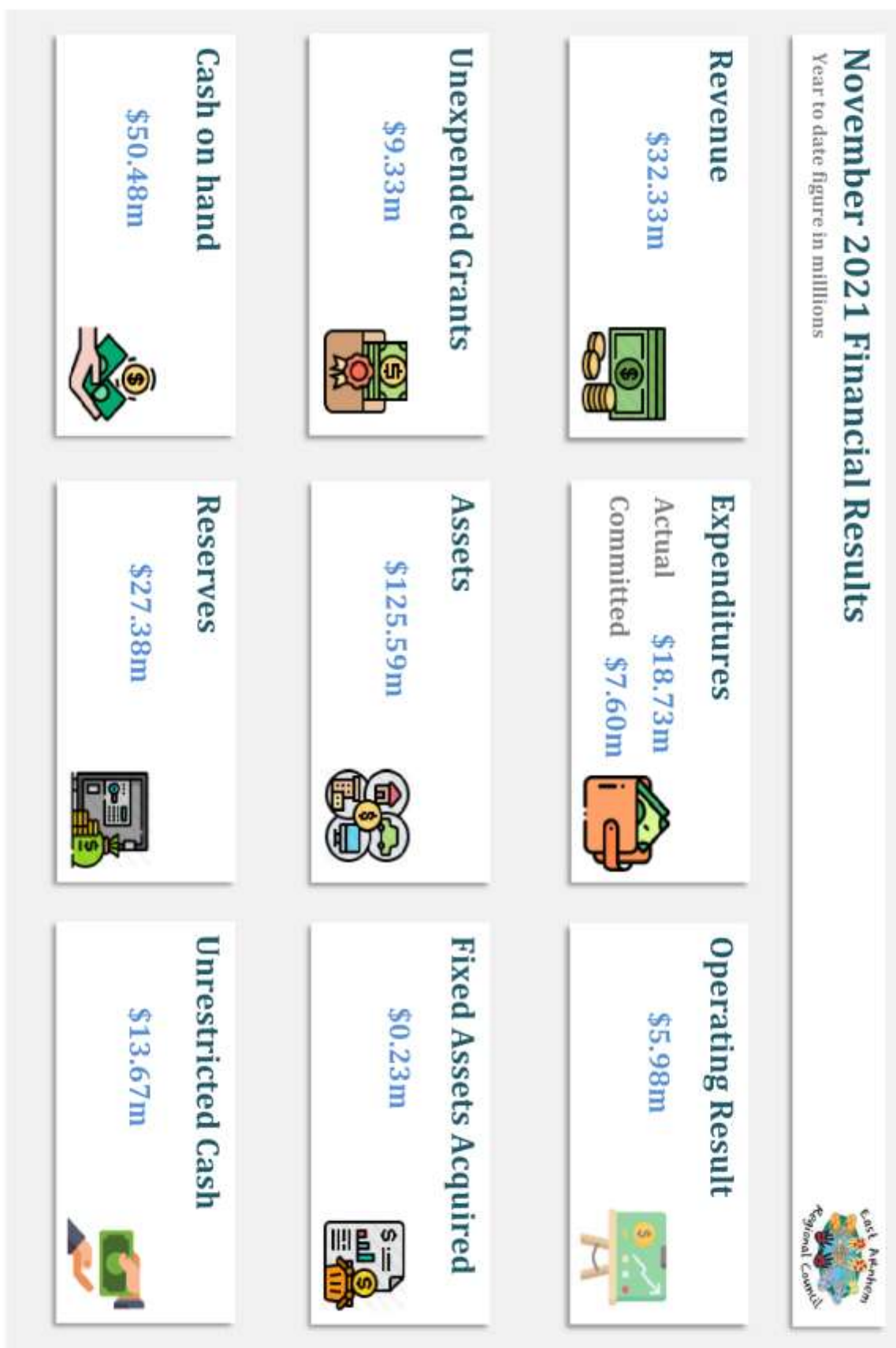
## **RECOMMENDATION**

**That Council:**

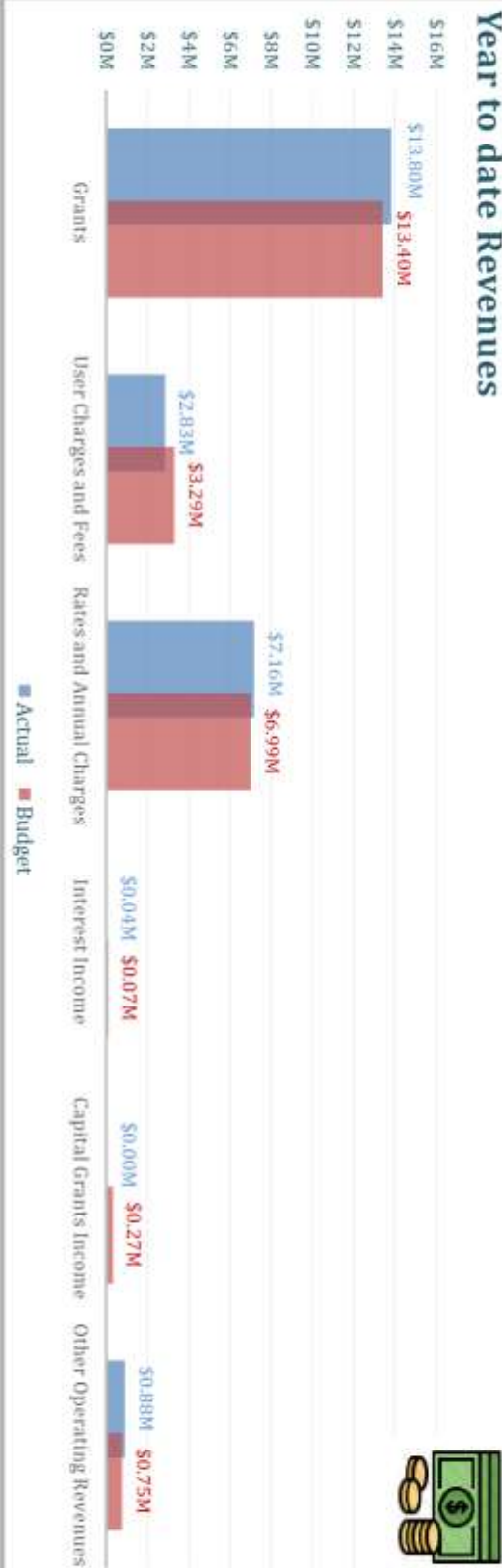
- a) Approves the Finance Report with Human Resources information for the period ending the 30 November 2021.**
- b) Notes the Local Authority Project Funding Grant Acquittals.**

## **ATTACHMENTS:**

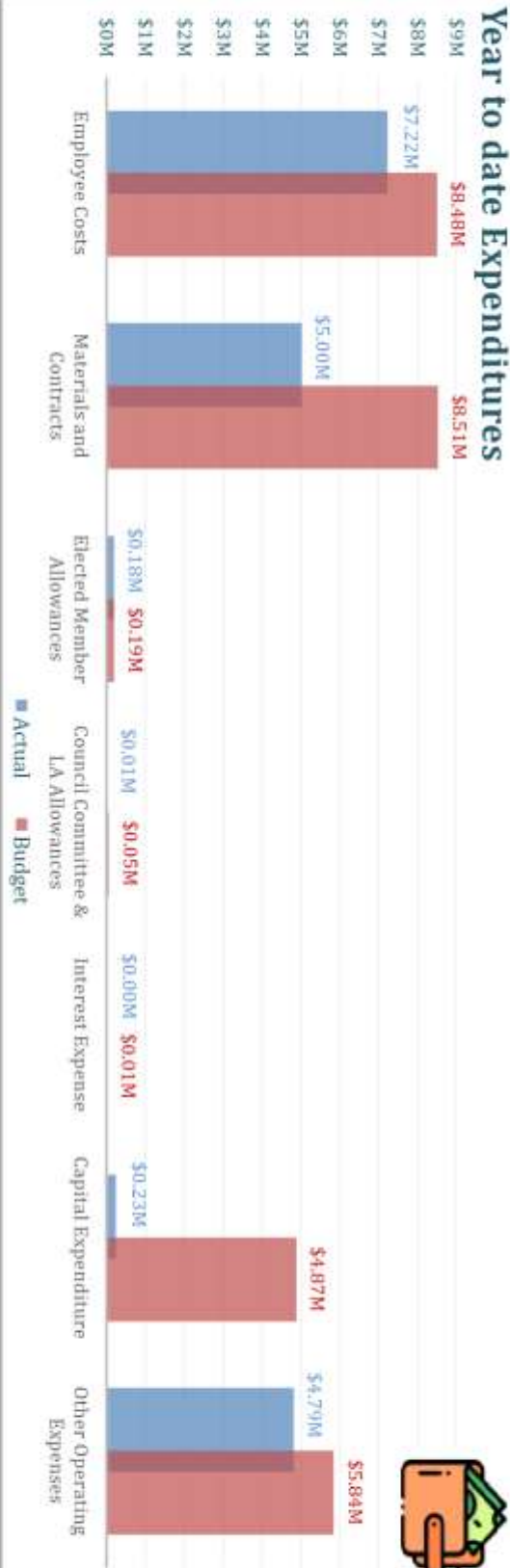
- 1** [!\[\]\(c6a8736a601a632e2c96605cf66055ed\_img.jpg\) Financial Results\\_November 2021.pdf](#)
- 2** [!\[\]\(64ef2b19d70b31fbbfce0e0e2aa3d7b4\_img.jpg\) Income and Expense Statement – Actual vs Budget.pdf](#)
- 3** [!\[\]\(9ba1c633ca37327550476fd7d0d00348\_img.jpg\) Capital Expenditure – Actual vs Budget.pdf](#)
- 4** [!\[\]\(9123a11efb62a56709757215846100c3\_img.jpg\) Monthly Balance Sheet Report with Notes.pdf](#)
- 5** [!\[\]\(81ed9b526bb4d794d4b41c492b59462a\_img.jpg\) Income and Expense Statement - Each Reporting Location.pdf](#)
- 6** [!\[\]\(73ff443d232f42a7f7c62fc0b625b197\_img.jpg\) CASH \\_ EQUITY ANALYSIS.pdf](#)
- 7** [!\[\]\(1875783f027eea357c44cf6b28874dc9\_img.jpg\) Elected Members Allowances Report.pdf](#)
- 8** [!\[\]\(8e3c070538b017ee3f9ae5ec34168d7e\_img.jpg\) Replacement and Contingency Reserves.pdf](#)
- 9** [!\[\]\(65ccf85a896fb6b80747b2759e07d8eb\_img.jpg\) 1132 -1158 - Investment Report - Period 5 - November 2021.pdf](#)
- 10** [!\[\]\(a5237a020a008d2d5cf7735d226bf122\_img.jpg\) EARC Grants Dept of CMC LAPF- Agency Certification 30 June 2021 9 Communities.pdf](#)



## Year to date Revenues

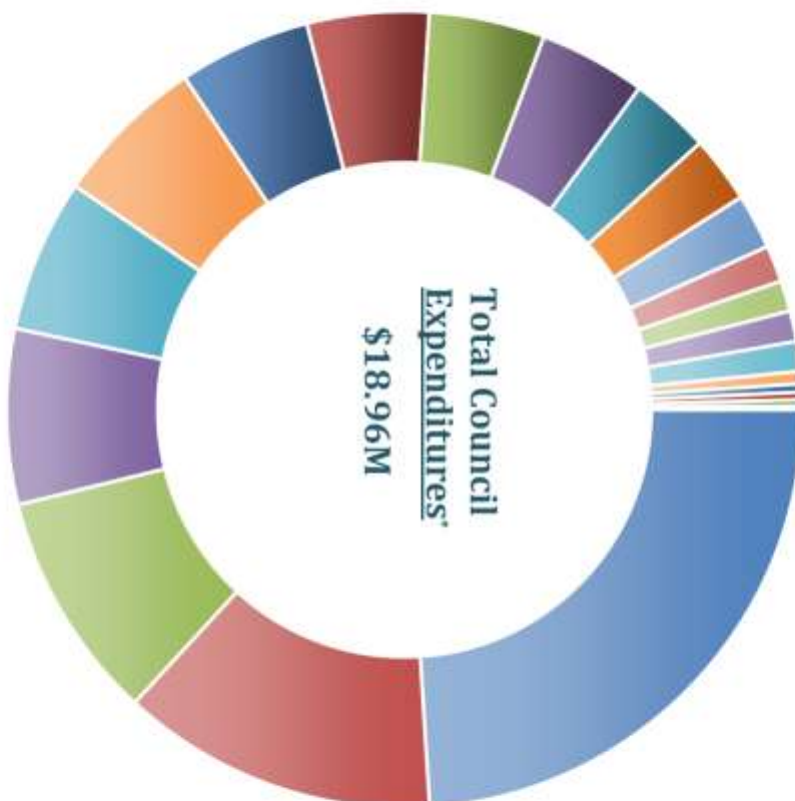


## Year to date Expenditures





## Where the money was spent as of 30<sup>th</sup> November 2021

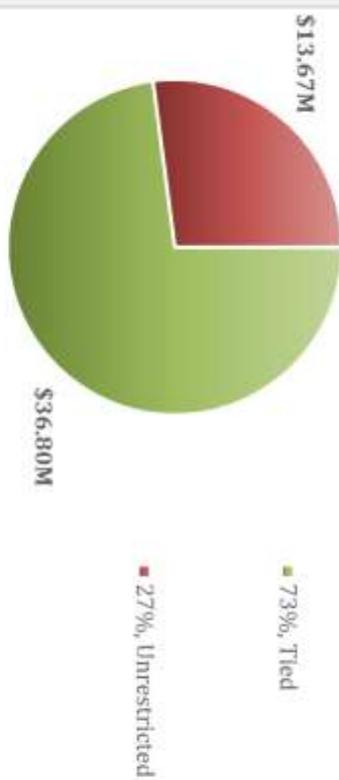


\*Operating and capital expenditures excluding depreciation and internal allocations

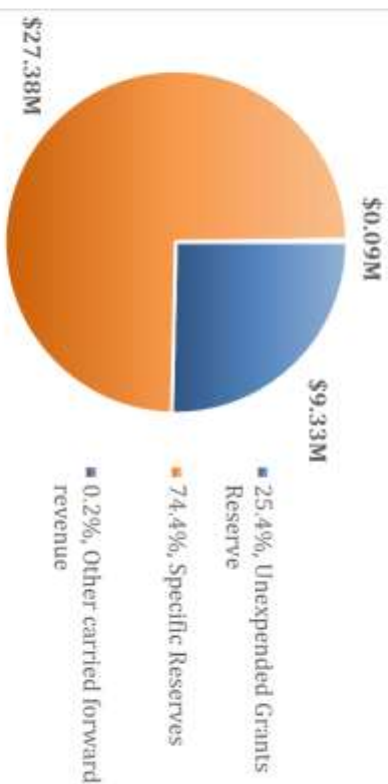


Cash as at 30<sup>th</sup> November 2021

## Tied and Unrestricted Cash



## Tied Cash Breakdown





# Income and Expense Statement – Actual vs Budget

Year to date 30 November 2021

	Note	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Approved Annual Budget \$
<b>OPERATING REVENUE</b>						
Grants		13,801,464	13,397,957	403,507	3%	26,065,963
User Charges and Fees	A	2,827,785	3,289,227	(461,442)	(14%)	7,894,236
Rates and Annual Charges		7,156,134	6,989,570	166,565	2%	6,989,570
Interest Income		44,101	66,021	(21,920)	(33%)	157,500
Other Operating Revenues		876,599	752,791	123,808	16%	1,806,698
<b>TOTAL OPERATING REVENUES</b>		<b>24,706,084</b>	<b>24,495,566</b>	<b>210,518</b>	<b>1%</b>	<b>42,913,967</b>
<b>OPERATING EXPENSES</b>						
Employee Costs	B	7,218,117	8,479,677	(1,261,560)	(15%)	20,098,800
Materials and Contracts	C	5,000,259	8,514,190	(3,513,931)	(41%)	18,134,222
Elected Member Allowances		182,211	193,805	(11,594)	(6%)	465,132
Council Committee & LA Allowances		7,973	54,678	(46,705)	(85%)	115,688
Depreciation and Amortisation		1,524,742	1,519,760	4,982	0%	3,673,583
Interest Expense		487	11,375	(10,888)	(96%)	27,300
Other Operating Expenses	D	4,794,957	5,838,965	(1,044,008)	(18%)	12,419,185
<b>TOTAL OPERATING EXPENSES</b>		<b>18,728,745</b>	<b>24,612,449</b>	<b>(5,883,704)</b>	<b>(24%)</b>	<b>54,933,910</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>5,977,339</b>	<b>(116,883)</b>	<b>6,094,222</b>	<b>(5214%)</b>	<b>(12,019,943)</b>
Capital Grants Income		-	269,766	(269,766)	(100%)	647,437
<b>SURPLUS/(DEFICIT)</b>		<b>5,977,339</b>	<b>152,884</b>	<b>5,824,456</b>	<b>3810%</b>	<b>(11,372,505)</b>
Capital Expenditure	E	(226,515)	(4,866,198)	4,639,683	(95%)	(11,678,875)
Transfer to Reserves		(2,564)	(1,148,127)	1,145,563	(100%)	(2,755,505)
Add back Depreciation Expense		1,524,742	1,519,760	4,982	0%	3,673,583
<b>NET SURPLUS/(DEFICIT)</b>		<b>7,273,002</b>	<b>(4,341,681)</b>	<b>11,614,684</b>	<b>(268%)</b>	<b>(22,133,302)</b>
Carried Forward Grants Revenue	F	7,625,243	6,282,681	1,342,562	21%	9,038,953
Transfer from Reserves		-	5,626,427	(5,626,427)	(100%)	13,223,426
<b>TOTAL ADDITIONAL INFLOWS</b>		<b>7,625,243</b>	<b>11,909,108</b>	<b>(4,283,866)</b>	<b>(36%)</b>	<b>22,262,379</b>
<b>NET OPERATING POSITION</b>		<b>14,898,244</b>	<b>7,567,428</b>	<b>7,330,818</b>	<b>97%</b>	<b>129,077</b>

## NOTES

A - Mainly NDIS revenue as of November is lower than budget.

B - YTD employee costs lower than actual.

Services	Actual YTD	Budget YTD	Variance
Aged Care and Disability Services	1,493,986	1,744,027	(250,041)
Youth, Sport and Recreation Services	555,825	781,326	(225,500)
Municipal Services	875,308	1,042,806	(167,498)
Community Development	920,778	1,040,393	(119,615)
Corporate Services	671,322	780,737	(109,415)
Community Patrol and SUS Services	737,256	827,446	(90,190)
Children and Family Services	382,456	471,881	(89,425)
Library Services	187,178	253,278	(66,099)
Building and Infrastructure Services	440,612	484,943	(44,331)
Governance and CEO	194,987	233,943	(38,956)
Waste and Environmental Services	217,982	255,263	(37,281)
Veterinary and Animal Control Services	108,774	131,679	(22,905)
Community Media	13,911	35,383	(21,472)
Visitor Accommodation	43,207	62,923	(19,716)
Information Communication and Technology Services	54,822	54,857	(35)
Local Road Maintenance & Traffic Management	63,454	58,799	4,655
Fleet and Workshop Services	224,911	219,994	4,917
Other Services	31,348	-	31,348
<b>Total</b>	<b>7,218,117</b>	<b>8,479,677</b>	<b>(1,261,560)</b>

C - Works and new projects relating to road upgrades/construction are underway. Some delays due to covid 19 restrictions causing supply chain and labour issues.

D - Lower than budget spending on training, client related expense, election and donation.

E - Actual YTD capital expenditures relate to motor vehicles, plant and equipment.

F - Budgeted carry forward revenues to be updated and allocated all in July period during the first budget revision.





### Capital Expenditure – Actual vs Budget

CAPITAL EXPENDITURE As at 30 November 2021					
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved Annual Budget \$	
Infrastructure	-	4,173,290	- 4,173,290	10,015,896	
Motor Vehicles	127,847	243,750	- 115,903	585,000	
Equipment	6,074	197,516	- 191,442	474,038	
Plant	92,594	168,308	- 75,715	403,940	
Intangibles	-	83,333	- 83,333	200,000	
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>226,515</b>	<b>4,866,198</b>	<b>- 4,639,683</b>	<b>11,678,874</b>	



## Monthly Balance Sheet Report

As at 30 November 2021

	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash		
Tied Funds	36,804,866	
Untied Funds/Unrestricted Cash*	13,672,886	
<b>Total Cash</b>	<b>50,477,752</b>	<b>(1)</b>
Accounts Receivables		
Trade Debtors	245,033	<b>(2)</b>
Grant Debtors	1,050,000	<b>(2)</b>
Rates & Charges	191,067	<b>(2)</b>
Less: Provision for Doubtful Debts	(95,717)	
<b>Total Accounts Receivables</b>	<b>1,390,384</b>	
Other Current Assets	363,391	
<b>TOTAL CURRENT ASSETS</b>	<b>52,231,528</b>	
Non-Current Assets		
Property, Plant and Equipment	58,958,630	
Right-of-Use Assets	11,579,146	
Landfill Airspace	2,611,877	
Security Deposit	200,000	<b>(1)</b>
Other Non-Current Assets	13,733	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>73,363,386</b>	
<b>TOTAL ASSETS</b>	<b>125,594,914</b>	
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable	203,050	<b>(3)</b>
ATO & Payroll Liabilities	176,444	<b>(4)</b>
Current Provisions	2,602,042	
Lease Liabilities	337,470	
Other Current Liabilities	470,803	
<b>TOTAL CURRENT LIABILITIES</b>	<b>3,789,808</b>	
Non-Current Liabilities		
Lease Liabilities	11,623,351	
Landfill Rehabilitation Provision	2,611,877	
Provisions for Employee Entitlements	184,292	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>14,419,520</b>	
<b>TOTAL LIABILITIES</b>	<b>18,209,328</b>	
<b>NET ASSETS</b>	<b>107,385,586</b>	
<b>EQUITY</b>		
Unexpended Grants Reserve	9,334,280	
Replacement and Contingency Reserve	27,384,176	
Asset Revaluation Reserve	39,150,727	
Accumulated Surplus	31,516,402	
<b>TOTAL EQUITY</b>	<b>107,385,586</b>	

\* Refer to Cash & Equity Analysis "Cash Available before Liabilities"

**Note 1. Details of Cash and Investments Held**

<b>Accounts</b>	<b>Amount</b>
Westpac Banking Corporation	18,718,056
Traditional Credit Union	1,246,500
Australia and New Zealand Bank	429,106
Members Equity Bank	11,000,000
People's Choice Credit Union	4,057,919
National Australia Bank	15,009,040
<b>Total Banks</b>	<b>50,460,621</b>
Petty Cash/Cash Float	17,131
<b>Total Cash</b>	<b>50,477,752</b>
Total Banks	50,460,621
Security Deposit under non-current assets (Westpac)	200,000
<b>Total Investment Funds*</b>	<b>50,660,621</b>

\* Refer to Monthly Investment Report

## Note 2. Statement on Debts Owed to Council (Accounts Receivable)

**AGE ANALYSIS - TRADE DEBTORS****DEBTORS**

IC Smith & Associates NT Pty Ltd  
 National Disability Insurance Scheme (NDIS)  
 Arnhemland Progress Aboriginal Corporation  
 Laynhapuy Homelands Aboriginal Corporation  
 Telstra Corporation C/O Jones Lang LaSalle

**TOTAL TOP 5 DEBTORS**

Other Debtors

**TOTAL SUNDRY DEBTORS**

%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
21%	52,522	52,522			
15%	35,920	3,650	873		31,397
13%	33,023	33,023			
8%	20,303	16,627	2,788	888	
5%	12,198	10,243	1,110	845	
63%	153,966	116,065	4,771	1,733	31,397
37%	91,067	79,702	5,791	806	4,767
100%	245,033	195,767	10,562	2,539	36,164

Reminder letters/emails sent for all overdue accounts and NDIS balance is to be drilled down by EARC staff through NDIS portal.

**AGE ANALYSIS - GRANTS DEBTORS****DEBTORS**

Groote Eylandt Mining Company Proprietary Limited

**TOTAL GRANTS DEBTORS**

%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
100%	1,050,000		750,000		300,000
100%	1,050,000	-	750,000	-	300,000

Follow-up made to the above outstanding grant through coordination with EARC Responsible Officer. Remittance received for \$300,000.

**AGE ANALYSIS - RATES & CHARGES****RATE PAYERS**

Mr Dhawartwar Marika - Lot 266 Yirrkala  
 Anindilyakwa Land Council  
 Mr David Young - Lot 113 Gurrumuru Road, Yirrkala  
 Mr Roger Gellert - Lot 93 Gunyangara  
 Mangarr Resource Centre Aboriginal Corporation

**TOTAL TOP 5 RATE PAYERS**

Other Debtors

**TOTAL RATES & CHARGES**

%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
25%	48,431	-	917	5,075	42,440
24%	46,522	-	514	46,008	-
16%	31,353	-	656	4,987	25,710
15%	29,234	-	608	4,971	23,655
6%	12,120	-	134	11,986	-
88%	167,660	-	2,828	73,028	91,804
12%	23,408	3,743	549	19,115	-
100%	191,067	3,743	3,378	92,143	91,804

Following up with rate payers. Reminder emails sent.

## Note 3. Statement on Debts Owed by Council (Accounts Payable)

## AGE ANALYSIS - TRADE CREDITORS

CREDITORS		%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
Territory Housing Rent		11%	21,527	14,463	7,064	-	-
MARTHA KAL YOUNG AIRLINE PTY LTD		8%	16,315	16,315	-	-	-
CHEVRON AUSTRALIA DOWNSTREAM FUELS PTY LTD		9%	18,488	18,488	-	-	-
CDM AUSTRALIA		12%	24,090	24,090	-	-	-
Black Diamond Aviation		8%	15,697	15,697	-	-	-
TOTAL TOP 5 CREDITORS		47%	96,116	89,052	7,064	-	-
Other Creditors		53%	106,933	100,244	6,690	-	-
TOTAL TRADE CREDITORS		100%	203,050	189,296	13,754	-	-



Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

AGE ANALYSIS				
CREDITORS				
Australian Taxation Office (PAYG)	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS
StatewideSuper-Trust The Local	115,602	115,602	-	-
TOTAL	60,842	60,842	-	-
	176,444	176,444	-	-

## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Angurugu		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	1,292,716	1,322,289	(29,573)
User Charges and Fees	185,781	171,100	14,682
Rates and Annual Charges	1,072,592	1,059,031	13,562
Interest Income	-	-	-
Other Operating Revenues	6,499	1,833	4,666
Untied Revenue Allocation	387,491	387,491	-
<b>TOTAL OPERATING REVENUES</b>	<b>2,945,080</b>	<b>2,941,744</b>	<b>3,336</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	477,240	700,309	(223,069)
Materials and Contracts	588,723	2,728,985	(2,140,262)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	1,007	4,431	(3,424)
Depreciation and Amortisation	14,636	8,858	5,778
Interest Expenses	-	-	-
Other Operating Expenses	451,992	404,172	47,820
Council Internal Costs Allocations	211,614	365,095	(153,481)
<b>TOTAL OPERATING EXPENSES</b>	<b>1,745,212</b>	<b>4,211,850</b>	<b>(2,466,638)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>1,199,868</b>	<b>(1,270,106)</b>	<b>2,469,974</b>
Capital Grants Income	-	61,111	(61,111)
<b>SURPLUS / (DEFICIT)</b>	<b>1,199,868</b>	<b>(1,208,995)</b>	<b>2,408,863</b>
Capital Expenses	-	(496,369)	496,369
Transfer to Reserves	-	(69,912)	69,912
Add Back Non-Cash Expenses	14,636	8,858	5,778
<b>NET SURPLUS / (DEFICIT)</b>	<b>1,214,504</b>	<b>(1,766,418)</b>	<b>2,980,922</b>
Carried Forward Grants Revenue	710,840	2,319,230	(1,608,391)
Transfers from Reserves	-	494,682	(494,682)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>710,840</b>	<b>2,813,912</b>	<b>(2,103,072)</b>
<b>NET OPERATING POSITION</b>	<b>1,925,344</b>	<b>1,047,494</b>	<b>877,850</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Galiwinku		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	1,031,333	1,318,040	(286,707)
User Charges and Fees	610,684	780,808	(170,123)
Rates and Annual Charges	1,816,032	1,790,252	25,780
Interest Income	-	-	-
Other Operating Revenues	154,970	156,659	(1,689)
Untied Revenue Allocation	297,056	297,056	-
<b>TOTAL OPERATING REVENUES</b>	<b>3,910,076</b>	<b>4,342,815</b>	<b>(432,739)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	1,037,060	1,284,993	(247,933)
Materials and Contracts	439,475	509,705	(70,230)
Elected Member Allowances	119	-	119
Council Committee & LA Allowances	1,262	6,281	(5,019)
Depreciation and Amortisation	39,671	37,140	2,531
Interest Expenses	-	-	-
Other Operating Expenses	799,629	561,574	238,055
Council Internal Costs Allocations	415,558	612,571	(197,013)
<b>TOTAL OPERATING EXPENSES</b>	<b>2,732,774</b>	<b>3,012,264</b>	<b>(279,490)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>1,177,301</b>	<b>1,330,551</b>	<b>(153,250)</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>1,177,301</b>	<b>1,330,551</b>	<b>(153,250)</b>
Capital Expenses	(6,074)	(758,086)	752,012
Transfer to Reserves	-	(359,840)	359,840
Add Back Non-Cash Expenses	39,671	37,140	2,531
<b>NET SURPLUS / (DEFICIT)</b>	<b>1,210,898</b>	<b>249,765</b>	<b>961,133</b>
Carried Forward Grants Revenue	1,829,160	530,253	1,298,907
Transfers from Reserves	-	598,011	(598,011)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>1,829,160</b>	<b>1,128,264</b>	<b>700,896</b>
<b>NET OPERATING POSITION</b>	<b>3,040,058</b>	<b>1,378,028</b>	<b>1,662,030</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Gapuwiyak		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	835,244	807,854	27,390
User Charges and Fees	598,051	493,490	104,561
Rates and Annual Charges	767,735	767,735	-
Interest Income	-	-	-
Other Operating Revenues	417,425	316,407	101,018
Untied Revenue Allocation	508,272	508,272	-
<b>TOTAL OPERATING REVENUES</b>	<b>3,126,728</b>	<b>2,893,759</b>	<b>232,969</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	799,127	839,274	(40,148)
Materials and Contracts	2,078,869	1,422,026	656,843
Elected Member Allowances	120	-	120
Council Committee & LA Allowances	1,001	6,281	(5,280)
Depreciation and Amortisation	19,377	17,870	1,507
Interest Expenses	-	-	-
Other Operating Expenses	630,526	497,392	133,134
Council Internal Costs Allocations	312,485	466,770	(154,285)
<b>TOTAL OPERATING EXPENSES</b>	<b>3,841,506</b>	<b>3,249,614</b>	<b>591,892</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(714,778)</b>	<b>(355,855)</b>	<b>(358,923)</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>(714,778)</b>	<b>(355,855)</b>	<b>(358,923)</b>
Capital Expenses	-	(450,223)	450,223
Transfer to Reserves	-	(158,306)	158,306
Add Back Non-Cash Expenses	19,377	17,870	1,507
<b>NET SURPLUS / (DEFICIT)</b>	<b>(695,401)</b>	<b>(946,515)</b>	<b>251,114</b>
Carried Forward Grants Revenue	893,855	969,375	(75,520)
Transfers from Reserves	-	742,198	(742,198)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>893,855</b>	<b>1,711,573</b>	<b>(817,718)</b>
<b>NET OPERATING POSITION</b>	<b>198,454</b>	<b>765,058</b>	<b>(566,604)</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Gonyangara		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	139,574	170,989	(31,416)
User Charges and Fees	8,538	683	7,855
Rates and Annual Charges	340,721	307,238	33,482
Interest Income	-	-	-
Other Operating Revenues	3,949	1,451	2,497
Untied Revenue Allocation	195,527	195,527	-
<b>TOTAL OPERATING REVENUES</b>	<b>688,308</b>	<b>675,888</b>	<b>12,419</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	155,806	151,055	4,751
Materials and Contracts	65,080	237,390	(172,310)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	872	6,281	(5,409)
Depreciation and Amortisation	766	417	349
Interest Expenses	-	-	-
Other Operating Expenses	68,498	218,929	(150,431)
Council Internal Costs Allocations	40,482	58,208	(17,726)
<b>TOTAL OPERATING EXPENSES</b>	<b>331,504</b>	<b>672,280</b>	<b>(340,776)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>356,804</b>	<b>3,608</b>	<b>353,196</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>356,804</b>	<b>3,608</b>	<b>353,196</b>
Capital Expenses	-	(107,824)	107,824
Transfer to Reserves	-	(14,329)	14,329
Add Back Non-Cash Expenses	766	417	349
<b>NET SURPLUS / (DEFICIT)</b>	<b>357,569</b>	<b>(118,128)</b>	<b>475,697</b>
Carried Forward Grants Revenue	100,617	47,581	53,036
Transfers from Reserves	-	286,048	(286,048)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>100,617</b>	<b>333,629</b>	<b>(233,012)</b>
<b>NET OPERATING POSITION</b>	<b>458,187</b>	<b>215,501</b>	<b>242,686</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Milingimbi		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	647,592	614,429	33,163
User Charges and Fees	490,752	470,188	20,565
Rates and Annual Charges	761,626	761,626	-
Interest Income	-	-	-
Other Operating Revenues	75,260	32,189	43,071
Untied Revenue Allocation	352,046	352,046	-
<b>TOTAL OPERATING REVENUES</b>	<b>2,327,277</b>	<b>2,230,478</b>	<b>96,799</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	736,358	845,228	(108,869)
Materials and Contracts	143,028	366,463	(223,434)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	903	6,281	(5,378)
Depreciation and Amortisation	22,887	23,127	(240)
Interest Expenses	-	-	-
Other Operating Expenses	433,396	287,106	146,290
Council Internal Costs Allocations	179,610	327,366	(147,756)
<b>TOTAL OPERATING EXPENSES</b>	<b>1,516,183</b>	<b>1,855,570</b>	<b>(339,387)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>811,094</b>	<b>374,908</b>	<b>436,186</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>811,094</b>	<b>374,908</b>	<b>436,186</b>
Capital Expenses	(84,135)	(444,875)	360,740
Transfer to Reserves	-	(128,786)	128,786
Add Back Non-Cash Expenses	22,887	23,127	(240)
<b>NET SURPLUS / (DEFICIT)</b>	<b>749,846</b>	<b>(175,626)</b>	<b>925,472</b>
Carried Forward Grants Revenue	1,086,582	221,361	865,221
Transfers from Reserves	-	469,544	(469,544)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>1,086,582</b>	<b>690,905</b>	<b>395,677</b>
<b>NET OPERATING POSITION</b>	<b>1,836,428</b>	<b>515,279</b>	<b>1,321,149</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Milyakburra		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	110,682	131,720	(21,038)
User Charges and Fees	27,822	14,246	13,576
Rates and Annual Charges	217,914	216,050	1,864
Interest Income	-	-	-
Other Operating Revenues	4,420	1,083	3,337
Untied Revenue Allocation	171,694	171,694	-
<b>TOTAL OPERATING REVENUES</b>	<b>532,532</b>	<b>534,793</b>	<b>(2,262)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	140,563	165,726	(25,162)
Materials and Contracts	14,476	93,033	(78,557)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	851	6,281	(5,430)
Depreciation and Amortisation	7,300	7,256	44
Interest Expenses	-	-	-
Other Operating Expenses	89,111	104,058	(14,947)
Council Internal Costs Allocations	56,675	96,773	(40,098)
<b>TOTAL OPERATING EXPENSES</b>	<b>308,975</b>	<b>473,126</b>	<b>(164,151)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>223,556</b>	<b>61,667</b>	<b>161,889</b>
Capital Grants Income	-	40,579	(40,579)
<b>SURPLUS / (DEFICIT)</b>	<b>223,556</b>	<b>102,246</b>	<b>121,311</b>
Capital Expenses	-	(242,766)	242,766
Transfer to Reserves	-	(11,893)	11,893
Add Back Non-Cash Expenses	7,300	7,256	44
<b>NET SURPLUS / (DEFICIT)</b>	<b>230,856</b>	<b>(145,157)</b>	<b>376,013</b>
Carried Forward Grants Revenue	78,376	24,566	53,810
Transfers from Reserves	-	267,313	(267,313)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>78,376</b>	<b>291,879</b>	<b>(213,503)</b>
<b>NET OPERATING POSITION</b>	<b>309,232</b>	<b>146,722</b>	<b>162,511</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Ramininging		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	531,981	549,256	(17,275)
User Charges and Fees	379,722	466,118	(86,396)
Rates and Annual Charges	756,052	744,084	11,968
Interest Income	-	-	-
Other Operating Revenues	35,552	16,530	19,022
Untied Revenue Allocation	334,326	334,326	-
<b>TOTAL OPERATING REVENUES</b>	<b>2,037,634</b>	<b>2,110,314</b>	<b>(72,680)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	602,455	736,015	(133,560)
Materials and Contracts	286,056	503,165	(217,110)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	903	6,281	(5,378)
Depreciation and Amortisation	10,799	9,373	1,426
Interest Expenses	-	-	-
Other Operating Expenses	309,861	206,737	103,124
Council Internal Costs Allocations	298,064	472,785	(174,721)
<b>TOTAL OPERATING EXPENSES</b>	<b>1,508,137</b>	<b>1,934,355</b>	<b>(426,218)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>529,497</b>	<b>175,959</b>	<b>353,538</b>
Capital Grants Income	-	168,076	(168,076)
<b>SURPLUS / (DEFICIT)</b>	<b>529,497</b>	<b>344,034</b>	<b>185,462</b>
Capital Expenses	-	(495,114)	495,114
Transfer to Reserves	-	(55,747)	55,747
Add Back Non-Cash Expenses	10,799	9,373	1,426
<b>NET SURPLUS / (DEFICIT)</b>	<b>540,295</b>	<b>(197,453)</b>	<b>737,749</b>
Carried Forward Grants Revenue	725,653	468,866	256,787
Transfers from Reserves	-	337,944	(337,944)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>725,653</b>	<b>806,810</b>	<b>(81,157)</b>
<b>NET OPERATING POSITION</b>	<b>1,265,949</b>	<b>609,357</b>	<b>656,592</b>
			(0)

## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Umbakumba		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	582,585	620,683	(38,098)
User Charges and Fees	92,969	113,615	(20,645)
Rates and Annual Charges	533,128	532,590	538
Interest Income	-	-	-
Other Operating Revenues	2,884	1,833	1,050
Untied Revenue Allocation	264,537	264,537	-
<b>TOTAL OPERATING REVENUES</b>	<b>1,476,102</b>	<b>1,533,257</b>	<b>(57,155)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	407,112	504,922	(97,809)
Materials and Contracts	61,801	172,528	(110,727)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	434	6,281	(5,847)
Depreciation and Amortisation	12,918	7,387	5,531
Interest Expenses	-	-	-
Other Operating Expenses	249,956	247,597	2,360
Council Internal Costs Allocations	195,757	320,747	(124,990)
<b>TOTAL OPERATING EXPENSES</b>	<b>927,979</b>	<b>1,259,461</b>	<b>(331,483)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>548,124</b>	<b>273,796</b>	<b>274,328</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>548,124</b>	<b>273,796</b>	<b>274,328</b>
Capital Expenses	(31,605)	(425,092)	393,487
Transfer to Reserves	-	(52,829)	52,829
Add Back Non-Cash Expenses	12,918	7,387	5,531
<b>NET SURPLUS / (DEFICIT)</b>	<b>529,437</b>	<b>(196,739)</b>	<b>726,175</b>
Carried Forward Grants Revenue	609,437	420,014	189,423
Transfers from Reserves	-	380,247	(380,247)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>609,437</b>	<b>800,261</b>	<b>(190,824)</b>
<b>NET OPERATING POSITION</b>	<b>1,138,874</b>	<b>603,523</b>	<b>535,351</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Yirrkala		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	804,099	782,497	21,602
User Charges and Fees	265,914	462,213	(196,299)
Rates and Annual Charges	823,664	818,343	5,321
Interest Income	-	-	-
Other Operating Revenues	63,638	133,963	(70,324)
Untied Revenue Allocation	296,702	296,702	-
<b>TOTAL OPERATING REVENUES</b>	<b>2,254,016</b>	<b>2,493,717</b>	<b>(239,701)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	700,363	909,266	(208,903)
Materials and Contracts	516,166	846,210	(330,043)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	740	6,281	(5,541)
Depreciation and Amortisation	5,159	12,916	(7,756)
Interest Expenses	-	-	-
Other Operating Expenses	555,789	487,495	68,294
Council Internal Costs Allocations	242,879	364,055	(121,176)
<b>TOTAL OPERATING EXPENSES</b>	<b>2,021,097</b>	<b>2,626,222</b>	<b>(605,125)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>232,919</b>	<b>(132,505)</b>	<b>365,424</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>232,919</b>	<b>(132,505)</b>	<b>365,424</b>
Capital Expenses	-	(412,956)	412,956
Transfer to Reserves	-	(59,655)	59,655
Add Back Non-Cash Expenses	5,159	12,916	(7,756)
<b>NET SURPLUS / (DEFICIT)</b>	<b>238,079</b>	<b>(592,200)</b>	<b>830,279</b>
Carried Forward Grants Revenue	728,306	641,014	87,292
Transfers from Reserves	-	751,669	(751,669)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>728,306</b>	<b>1,392,683</b>	<b>(664,377)</b>
<b>NET OPERATING POSITION</b>	<b>966,384</b>	<b>800,483</b>	<b>165,902</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	Nhulunbuy & Darwin		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	5,458,568	7,080,201	(1,621,633)
User Charges and Fees	167,552	316,767	(149,216)
Rates and Annual Charges	66,671	(7,379)	74,050
Interest Income	44,101	66,021	(21,920)
Other Operating Revenues	112,002	90,842	21,160
Untied Revenue Allocation	(2,807,652)	(2,807,652)	(0)
<b>TOTAL OPERATING REVENUES</b>	<b>3,041,242</b>	<b>4,738,799</b>	<b>(1,697,558)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	2,162,032	2,342,890	(180,858)
Materials and Contracts	806,584	1,634,685	(828,101)
Elected Member Allowances	181,972	193,805	(11,833)
Council Committee & LA Allowances	-	-	-
Depreciation and Amortisation	1,391,229	1,395,417	(4,188)
Interest Expenses	487	11,375	(10,888)
Other Operating Expenses	1,206,198	2,823,904	(1,617,706)
Council Internal Costs Allocations	(1,953,124)	(3,084,370)	1,131,246
<b>TOTAL OPERATING EXPENSES</b>	<b>3,795,377</b>	<b>5,317,706</b>	<b>(1,522,328)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(754,136)</b>	<b>(578,906)</b>	<b>(175,229)</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>(754,136)</b>	<b>(578,906)</b>	<b>(175,229)</b>
Capital Expenses	(104,701)	(1,032,892)	928,191
Transfer to Reserves	(2,564)	(236,831)	234,267
Add Back Non-Cash Expenses	1,391,229	1,395,417	(4,188)
<b>NET SURPLUS / (DEFICIT)</b>	<b>529,828</b>	<b>(453,212)</b>	<b>983,040</b>
Carried Forward Grants Revenue	3,229,506	640,419	2,589,087
Transfers from Reserves	-	1,298,772	(1,298,772)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>3,229,506</b>	<b>1,939,192</b>	<b>1,290,314</b>
<b>NET OPERATING POSITION</b>	<b>3,759,335</b>	<b>1,485,980</b>	<b>2,273,355</b>
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## Each Reporting Location

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 NOVEMBER 2021	EARC		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	11,434,374	13,397,957	(1,963,583)
User Charges and Fees	2,827,785	3,289,227	(461,442)
Rates and Annual Charges	7,156,134	6,989,570	166,565
Interest Income	44,101	66,021	(21,920)
Other Operating Revenues	876,599	752,791	123,808
Untied Revenue Allocation	0	0	(0)
<b>TOTAL OPERATING REVENUES</b>	<b>22,338,994</b>	<b>24,495,566</b>	<b>(2,156,572)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	7,218,117	8,479,677	(1,261,560)
Materials and Contracts	5,000,259	8,514,190	(3,513,931)
Elected Member Allowances	182,211	193,805	(11,594)
Council Committee & LA Allowances	7,973	54,678	(46,705)
Depreciation and Amortisation	1,524,742	1,519,760	4,982
Interest Expenses	487	11,375	(10,888)
Other Operating Expenses	4,794,956	5,838,964	(1,044,008)
Council Internal Costs Allocations	(0)	1	(1)
<b>TOTAL OPERATING EXPENSES</b>	<b>18,728,745</b>	<b>24,612,450</b>	<b>(5,883,705)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>3,610,249</b>	<b>(116,884)</b>	<b>3,727,133</b>
Capital Grants Income	-	269,766	(269,766)
<b>SURPLUS / (DEFICIT)</b>	<b>3,610,249</b>	<b>152,882</b>	<b>3,457,367</b>
Capital Expenses	(226,515)	(4,866,198)	4,639,683
Transfer to Reserves	(2,564)	(1,148,127)	1,145,563
Add Back Non-Cash Expenses	1,524,742	1,519,760	4,982
<b>NET SURPLUS / (DEFICIT)</b>	<b>4,905,912</b>	<b>(4,341,683)</b>	<b>9,247,595</b>
Carried Forward Grants Revenue	9,992,333	6,282,681	3,709,652
Transfers from Reserves	-	5,626,427	(5,626,427)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>9,992,333</b>	<b>11,909,108</b>	<b>(1,916,776)</b>
<b>NET OPERATING POSITION</b>	<b>14,898,244</b>	<b>7,567,425</b>	<b>7,330,819</b>
			-



## CASH & EQUITY ANALYSIS

	30-Nov-2021	30-Jun-2021
Cash	50,477,752	46,949,536
Less:		
Unexpended Grants Reserve	(9,334,280)	(7,526,605)
Specific Reserves	(27,384,176)	(27,381,613)
Income Received in Advance	-	(2,367,090)
Other carried forward revenue	(86,410)	(98,638)
<b>Cash Available before Liabilities</b>	<b>13,672,886</b>	<b>9,575,591</b>
<b>Other Current Assets &amp; Liabilities</b>		
Accounts Receivables & Other Current Assets	1,753,776	1,695,380
Less:		
Payables & other Liabilities	(850,296)	(1,733,360)
Bank Loan/Borrowing	-	(1,185,000)
Employee Provisions Current	(2,602,042)	(2,483,399)
Employee Provisions NonCurrent	(184,292)	(228,868)
<b>Net Other Current Liabilities</b>	<b>(1,882,854)</b>	<b>(3,935,247)</b>
<b>Net Cash Available</b>	<b>11,790,032</b>	<b>5,640,343</b>
<b>Noncurrent Assets</b>		
Noncurrent Assets - excluding Right of Use Assets and Landfill Airspace	59,172,363	61,142,723
Less Revaluation Reserves	(39,150,727)	(39,150,727)
<b>Noncurrent Assets Actual Carrying Value</b>	<b>20,021,636</b>	<b>21,991,997</b>
<b>Leases</b>		
Right of Use Assets	11,579,146	11,579,146
Less Lease Liabilities	(11,960,821)	(11,960,821)
<b>Net impact on Equity</b>	<b>(381,675)</b>	<b>(381,675)</b>
<b>Landfill Airspace</b>		
Landfill Airspace Asset	2,611,877	-
Provision for Landfill Rehabilitation	(2,611,877)	-
<b>Net impact on Equity</b>	<b>-</b>	<b>-</b>
<b>Equity</b>		
Total Equity	107,385,586	103,775,337
Less:		
Revaluation Reserve	(39,150,727)	(39,150,727)
Unexpended Grants Reserve	(9,334,280)	(7,526,605)
Specific Reserves	(27,384,176)	(27,381,613)
Income Received in Advance	-	(2,367,090)
Other carried forward revenue	(86,410)	(98,638)
<b>Net Equity</b>	<b>31,429,992</b>	<b>27,250,664</b>
<b>Net Equity is made up of</b>		
Net Assets Carried	20,021,636	21,991,997
Net Impact of Leases	(381,675)	(381,675)
Net Cash Carried Forward	11,790,032	5,640,343
<b>Net Equity</b>	<b>31,429,992</b>	<b>27,250,664</b>



## Elected Members Allowances Report

14<sup>th</sup> September - 30<sup>th</sup> November 2021 (New Council)

Family Name	Given Name	YTD Councillor Allowance	YTD Councillor Meeting
Thurlow	Kaye	6,022	5,400
Marika	Djuwalpi	4,588	2,160
Bara	Elliot	426	-
Djalangi	David	4,259	1,440
Dhamarrandji	Evelyna	4,259	1,440
Djakala	Joe	426	-
Marika	Yirmal	4,259	360
Mirritjaawuy	Jason	4,259	3,240
Mununggurr	Yananymul	426	-
Walsh	Gordon	7,002	720
Wunungmurra	Bobby	4,259	3,600
Wunungmurra	Wesley	426	-
Lapulung	Keith	4,259	1,440
Mamarika	Constantine	3,904	2,160
Alimankinni	Gilbert	3,904	5,400
Butjala	Jason	3,904	3,960
Yawarngu	Robert	3,904	2,880
Wunungmurra	Banambi	18,603	720
<b>Total</b>		<b>79,084</b>	<b>34,920</b>





## Replacement and Contingency Reserves

Reserves	1 July 2021 Beginning Balance	Transfers		30 November 2021 Ending Balance
		From Reserves	To Reserves	
Fleet Replacement	4,613,026	-	-	4,613,026
Waste Management	2,500,913	-	-	2,500,913
Roads Replacement	4,209,192	-	-	4,209,192
Cemeteries Management	532,556	-	-	532,556
Buildings Replacement	4,140,027	-	-	4,140,027
Elections	200,000	-	-	200,000
Disaster Recovery	500,000	-	-	500,000
Public Infrastructure	3,000,000	-	-	3,000,000
Aged and Disability	3,681,458	-	-	3,681,458
Lot 128 Gapuwiyak Insurance	944,550	-	-	944,550
Community Benefit	3,059,891	-	2,564	3,062,455
<b>Total Replacement and Contingency Reserves</b>	<b>27,381,612</b>	<b>-</b>	<b>2,564</b>	<b>27,384,176</b>



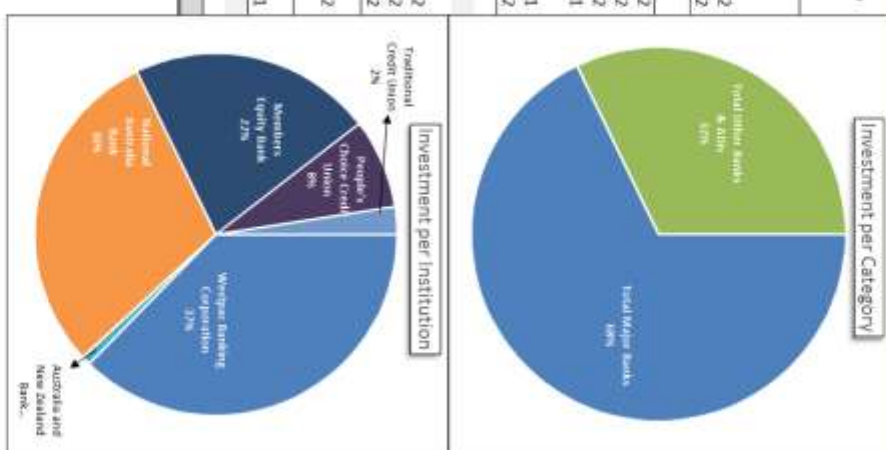


**East Arnhem Regional Council**  
Monthly Investment Report  
As at November 30, 2021

**Investment Portfolio**

Authorised Deposit Taking Institutions	Investment - \$	% of Total Investment	Within Diversification Limits	Type	Amount - \$	Rate - %	Term - days	Investment Date	Maturity Date
Westpac Banking Corporation	\$ 18,918,056	37%	✓	Operation fund Security TD (C)	\$ 57,254 \$ 200,000	- 0.25%	- 365	24/03/2021	24/03/2022
Australia and New Zealand Bank	\$ 429,106	1%	✓	Operation fund	\$ 429,106	-	-	18/09/2021	18/06/2022
National Australia Bank	\$ 15,009,040	30%	✓	Short Term TD	\$ 1,000,000	0.37%	365	29/06/2021	29/06/2022
				Short Term TD	\$ 2,003,989	0.23%	90	17/10/2021	15/01/2022
				Short Term TD	\$ 2,000,000	0.25%	92	11/11/2021	11/02/2022
				Short Term TD	\$ 4,000,000	0.30%	211	1/06/2021	29/12/2021
				Short Term TD	\$ 2,000,000	0.30%	270	8/07/2021	4/04/2022
				Short Term TD	\$ 2,000,000	0.30%	181	1/06/2021	29/11/2021
				Short Term TD	\$ 2,005,050	0.30%	273	20/09/2021	20/06/2022
<b>TOTAL - Major Banks</b>	<b>\$ 34,356,202</b>	<b>68%</b>	<b>✓</b>		<b>\$ 34,356,202</b>				
Members Equity Bank	\$ 11,000,000	22%	✓	Short Term TD	\$ 4,000,000	0.40%	272	21/09/2021	20/06/2022
				Short Term TD	\$ 3,000,000	0.35%	150	31/10/2021	30/03/2022
				Short Term TD	\$ 4,000,000	0.50%	210	23/06/2021	19/01/2022
People's Choice Credit Union	\$ 4,057,919	8%	✓	Operation fund	\$ 57,919	-	-	20/11/2021	20/03/2022
				Short Term TD	\$ 1,000,000	0.45%	120	4/05/2021	4/12/2021
				Short Term TD	\$ 3,000,000	0.30%	214	4/05/2021	4/12/2021
Traditional Credit Union	\$ 1,746,500	2%	✓	Operation fund	\$ 239,666	-	-	15/06/2021	13/12/2021
				Short Term TD	\$ 1,000,000	0.20%	181	15/06/2021	13/12/2021
<b>TOTAL - Other Banks &amp; ADI's</b>	<b>\$ 16,304,419</b>	<b>32%</b>	<b>✓</b>		<b>\$ 16,297,585</b>				
<b>TOTAL Investment Funds</b>	<b>\$ 50,660,621</b>	<b>100%</b>			<b>\$ 50,653,787</b>				

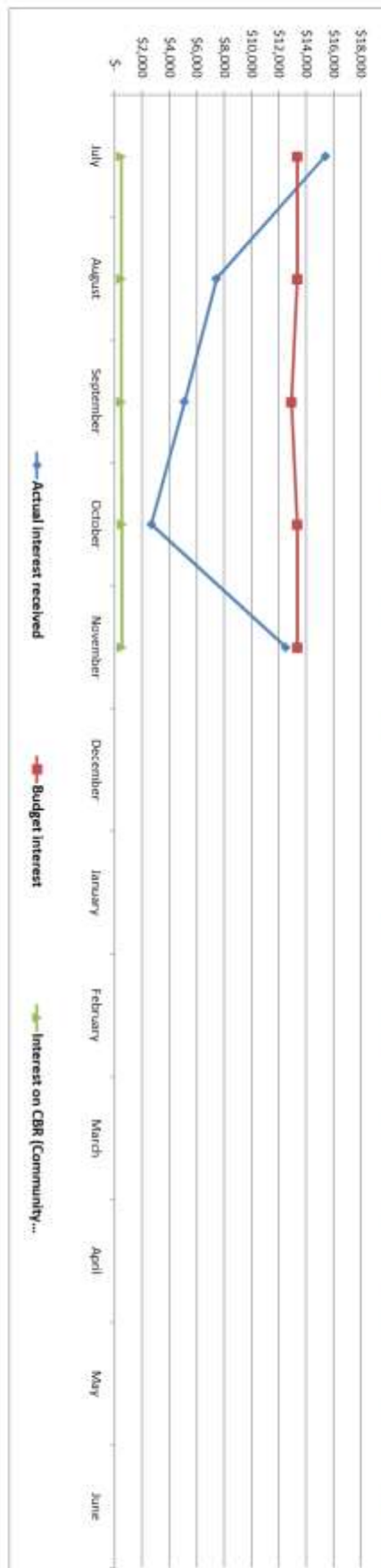
Category	Min	Max
Major Banks	15%	100%
Other Banks & ADI's	0%	45%
Per Institution	0%	40%





**East Arnhem Regional Council**  
Monthly Investment Report  
As at November 30, 2021

	Investment Performance												Average
	July	August	September	October	November	December	January	February	March	April	May	June	
<b>Actual Invested Funds</b>	<b>\$ 48,205,682</b>	<b>\$ 49,094,627</b>	<b>\$ 46,224,599</b>	<b>\$ 44,651,586</b>	<b>\$ 50,660,621</b>								<b>\$ 47,767,423</b>
Budget interest	\$ 13,377	\$ 13,377	\$ 12,945	\$ 13,377	\$ 13,377								\$ 13,291
Actual interest received	\$ 15,422	\$ 7,468	\$ 5,115	\$ 2,697	\$ 12,530,218								\$ 8,646
Interest on CBR (Community Benefit Reserve)	\$ 495	\$ 495	\$ 504	\$ 544	\$ 526,410								\$ 513
Actual v Budget	2,045	5,909	7,830	10,680	847								4,644



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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Angurugu Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$150,200.00
Other income/carried forward balance from 2019-20	\$151,070.00
Other income/carried forward balance from 2018-19	\$98,623.37
Other income/carried forward balance from 2017-18	\$126,070.00
Other income/carried forward balance from 2016-17	\$42,367.18
<b>Total Income</b>	<b>\$568,330.55</b>
<b>Total Expenditure</b>	<b>\$(101,107.05)</b>
<b>Surplus/ (Deficit)</b>	<b>\$467,223.50</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of  
Council's ordinary council meeting and local authority meeting.

Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 23/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer 3/11/2021

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes ☐ No ☐

Comments

Omor Sharif – Grants and Rates Officer \_\_\_\_\_ ...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_ ...../...../20\_\_

Department of the Chief Minister and Cabinet



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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Umbakumba Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$110,500.00
Other income/carried forward balance from 2019-20	\$111,110.00
Other income/carried forward balance from 2018-19	\$111,110.00
Other income/carried forward balance from 2017-18	\$111,110.00
Other income/carried forward balance from 2016-17	\$61,002.27
<b>Total Income</b>	<b>\$504,832.27</b>
<b>Total Expenditure</b>	<b>\$38,904.97</b>
<b>Surplus/ (Deficit)</b>	<b>\$465,927.30</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting.

Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 24/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer 3/11/2021

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes ☐ No ☐

Comments

Omor Sharif – Grants and Rates Officer ...../...../20\_\_

Donna Hadfield – Manager Grants Program ...../...../20\_\_

Department of the Chief Minister and Cabinet





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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Milyakburra Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$30,100.00
Other income/carried forward balance from 2019-20	\$30,270.00
Other income/carried forward balance from 2018-19	\$30,270.00
Other income/carried forward balance from 2017-18	\$30,270.00
Other income/carried forward balance from 2016-17	\$11,015.73
<b>Total Income</b>	<b>\$131,925.73</b>
<b>Total Expenditure</b>	<b>\$86,190.00</b>
<b>Surplus/ (Deficit)</b>	<b>\$45,735.73</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of  
Council's ordinary council meeting and local authority meeting.Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 22/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer 3/11/2021**DEPARTMENTAL USE ONLY**Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

**CERTIFICATION ACCEPTED**Yes ☐ No ☐Comments  
\_\_\_\_\_

Omor Sharif – Grants and Rates Officer \_\_\_\_\_

...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_

...../...../20\_\_

Department of the Chief Minister and Cabinet





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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Ramingining Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$135,400.00
Other income/carried forward balance from 2019-20	\$136,200.00
Other income/carried forward balance from 2018-19	\$136,200.00
Other income/carried forward balance from 2017-18	\$41,441.49

Total Income \$449,241.49

Total Expenditure \$6,042.98

Surplus/ (Deficit) \$443,198.51

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 15/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer 3/11/2021

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes ☐ No ☐

Comments

Omor Sharif – Grants and Rates Officer ...../...../20\_\_

Donna Hadfield – Manager Grants Program ...../...../20\_\_

Department of the Chief Minister and Cabinet



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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Milingimbi Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$187,700.00
Other income/carried forward balance from 2019-20	\$165,268.47
Other income/carried forward balance from 2018-19	\$188,770.00
Other income/carried forward balance from 2017-18	\$89,478.70
Other income/carried forward balance from 2016-17	\$0.00
<b>Total Income</b>	<b>\$631,217.17</b>
<b>Total Expenditure</b>	<b>\$23,045.44</b>
<b>Surplus/ (Deficit)</b>	<b>\$608,171.73</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting.

Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 16/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer 3/11/2021

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

### CERTIFICATION ACCEPTED

Yes ☐ No ☐

Comments

Omor Sharif – Grants and Rates Officer \_\_\_\_\_

...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_

...../...../20\_\_

Department of the Chief Minister and Cabinet



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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Gapuwiyak Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$140,300.00
Other income/carried forward balance from 2019-20	\$141,070.00
Other income/carried forward balance from 2018-19	\$137,910.96
<b>Total Income</b>	<b>\$419,280.96</b>
<b>Total Expenditure</b>	<b>\$0.00</b>
<b>Surplus/ (Deficit)</b>	<b>\$419,280.96</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 19/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer 3/11/2021

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes ☐ No ☐

Comments \_\_\_\_\_

Omor Sharif – Grants and Rates Officer \_\_\_\_\_ ...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_ ...../...../20\_\_

Department of the Chief Minister and Cabinet



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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Galiwinku Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$341,100.00
Other income/carried forward balance from 2019-20	\$343,020.00
Other income/carried forward balance from 2018-19	\$113,540.26
Other income/carried forward balance from 2017-18	\$0.00
Other income/carried forward balance from 2016-17	\$0.00
<b>Total Income</b>	<b>\$797,660.26</b>
<b>Total Expenditure</b>	<b>\$178,279.96</b>
<b>Surplus/ (Deficit)</b>	<b>\$619,380.30</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of  
Council's ordinary council meeting and local authority meeting.Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 18/11/2021 Copy of minutes attached (TBA).

CEO or CFO  Dale Keehne, Chief Executive Officer, 3/11/2021**DEPARTMENTAL USE ONLY**Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

**CERTIFICATION ACCEPTED**Yes ☐ No ☐Comments  
\_\_\_\_\_

Omor Sharif – Grants and Rates Officer \_\_\_\_\_

...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_

...../...../20\_\_

Department of the Chief Minister and Cabinet





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# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Yirrkala Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$113,300.00
Other income/carried forward balance from 2019-20	\$113,950.00
Other income/carried forward balance from 2018-19	\$112,475.62
Other income/carried forward balance from 2017-18	\$113,950.00
<b>Total Income</b>	<b>\$453,675.62</b>
<b>Total Expenditure</b>	<b>\$43,524.66</b>
<b>Surplus/ (Deficit)</b>	<b>\$410,150.96</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 25/11/2021 Copy of minutes attached (TBA).

CEO or CFO  3/11/2021  
Dale Keehne, Chief Executive Officer

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes ☐ No ☐

Comments

Omor Sharif – Grants and Rates Officer ...../...../20\_\_

Donna Hadfield – Manager Grants Program ...../...../20\_\_

Department of the Chief Minister and Cabinet





DocuSign Envelope ID: 3F0A9EEA-6927-4EF5-B503-429A79989FC3

# East Arnhem Regional Council

## CERTIFICATION OF 2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Gunyangara Local Authority  
INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

File number: HCD2017/00200

LAPF Grant 2020-21	\$33,600.00
Other income/carried forward balance from 2019-20	\$33,800.00
Other income/carried forward balance from 2018-19	\$33,800.00
Other income/carried forward balance from 2017-18	\$19,843.16
<b>Total Income</b>	<b>\$121,043.16</b>
<b>Total Expenditure</b>	<b>\$51,581.24</b>
<b>Surplus/ (Deficit)</b>	<b>\$69,461.92</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by Elma Villians, Senior Finance Officer

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes ☒ No ☐

Laid before the Council at a meeting to be held on 30/11/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting to be held on 26/11/2021 Copy of minutes attached (TBA).

CEO or CFO  3/11/2021  
Dale Keehne, Chief Executive Officer

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED Yes ☐ No ☐

Comments

Omor Sharif – Grants and Rates Officer \_\_\_\_\_ ...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_ ...../...../20\_\_

Department of the Chief Minister and Cabinet



## CORPORATE SERVICES REPORTS



**ITEM NUMBER** 9.3  
**TITLE** Darwin Costs  
**REFERENCE** 1561877  
**AUTHOR** Michael Freeman, Corporate Services Manager

### SUMMARY:

This report summarises savings in the Darwin Office.

### BACKGROUND

The Finance Committee meeting of 30 November 2021 requested a summary of the financial impact of changes in the Darwin support delivery.

From 2010 to 30 June 2020 the Council owned a separate organisation, named Latitude 12, that provided financial, human resources, internal audit, workplace safety, records management to Council. This organisation also had over the years a small number of external clients.

A review in 2020 concluded that Council should consolidate the operations under one organisation to eliminate the additional costs of having two organisations, with extra management, and extra audit costs.

On 1 July 2020 the employees of Latitude 12 transferred to Council.

A brief financial summary is below.

It shows:

1. That the total costs of Corporate Services has reduced;
2. That the employment portion of costs has reduced, with staffing reduced from 19 to 16;
3. That the other costs portion has reduced;
4. And that, after adding back the profit portion given back to Council at the time of closure, the Nett Cost to Council has reduced.

	Lat-12		EARC	
	2018/19	2019/20	2020/21	Budget 21/22
Total Costs	2,557,095	2,553,521	2,103,421	2,096,903
Employees	2,059,549	2,035,469	1,768,211	1,726,528
Other Costs	497,546	518,052	335,210	370,375
Less Profit	-332,870	-149,442	0	0
Nett Cost	2,224,225	2,404,079	2,103,421	2,096,903

The other benefit or change, that does not reflect in the numbers, is that tied Grant Programs are no longer being charged at commercial rates for each transaction that Corporate provides, but are being charged a proportion of total cost. This means additional funds to deliver the tied funding programmes in the communities. The other side of that equation is that Council no longer receives an untied dividend it can allocate to an untied programme.

Indirect benefits include that employees are 100% focused on EARC matters, and not having to juggle time between EARC and other clients; and no longer have to spend time marketing services and trying to attract clients. Employees are involved in assisting with

decisions and providing advice; and no longer are organisationally separated from other operational staff across the communities. Finance no longer needs to prepare separate accounts for external audit (at a cost), and the cost of having an independent governance board is removed.

Many of the office costs would exist regardless of location. The largest portion is the cost of employing people. The Darwin office does have a property lease cost, including rental, electricity, cleaning approaching \$150,000. No costs are required for housing of employees.

The alternative, of expanding the footprint of the Nhulunbuy office to provide 16 additional workstations, and identify 16 potential employees with access to their own housing within Nhulunbuy; or lease additional properties in a market with a shortage of housing, suggests that being located in Darwin has a financial saving; balanced with the distance factor of being remote from other staff.

## **GENERAL**

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**That Council note the information on delivery of services from the Darwin office.**

## **ATTACHMENTS:**

There are no attachments for this report.

## LOCAL AUTHORITIES

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<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Local Authority Action Listing from LA Meetings
<b>REFERENCE</b>	1561869
<b>AUTHOR</b>	Nawshaba Razzak, Corporate Planning & Policy Officer

### SUMMARY:

This report provides a summary list of actions arising from Local Authority meetings in each of the East Arnhem Regional Council communities.

### BACKGROUND

In accordance with item 13 of Guideline 1 of the Local Government Act, Council must consider the minutes of Local Authority meetings at each Council Meeting to address and minute Council's response to any matters raised by the relevant Local Authority. All matters arising with actions from the Local Authority meetings are consolidated in the attached Action Register for the Council's consideration.

### GENERAL

A current list of action items from Local Authority meetings held since Council last met is attached.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

### RECOMMENDATION

**That Council:**

- (a) Endorses the actions included in the Local Authority Actions List as recommended by each Local Authority, or as amended.**
- (b) Approves the removal of completed actions and as recommended by each Local Authority.**

### ATTACHMENTS:

- [1](#) LA Action Register\_Angurugu.docx
- [2](#) LA Action Register\_Galiwinku.docx
- [3](#) LA Action Register\_Gapuwiyak.docx
- [4](#) LA Action Register\_Gunyangara.docx
- [5](#) LA Action Register\_Milingimbi.docx
- [6](#) LA Action Register\_Milyakburra.docx
- [7](#) LA Action Register\_Ramingining.docx
- [8](#) LA Action Register\_Umbakumba.docx
- [9](#) LA Action Register\_Yirrkala.pdf.docx

## ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
143/2021 Series of Murals	That the Local Authority continues to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing  25.05.2021 – Local Authority have decided on the Map of Groote Eylandt, Artistic map representing the Groote archipelago. <b>11/10/2021 - Ongoing and will await the other localities preferred options - LA to suggest artist direction to put the draft concept for review - under a fee for service arrangement.</b>  29.11.2021 – Angurugu Local Authority in line with the views of other two Anindilyakwa Local Authorities interpretation of the Groote Archipelago and the significance of, as part of the series of Murals.
001/2020 RESOLVED Playground Position	That the Local Authority support the positioning of the playground within the area of Lot 591 as a suggested alternative after the Office of Township consultation.	12.05.2021 – Placed out for quotation, no submission have been received to this date. Will be placed out for submission in next round.  <b>12/10/2021 - Ongoing with RFQ to be re-released</b>  29.11.2021 – RFQ will be re-released this week
002/2020 RESOLVED  Council Office Security	That the Local Authority:  (a) Notes the Community Development Coordinator Report. (b) Requests that Council reviews the security access for the Angurugu Council office; and (c) Includes the office number on the door for Animal Management.	<b>12/10/2021 - Completed Remove action</b>



## ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Angurugu Local Area Management Plan and Street Names	<p>That the Local Authority:</p> <p>(a) Holds a workshop to consider any adjustments to the current Local Area Traffic Management Plan for Angurugu and supply feedback at the next scheduled Local Authority meeting.</p> <p>(b) Request the archive records of street names be located and used, and consider street name suggestions for new streets for the purpose of further consultation at the next Local Authority meeting.</p>	<p><b>12/10/2021 – Ongoing will revisit with the next OTL meeting - missed the October meeting.</b></p> <p><b>29.11.2021 – Ongoing and will go to the next OTL meeting.</b></p>
Water line to the cemetery \$20,000		<p><b>12/10/2021 – Ongoing - Rfq to be release November</b></p> <p><b>29.11.2021 – Approval granted, project moving forward. Rfq will be sent out this week.</b></p>
130/2020 – Chief Executive Officer Report	<p>The Local Authority:</p> <p>Requests that a Coordinator from the different Council program areas is invited periodically to provide an update to the Local Authority in addition to the CEO report.</p>	<p>02.02.2021 – To invite the Community Night Patrol Coordinator to present to the Local Authority.</p> <p>Director Community Development to investigate what other stakeholders are doing for cross-cultural training for new employees, such as GEMCO, GEAT and ARDS, and report back on options for training EARC employees – for both Anindilyakwa and Yolngu communities.</p> <p>12.05.2021 – Will report at next Council meeting</p> <p>25.05.2021 – Updated provided to LA members – Ongoing</p> <p>29.11.2021 – Ongoing. Item progressed to HR. Committed to HR Fundamental videos as part of Stage One – Stage One is ready for employees to view when they on board, videos are available in language.</p>

ANGURUGU ACTIONS		
ACTION ITEM	ACTIONS	STATUS
		Videos will be used for training and development of employees as well. Stage Two of the project is updating/changing other documents.

**ANGURUGU ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Gravesite Identification		<p>26.05.2020 – Project underway with ALC; a GPS locator is being used to locate and map graves to update the gravesite identification.</p> <p>Council amendment – Write a letter to advocate for additional funding for all communities for gravesite identification that has been and will be undertaken.</p> <p>28.07.2020 - The Director Community Development is requested to engage community consultants to identify gravesites and purchase materials; the Local Authority approves the expenditure up to \$15,000 of Local Authority Project Funds.</p> <p>02.02.2021 – EARC has been working closely with ALC Anthropologist, Hugh Bland, to help identify the graves in the Angurugu cemetery. The burial register is being updated as the project progresses. This cemetery mapping remains an ongoing process, but it is underway.</p> <p>12.05.2021 – Further consultations need to be completed. Ongoing</p> <p>25.05.2021- Updated provided to LA members – Ongoing</p> <p>29.11.2021 – To project this project LA members are recommended to allocate 80k to project from unallocated equity, later in this LA meeting under the budget review item.</p>

## ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Footpath Installation		<p>26.05.2020 – The Director of Technical &amp; Infrastructure Services and the Regional Roads Manager will be visiting community to assess the footpath works mid-June 2020.</p> <p>18/01/2021 – Director Technical and Infrastructure Services has met with BetaPave about defects and intersection road surface tie in points in conjunction with the roads capital program contractor to resume works once weather clears.</p> <p>12.05.2021 – Works still to be completed.</p> <p>12/10/2021 – Update provided to LA members – ongoing and to be finalised with the kerb connection points with Roads contractor - ETA end of November.</p> <p>29.11.2021 – Subject to further discussion with Power and Water and contractors involved in the project. Updates provided in the next LA meeting and will form part of an update to Council in Dec.</p>
FUTURE ACTION ITEM/ACTION ON HOLD	ACTIONS	STATUS
Australia Post Services (Meeting - 28 July 2020)	<p>That the Local Authority:</p> <p>(a) Provide direction to the Director Community Development on whether there is community interest in Council providing Australia Post services, based on practicality.</p> <p>(b) Seek the Director Community Development to raise an expression of interest with Australia Post for EARC - Angurugu to become the Australia Post Agent when the contract is next available.</p>	<p>12.02.2021 - Australia Post confirmed that they are happy with the current provider. To submit interest when the contract comes up for renewal.</p> <p>25.05.2021 – Update has been provided to LA members – Ongoing</p> <p>29.11.2021 – Local Authority supports Australian Post service to continue to be provided by Groote Eylandt and Bickerton Island Enterprise (GEBIE) and remove action from the register.</p>

ANGURUGU ACTIONS



## GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
149/2021 Community Asbestos Update	That the Local Authority:  (a) Notes the Community Asbestos Update, particularly the initial recommendations with regard to the asbestos in Galiwin'ku. (b) Supports a temporary licenced storage area at the current land fill site. (c) Support Indigenous employment and training for the asbestos removal project. (d) Will provide the Director of Technical & Infrastructure Services with a map that identifies priority areas.	12.05.2021 – Will update further prior to next Local Authority meeting.  20.05.2021 – Update provided to Local Authority, Budget was submit to the NTG and EARC are waiting for it to be approved and sent back with a contract. This will also include a storage container that will be portable. Training is also included in the budget with regards to the removal of asbestos – Ongoing – Updates will be provided at next meeting. 12/10/2021 - position advertised for the project and communications officer - position should be filled November - more update provided in future reports. 18.11.2021 – Interview was done on 17 Nov. a draft employment contract will be finalised and probable start would be January 2022.
150/2021 Galiwin'ku Hall Meeting Room Noise Reduction Project – LAPF	That the Local Authority provide a final layout direction in relation to wall imagery and textile colour and pattern option.	<b>12/10/2021 Completed - Remove action</b>
152/2021 Series of Murals (re-tabled)	That the Local Authority:  (a) Continues to consider and advise when agreed what significant person or people to include in the series of murals. (b) Start gathering together photos of possible candidates, to be given to the Community Development Coordinator.	12.05.2021 – Ongoing  20.05.2021 – Update was provided at meeting. At the Next LA meeting to come up with a plan or design for the series of murals - Ongoing 12/10/2021 - Ongoing awaiting designs from LA 18.11.2021 – Ongoing awaiting design from LA

## GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
155/2021 Questions from Members	That the Local Authority:  (a) Notes the questions from members about the misuse of the PA system, the progress of the proposed waterpark and BMX track projects, and the progress on the public toilet to be located at the private charter area at the airport.	12.10.2021 – Ongoing - awaiting NLC consultations - Shelter to be installed Nov/Dec  18.11.2021 – The volume of the PA system is not loud enough and will be assessed.  NLC consultation has not happened for Galiwinku yet. So the approval process is still going on. Will try to get it done before Christmas.
001/2020 RESOLVED	That the Local Authority:  a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing  20.05.2021 – Still unsure when this will be happening. Update has been provided to LA, will update up at next LA meeting - Ongoing

**GALIWIN'KU ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Women's Centre Grant		<p>21.05.2020 – The Director of Community Development requested to provide an update for current and possible future programs to be run out of the Women's Centre facility. 22.01.2021 – The Community Development Directorate has researched current women's centre and crisis accommodation providers across the NT. The attached list details organisation, location, operator, purpose and services offered for the members review. Galiwin'ku has current significant investment by Territory Families for a Galiwin'ku Crisis accommodation, in addition to other funded programs delivered at the Galiwin'ku women's space. The Community Development Directorate will continue to explore emerging opportunities to increase women's services in Galiwin'ku, however note that repetition of services adds increased complexity in further successful applications/opportunities being presented. 28.01.2021 – Director Community Development to provide an update on commencement date and services provided by the Women's Centre, and to check the option of a trip for a small group to visit the Women's Centre at Maningrida. 12.05.2021 – plan will be supplied at next council meeting. 20.05.2021 – Director of Community Development to organise a charter for the Women of the LA to have a look at the women's centre in Maningrida, Update will be provided at next LA meeting - Ongoing</p> <p>18.11.2021 – a budget has been allocated and CDC to organise a trip early new year.</p>

**GALIWIN'KU ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Cemetery Fencing		<p>18.01.2021 – Quotations ready for release to the market end of January 2021.</p> <p>12.05.2021 – All materials have been provided, Still waiting for ARPA Approvals – Ongoing</p> <p>12/10/2021 – Ongoing - will be in the new year periods - Jan / Feb</p> <p>18.11.2021 – ongoing.</p>
Grave Digger		<p>21.05.2020 –The CDC is to provide modelling to inform further consideration of the viability of the purchase of a grave digger.</p> <p>Majority of providers on island are equipped with own machinery so hire model does not suit the operational environment. Grave digging is currently included as a 'gratis service' as per the EARC Funeral Service &amp; Burial Policy.</p> <p>18.11.2020 – The Director of Technical &amp; Infrastructure Services to come back to the Local Authority with detailed costed briefing with options for a small digger.</p> <p>12.05.2021 – Costing has been obtain, will provided amounts at next Local Authority meeting.</p> <p>20.05.2021 – Cost has been provided to members of \$83,000 for grave digger, Recommendation that the Galiwin'ku LA support the mini excavator for burials and other requirements within Galiwin'ku pending council approval – Ongoing</p> <p>18.11.2021 - Grave digger will be discussion in the December council meeting</p>



## GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Interpreter's Office		<p>21.05.2020 The Director of Community Development to follow up for a response from the Department of Housing and Community Development regarding the provision of an office space for an interpreter service in Galiwinku.</p> <p>28.01.2021 – Director Technical &amp; Infrastructure Services to follow up on progress with EARC Tenancy Manager.</p> <p>20.10.2020 – Space identified and negotiations to be finalised</p> <p>12.05.2021 – assistance accommodation has been sourced and will be available for the interpret services.</p> <p>20.05.2021 – Design has been finalised and a house has been provided for a period of up to 3 months. Agreement should be finalised this week. – Ongoing</p> <p>18.11.2021 - Ongoing</p>
Cluster One		<p>24/09/2020 – The Director of Technical &amp; Infrastructure Services to follow up with Office of Chief Minister about the ability to utilize the Cluster One (lot 226) as a funeral ceremony area. 10/11/2020 - Change of land purpose to include ceremony purposes to be lodged with the NLC 12.05.2021 – Meeting with Jim Rogers, still waiting for answers. Application has been lodged with NLC, consultations are happening at the moment, once completed, findings will be brought to the next Local Authority – Ongoing 12/10/2021 - New 3 tonne machine to be purchased through Fleet for the purpose - 2022</p> <p>18.11.2021 – awaiting consultation as part of the broad project NLC community discussion.</p>



**GALIWIN'KU ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Micro-plastics Signage	The Local Authority supported the installation of a sign to tell the story of micro-plastics in the water. Members recommended that the pictures on the proposed sign should include people representing countries from around the world. The first sign is to be installed near the Mission Beach.	18/01/2021 – Ongoing, with the signs expected to be installed in the early new year once all feedback received from Local Authorities. 12.05.2021 – To be Removed 20.05.2021 – Ongoing - signs will be installed shortly 18.11.2021 – Installed. Completed and action can be removed off the register.
<b>FUTURE ACTION ITEM/ACTION ON HOLD</b>	<b>ACTIONS</b>	<b>STATUS</b>
Improvement to Tracks	That the Local Authority notes the question from members about the need for funds to improve the tracks to hunting grounds and Local Authority funds for Youth, Sport and Recreation.	12.05.2021 – Grants are been sourced – Ongoing 20.05.2021 – Another round has been realised, Update will be provided at next LA meeting. – Ongoing 18.11.2021 – Ongoing and keep looking for additional fund..

## GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
175/2021 Series of Murals (re-tabled)	That the Local Authority:  (a) Continue to consider and advise when agreed what significant person or people to include in the series of murals. (b) Speak to family members, and start gathering together photos, of possible candidates, to be given to the Community Development Coordinator.	19.03.2021 – Awaiting on suggestions, LA members still to speak to families seeking permission.  12.05.2021 – Ongoing – Still waiting on suggestions from LA Members.  <b>12/10/2021 – LA members have gathered a list of names for the murals and are waiting for family to approve the inclusion in the murals.</b>  <b>19.11.2021 – Consultation with community members and Traditional Owners continuing.</b>
178/2021 Questions from Members	That the Local Authority:  a) Notes the question from members. b) Requests a letter be written from the Local Authority to NT Health and Mlawj Health requesting the provision of a morgue service in Gapuwiyak, as in Galiwin'ku, as it is an essential and very important need for the community.	19.03.2021 – LA members request Director of Community Development to follow up on progress from NT Health and Mlawj Health  <b>12/10/2021 – Ongoing – No Progress to advise</b>  <b>19.11.2021 – Ongoing. Director Community Development will follow up again.</b>

## GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020  Resolved	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p> <p>d) Seek clarification from Northern Territory Government how Kava is going to be managed in the Northern Territory during the next two years, the duration of the pilot.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot - Ongoing</p> <p>12/10/2021 – Update provided to LA Members - ongoing</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
121/2020 Gapuwiyak Community Footpath Installation	That the Local Authority notes the report and approves the new locations marked in green for the allocation of Local Authority Project Funding on Gapuwiyak community footpaths.	<p>18/01/2021 – Tender awarded to YBE 2 Pty Ltd – construction to commence after the wet season.</p> <p>29/01/2021 – The Director of Technical &amp; Infrastructure Services provided an update on the contract with YBE and expected start time, March 2021.</p> <p>19/03/2021 – Foot Path Project has had a delay due no accommodation in community for contractors. Foot Path project to commence early April 2021</p> <p>12.05.2021 – Work to be started in 2 Weeks - Ongoing</p> <p>21.05.2021 – Update given to LA Members</p> <p>19.11.2021 – The footpath has been completed. Work is ongoing for pedestrian cross over for disable access.</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
<p>PA System</p> <p>Upgrades to the PA system \$43,000</p>	<p>The Director of Technical &amp; Infrastructure Services to provide an update on the upgrade to the PA system at next meeting.</p>	<p>10.07.2020 - Action item issued to ICT Department and are looking into options for positioning at the oval potentially on one of the lighting towers given power and mounting height already available.</p> <p>25.09.2020 The Local Authority confirms it wants a new PA system installed to ensure PA coverage across the whole community.</p> <p>29.01.2021 – Jonathan Lora sent a revised action for commencement. The work to produce a revised design and costing is underway.</p> <p>19.03.2021 – Installation to commence in four weeks. Speakers to cover across the whole community</p> <p>12.05.2021 – Revised price for installation will be taken to next LA, \$63,000 pricing. – Ongoing</p> <p>21.05.2021 – Needs more funding to go towards project, update will be provided at next LA. – Funding options to be further discussed. – Ongoing</p> <p>19.11.2021 – Additional fund is required for the project. LA approves an additional \$20,000 for a full upgrade of the PA system based on the quotation received.</p>



**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Community Entrance Signage Project – Gapuwiyak	That Local Authority members review the tabled Community Entry signs and provide feedback on the structure of the information and design of the sign specific for the Gapuwiyak community entrance.	<p>20.11.2020 The Local Authority will ask TOs to sit with them to decide what they want on the entrance signs. 29.01.2021 – Awaiting advice. The Local Authority to check with TOs to decide what they want on the entrance signs. 19.03.2021 – Awaiting advice. The Local Authority still to check with TOs and decide on the entrance signs for Gapuwiyak Community12.05.2021 – No feedback has been provided – Ongoing21.05.2021 – LA members have sought approval regarding sign, has been advised to send design to Natasha for next stage. – Ongoing</p> <p>19.11.2021 – Ongoing. The design has been approved by LA and sent to Natasha. Director Technical and Infrastructure services to follow up on that.</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Upgrade Airport Waiting Area		<p>22.05.2020 – The advice received was that the NTG is only responsible for grounds maintenance and the structure was built by the Community Incorporated Council/Shire at the transition of local government.</p> <p>29.01.2021 – The Local Authority has recommended a financial contribution toward a co-funded grant opportunity – to be tabled at the February Council meeting.</p> <p>19.03.2021 – Council have put \$50 aside to work with NT Government to help with costs on the upgrade of the airport area</p> <p>12.05.2021 – Ongoing – Funding opportunity will be advised</p> <p>21.05.2021 – Advocacy has been sought for funding, next round has been open and funding options will be available at next LA meeting.</p> <p>19.11.2021 - Ongoing</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Church Repairs		<p>22.05.2020 – David Forsyth from Uniting Church has written to the Local Authority in response to the issues raised by the LA.</p> <p>The Director of Technical &amp; Infrastructure Services to check if the building is heritage listed and if so, investigate options for funding for repairs and maintenance.</p> <p>The Local Authority requests that the Community Development Coordinator drafts a letter for Council to send an invitation to Church, MAF and ALPA representatives to visit the community to consult with community about the future of the Church building. (Completed)</p> <p>29/01/2021 – Head man at church is planning to come out to discuss with community about condition of the church and future use – scheduled date unknown.</p> <p>19/03/2021 – No update has been received as yet from Uniting Church</p> <p>12.05.2021 – Update at next LA – Ongoing</p> <p>21.05.2021 – will update at next LA meeting – Director of Technical and Infrastructure Services will advise of visit to CDC. - Ongoing</p> <p>19.11.2021 – No feedback received from the church on visit dates.</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Infrastructure for Youth to hang out		<p>22.05.2020 – The Local Authority requests the Director of Technical &amp; Infrastructure Services review and finalise existing designs for fit-for-purpose infrastructure under the Community Infrastructure Plan. This would be for fit out of the Youth, Sport &amp; Recreation Hall as a major project that Council can seek to identify funding to implement.</p> <p>29.01.2021 – Part of Approved Army project to commence in 2021/2022 financial year – action ongoing.</p> <p>19.03.2021 – Building approved, at this stage not sure if it will be a Youth Drop In Centre as purpose of the building has changed</p> <p>12.05.2021 – Ongoing – Andrew met the Army and discussed training and also the infrastructure.</p> <p>12/10/2021 – Update provided to LA members- ongoing process up to the dry season in 2022 - meeting with ACCAP held and design is progressing - Report update at October meeting</p> <p>19.11.2021 – ACCAP project will be discussed in the Agenda</p>

## GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
Shelter for Fuel Browsers		<p>22.05.2020 – The Director of Technical &amp; Infrastructure Services to investigate the Shelter for Fuel Browsers as part of broader browser update. 29.01.2021 - This project is still pending. EARC is awaiting a replacement browser supply first, which has been delayed due to available units in the country – expected by end of February. 19.03.2021 – Units arrived in Darwin and installation will commence 2nd week of April 2021 12.05.2021 – New Fuel browsers have been finished – Update will be provided at next LA meeting. <b>12/10/2021 - Ongoing - other projects being completed will progress - Jan / Feb</b></p> <p><b>19.11.2021 – will not be completed before Christmas. Ongoing.</b></p>



## GUNYANGARA ACTIONS

ACTION ITEM	ACTIONS	STATUS
083/2021 Community Entrance Sign	That Local Authority members review the tabled Community Entry signs examples and provide feedback on a design specific for the Gunyangara community and decide on a suitable location for the sign to be installed when complete.	12/10/2021 - still under discussions – Gumatj has contributed some money – Ongoing with design direction from Gumatj under review 26.11.2021 – Awaiting advice from NAC Board. By the end of the year there will be an agreement.
Questions from members	That the Local Authority notes the questions from members and follow up on those questions that cannot be answered at today's meeting.  Local Authority member Antoine Gintz raised concern regarding the death of a tree from the front lawn of the Gumatj building, due to the bark being taken for painting from a community member and also if there is a possibility to have a by-law regarding this.	12/10/2021 - will be considered on the November By-Law presentation. 26.11.2021 - Will be considered at the December Council Meeting.
Questions from members	That the Local Authority a) Notes the questions from members and follow up on those questions that cannot be answered at today's meeting. b) Request there Director of Community development to have a look at the hours that night patrol are in community and ask for the hours to be extend in community, due to ongoing issues. c) Request the Director of Technical and Infrastructure regarding the reinstatement of the bay linkage of the causeway/ bay waters way with Rio Tinto.	12/10/2021 - C to form part of ongoing advocacy with Gumatj 26.11.2021 – b) Has changed the hours and improve governance to better react to community needs. Complete and can be removed. c) Will go under Future action/project
Bus Shelter		12/10/2021 – Ongoing – Contractor issued Purchase order - Installation due the end of November 26.11.2021 – Installations are happening currently.

**MILINGIMBI ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
140/2021 Nominations for Local Authority Membership	That the Local Authority consider adding two or three other members to the Local Authority, and calls for nominations.	12/10/2021 - Ongoing process- remove from Action
141/2021 Series of Murals (re-tabled)	That the Local Authority:  (a) Continue to consider and advise when agreed what significant person or people to include in the series of murals.  (b) Start gathering together photos of possible candidates, to be given to the Community Development Coordinator.	12.05.2021 – Ongoing  12/10/2021 – LA are still deciding what way they would like to proceed with. 16.11.2021 - Ongoing
001/2020 RESOLVED	That the Local Authority:  a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing  18.05.2021 – Update provided to LA, EARC will provide update from government once received.

MILINGIMBI ACTIONS		
ACTION ITEM	ACTIONS	STATUS
	health and social impacts from increased kava availability.	

## MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
09/7/2020 Community Development Coordinator Report	(a) Notes the Community Development Coordinator Report. (b) Supports a meeting of Local Authority and key Mala leaders with senior Police to discuss concerns with growing law and order issues at Milingimbi, and how to work together to address it, including the permanent placement of Police, neutral Yolgnu Aboriginal Community Police Officers and police liaison officers at Milingimbi.	17.11.2020 - Letter written – Local Authority members to meet with police about joint action to address crime in community. EARC CEO to call Senior Police official to advise of local action and seek local action from Police. The Director Community Development to follow up with Chief Ministers office, and other stakeholders, to explore options for housing and confirm if lots have been quarantined for police housing. The local Authority request an update in relation to service provision and investment from both levels of Government.  27.01.2021 – CEO to call senior police official again to raise ongoing need for a permanent police presence at Milingimbi, including an Indigenous Liaison Officer(s), and stronger engagement and linkage with Local Authority and broader community members for the benefit of community. The Local Authority to support calling and facilitating community meetings with Police on how to work together to improve community safety.  27/01/2021 - The Director of Technical and Infrastructure Service to follow up with Chief Ministers office, and other stakeholders, to explore options for housing and a proper permanent Police Station and see if lots have been quarantined in future subdivisions.  12.05.2021 – ongoing  18.05.2021 – Investigating trial run of housing for the police in Milingimbi. Requests a letter to be sent from the Local Authority Chair and Council President to the Traditional Credit Union (TCU) for a new TCU office at Milingimbi, and for the Director Technical and Infrastructure Services to liaise with the TCU and the Government on options for this.  10/11/2020 – Still pending and will be looked at in January 2021  12.05.2021 – Ongoing  18.05.2021 – Ongoing

**MILINGIMBI ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Questions From Members	That the Local Authority notes the question about the leases in Milingimbi and requests that the Director of Technical and Infrastructure Services investigates the options for leases in Milingimbi, including 99 year leases, and provides a report to the Local Authority.	<p>27.01.2021 – The Director Technical and Infrastructure Services provided a verbal brief to the Local Authority and will provide a presentation to the Local Authority about the zoning plan, and vacant land that can be developed.</p> <p>Director Technical &amp; Infrastructure Services to follow up about the abandoned house behind the Municipal Services Yard – to confirm if the site is asbestos free and who is responsible for clearing the site.</p> <p>27.01.2021 – The Director of Technical &amp; Infrastructure Services has followed up with the NLC and researched the status of the abandoned house. It sits on 'land trust' land and is not on a lot or under lease. The Community Development Coordinator will be provided with an additional update for the Local Authority within the next two weeks.</p> <p>25.02.21 – Council to request the Director of Technical Services to contact the Northern Land Council and the Department of Chief Minister and Cabinet about the urgent removal of the abandoned house that sits on 'land trust' land and seek payment for removal.</p> <p>12.05.2021 – Ongoing – Director of Technical and Infrastructure Services, will update at next LA Meeting. Have not received anything in writing to confirm any information.</p> <p>18.05.2021 – Recent clean up of items and grass from around the premises was conducted, will keep the LA updated with any further information at next LA meeting - updates provided to the Nov LA Meeting</p> <p>Remove from list</p>



**MILINGIMBI ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Priority footpaths		<p>10.11.2020 – tender release to the market and evaluated – market pricing for the works significantly over budget and works of the same nature across multiple areas – this project will be re-assessed and delivered in a reduced scope or additional funds will need to be allocated – this item will be discussed at the next LA meeting for suggested direction.</p> <p>27.01.2021 – ongoing at this stage – CDP and Contractors still to recommence respective services in Community at this stage.</p> <p>12.05.2021 – Ongoing – Will bring information to next LA meeting.</p> <p>18.05.2021 – Will update at next LA meeting</p> <p>16.11.2021 – Update progress in January/late January about the project</p>
Water to be installed at the oval		<p>19.05.2020 – Director of Technical &amp; Infrastructure Services to follow up with Power &amp; Water regarding current status of water sources, and when extra water may become available. To also investigate the use of brackish water for the Oval and report back to the LA.18/01/2021 - Email and discussion are underway with Power and Water surrounding supply options – Brackish Test bore was not approved but other options have been suggested as possibilities – awaiting official Power and Water response.12.05.2021 – Ongoing – Awaiting response from Power and Water. 12/10/2021 – Ongoing – Still waiting for response from Power and Water.</p> <p>16.11.2021 - Ongoing</p>

**MILINGIMBI ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Beautification of Jesse Smith park		<p>27/01/2021 - Additional bollards have arrived and will be installed by the MS Team in the near future.</p> <p>12.05.2021 – Bollards are located in Milingimbi and will be placed into the right spots by Monday Morning.</p> <p>12/10/2021 – Ongoing – is on work list to be installed by MS crew.</p> <p>16.11.2021 - Ongoing</p>
Makarata Field		<p>27.01.2021 - NLC consultations were held the week of the 2nd of November – awaiting formal advice on the consultation outcome from the NLC, NLC leasing staff still on holidays and set to return at the end of January. We are awaiting an official response from NLC.</p> <p>18.01.2021 – Director Technical &amp; Infrastructure Services to follow up for potential for historical listing (land as bombing site) and options for funding, DTSI looking into options and will report back in future meeting, noting this project was listed on the community priority listing for a co-funding contribution.</p> <p>12.05.2021 – Has trust approval, have the paperwork to be signed off. Awaiting for licence and approval for land. – ongoing</p> <p>12/10/2021 – Ongoing final concept to be agreed and grant funding sought in 2022</p> <p>16.11.2021 - Ongoing</p>

**MILINGIMBI ACTIONS**

ACTION ITEM	ACTIONS	STATUS
YSR – New commercial stove for YSR center		<p>19.05.2020 – YSR Regional Manager is following up with Department of Health for approval, which is needed, before purchase of the oven.</p> <p>The Local Authority requests the item 'YSR – New commercial stove for YSR center' be placed on hold due to committing funds to other projects.</p> <p>10.11.2020 – The Local Authority requests Director of Technical and Infrastructure Services to provide a satisfactory stove option for the Youth, Sport &amp; Recreation Hall that the Local Authority is happy to fund – yet to be actioned</p> <p>18.01.2021 – to be actioned in February when trades are available in Community.</p> <p>12.05.2021 – Stove is located in community, awaiting for installation. – Ongoing</p> <p>18.05.2021 – Ongoing – Electrician will be out shortly to install the stove</p> <p>16.11.2021 – Ongoing. Will try to get that before Chirstmans.</p>

**MILINGIMBI ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Micro-plastics Signage (Arnhem Coast Clean Up)		<p>22.09.2020 The Local Authority supported the installation of a sign to tell the story of micro-plastics in the water. Members recommend simplifying the words and adding language. The first sign is to be installed near the boat ramp. – Action for Director Technical &amp; Infrastructure Services.</p> <p>18.01.2021 – will be ordered with the balance of the community signage order once all community input has been received so all signs can be ordered in one bulk engagement. These signs will also include the local ranger emblems.</p> <p>12.05.2021 – Signs are in community and awaiting for installations.</p> <p>12/10/2021 - Signs are in community and awaiting for installations, will be completed shortly.</p> <p>16.11.2021 – Destroyed in fire. New signage is in the process of installing. Ongoing.</p>

**MILYAKBURRA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
163/2021 Series of Murals	That the Local Authority continue to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – ongoing  24.05.2021 – Updated provided to LA members. Members have decided that they would like to use the elders and young people – Timeline agreed that Cr Elliot to consult with community members within 14 days, to advise council at next council meeting.  22.11.2021 – Ongoing. Some concerns were raised to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them inside. Will discuss this point with Umbakumba and Angurugu Local Authorities.
112/2020 – Approval of Welcome Signage for Milyakburra	That the Local Authority approves the above design, incorporating final amendments from the Local Authority members to be provided by the Community Development Coordinator, before printing and installation of the sign.	Completed  12.05.2021 – To be removed  24.05.2021 – LA members are not happy with wording on the sign. Cr Elliot to advise CDC of what word is incorrect and to be brought to the Director of Infrastructure and Technical Services and Director of Community Development Services about the error to be corrected on both welcome signs.  22.11.2021 – Change the first word to from <b>Kaningaba</b> to <b>Naningaba</b> , subject to confirmation from Groote linguist.
Street Lights		25.05.2020 – A large order of street lights has been placed but was delayed, partly due to COVID-19 restrictions. These lights are due for delivery into Australia during the next few weeks.  1.02.21 - Completed – additional lighting to be reviewed in the February period.  12.05.2021 – 3 or 4 light still out, will finalise by June 30 – Ongoing  24.05.2021 – Ongoing – There is 5 lights currently out and 1 at the barge landing that is solar to be fix, Director of Infrastructure and Technical Services will be finalised by 30 June.



**MILYAKBURRA ACTIONS**

ACTION ITEM	ACTIONS	STATUS
		<p>22.11.2021 – Couple of street lights are still not working and need to be fixed as well as the solar light at the barge landing.</p>
Centrelink and Australia Post services		<p>25.05.2020 - The Director of Community Development to provide an update to the Local Authority on the progress in setting up the Centrelink agency. Local Authority also seeks an update on the progress of Australia Post agency.</p> <p>23.11.2020 – Director Community Development to provide an update for the Local Authority about the Centrelink agency, and explain what is happening to ensure that privacy is maintained.</p> <p>12.05.2021 – Ongoing</p> <p>24.05.2021 – Equipment is on the way and there is a 3 week timeline for this to be implemented.</p> <p>22.11.2021 – Installed and operating and community members are happy with the Centrelink agency services. Item can be removed.</p>

**MILYAKBURRA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Anindilyakwa Regional Local Government.		25.05.2020 Executive team and President had meeting with ALC just prior to COVID-19 – unable to hold community consultations.  01.02.2021 – Ongoing  12.05.2021 – Ongoing  24.05.2021- Ongoing, updated will be provided at next meeting
Health Worker		24.05.2021 – See about having a nurse come to Milyakburra for a permanent time, as they have the facilities for one.  Dale Keehne – CEO – Has written to Health Minister regarding this concern, response has been received and they have advised that this will not be possible.  Boarding school is going to be opening soon, will need to advocate for this happening.  22.11.2021 - Ongoing
<b>FUTURE ACTION ITEM/ACTION ON HOLD</b>	<b>ACTIONS</b>	<b>STATUS</b>

**MILYAKBURRA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Australia Post Services (Meeting – 27 July 2020)	That the Local Authority:  (a) Provide direction to the Director Community Development that there is community interest in Council providing Australia Post services in their community. (b) Seek the Director Community Development to raise an expression of interest with Australia Post for EARC - Milyakburra to become the Australia Post Agent when the contract is next available.	24.05.2021 – Ongoing  22.11.2021 – Waiting to see when the option is available
	An expression of interest has been sent.	
Cemetery Fence	Cemetery fence – 18/01/2021 – The cemetery fence falls outside town boundary. The Director of Technical and Infrastructure Services to update the Local Authority of any progress once NT Government and LGANT recommence consultations – No update provided by the department to date and consultations still pending.	24.05.2021 – Ongoing  22.11.2021 – Ongoing.
Barge road and Barge Landing		25.05.2020 – A costing outline has been provided to Local Authority for noting. The Director of Technical & Infrastructure Services to provide advice from ALC on options for funding the barge landing once received. To be incorporated in final proposal with ALC if approved. 24.05.2021 – Ongoing 22.11.2021 – Waiting confirmation from ALC as part of new college project.

**RAMINGINING ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
180/2021 Nominations For Local Authority Membership	The Local Authority to consider adding other members to the Local Authority.	12.05.2021 – Ongoing  19.05.2021 – The Local Authority calls for further nominations to join the Local Authority and that the nominations remain open until membership is full.
181/2021 Series of Murals (re-tabled)	That the Local Authority consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing  12/10/2021 – LA are still deciding what way they would like to proceed with.
01/2020 RESOLVED	That the Local Authority:  a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) Increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	25.01.21 – The Local Authorities resolution has been shared with the Department of Chief Minister.  12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing  19.05.2021 – Updated has been provided to the Local Authority Members, with further updates to come.

## RAMINGINING ACTIONS

ACTION ITEM	ACTIONS	STATUS
002/2020 RESOLVED	That the Local Authority: a) Receives the Financial and Employment information to 31 October 2020. b) Requests all financial charts to be bigger to aid reading. c) Requests the last chart on money spent per service table on page 44 be listed straight after the line chart on page 42. d) Where there are large variations a written explanation be provided.	12.05.2021 - Ongoing 19.05.2021 – Ongoing
Community Oval Stage	Extend the Community Oval Stage and construct a stage at the Church grounds. \$200,000	18.01.2021 Design and engineering being finalised for market release – release due end of November with Construction anticipated February – March 2021 12.05.2021 – Ongoing 19.05.2021 – Project update will be provided at next Local Authority Meeting. Design stage is currently in the process. 15.11.2021 – Construction of lights will begin in January. Ongoing. Quotation will go out in a few weeks. Local authority to put LA money of \$138,934.00 to the community oval stage project.
Cemetery Gates		10.11.2020 Cemetery Gates - Gates have arrived – installation will form part of a larger Cemetery project in December January period Remove – forms part of the priority listing for the February Council Meeting and will form a consolidated action outline. 12.05.2021 – Gates have arrived and will be installed shortly – Ongoing 19.05.2021 - Gates will be installed shortly.



**RAMINGINING ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Landfill Trench for Clothing		<p>15.11.2021 – The gates and signs are ready and will be installed in the next two weeks.</p> <p>18.05.2020 – This has been deferred to July when some capital works are being done, as the required machinery, such as an excavator and bulldozer, will be in community. The clothes trench and new signage will have a July start date, based on approval of the Annual Budget 2020-21.</p> <p>18/01/2021 - YBE engaged for the site modifications and are due back in the community once the weather allows for Machinery to recommence civil works.</p> <p>12.05.2021 – Awaiting calendar schedule from YBE/NEAL – Ongoing</p> <p>19.05.2021 – Calendar will be provided at next Local Authority Meeting.</p> <p>15.11.2021 – Ongoing. An update will be provided in the next Council meeting.</p>
White Line Markings on Bitumen Roads		<p>18.05.2020 – White line markings to become a quarterly requirement, within the development of Municipal Services work plans. Training of staff is required. Equipment is on order. 18.01.2021 – Equipment has arrived in Gapuwiyak and the training has been completed – once line works are complete the unit will be relocated to other communities – this is weather dependant at the moment. 25.01.21 – CDC to provide an update to the Local Authority about when the equipment will be in Ramininging. 12.05.2021 – Unit still at Gapuwiyak – ongoing 12/05/2021 – Still awaiting MS Gapuwiyak to finalise works - overdue</p> <p>15.11.2021 – The machine will reach Ramininging in the next two weeks. All other material and equipment are ready. The job should take two weeks to finish.</p>

**RAMINGINING ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Community Entrance Signage Project	<p>The Local Authority has approved:</p> <ul style="list-style-type: none"> <li>a) The artist's fee and artwork concept for the Barge road sign of a flood plain with a giant palm and a sea eagle.</li> <li>b) The artist's fee and the artwork concept for the main entry sign to community of a kangaroo as the prominent feature, and traditional name of the country stretching from the airstrip to community.</li> <li>c) That both signs will have 'Welcome to Ramingining' with the artwork being the prominent feature of the sign.</li> <li>d) For the population of the community to be incorporated into the sign design.</li> </ul>	<p>18.01.2021 – Ongoing</p> <p>12.05.2021 – Design has been given to sign writers – Awaiting final scan design – Ongoing</p> <p>12/10/2021 – Design is currently in Darwin awaiting printing.</p> <p>15.11.2021 – Sign has arrived in the community. The location needs to be approved by the Traditional Owners.</p>

**UMBAKUMBA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
001/2020 RESOLVED Umbakumba Future Pedestrian/Footpath Plan	The Local Authority members reviewed the maps supplied and prioritised the first stage locations for the LAPF approved footpath construction within Umbakumba.  That the Local Authority:  a) Support the staged pedestrian path areas, with stage one to be undertaken as the 20-21 LAPF project.	12.05.2021 - two stages of the footpaths, stage 1 has been completed and awaiting for the commencement of stage 2 - Ongoing  30.06.2021 - Stages 1, 2, 3 currently out to tender - Ongoing  19.06.2021 - Tender released to the market for the 3 stages or locations approved - pricing was outside with no local submissions received - tender re advertised.  24.11.2021 – Local Authority made resolution today to go to the December Council meeting.
002/2020 RESOLVED	That the Local Authority:  a) Consider and advise when agreed what significant person or people to include in the series of murals.  b) Requests a join Anindiyakwa Regional Local Government Authority meeting and end of year event to be held in Nhulunbuy and a biannual meeting for the Anindiyakwa Local Authorities.	12.05.2021 - Ongoing  12/10/2021 – Ongoing  30.06.2021 – Ongoing  24.11.2021 – Ongoing. Some concerns were raised by Milyakburra and Umbakumba to have paintings of Anindiyakwa leaders on the outside of the building, but ok to have them all paintings/artworks inside. Will discuss this point with Angurugu Local Authority.  25.11.2020 - The Aged Care Regional Manager and Local Coordinator to be asked to present at next Local Authority meeting to provide an update.  12.05.2021 - Ongoing  30.06.2021 - Ongoing - Update provided to Council.  24.11.2021 – Director Community Development to arrange for next LA in January.
146/2020 Questions from Members	That the Local Authority notes the members' questions about the use of the Aged Care Services in Umbakumba and asks the Director Community Development and the Regional Manager - Aged & Disability Services to provide and update to the Local Authority.	

**UMBAKUMBA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Community Entrance Signage Project - Umbakumba	That Local Authority members review the tablet Community Entry signs and provide feedback on the structure of the informal and design of the sign specific for the Umbakumba community entrance following this meeting.	18.01.2021 - Drone photos taken of Umbakumba for the signage - Local Authority members to choose picture and advise Community Development Coordinator. 12/10/2021 - Ongoing - design confirmed and being manufactured 24.11.2021 – Awaiting response on final design.
Crèche Upgrade		27.05.2020 - The Local Authority will wait to see if the new shade and cubby house for the crèche can be progressed with the new Principal. 12.05.2021 - Director of Community Development to provided update at next meeting. 30.06.2021 - Ongoing - Update provided to Council 24.11.2021 – Awaiting appointment of replacement principal.
<b>FUTURE ACTION ITEM/ACTION ON HOLD</b>	<b>ACTIONS</b>	<b>STATUS</b>
Australia Post Services  (Meeting - 7 August 2020)	That the Local Authority provide direction to the Director Community Development to consult with the community and GEBIE, the current provider in Umbakumba for the Australia Post Services, to assess community interest in the Council providing Australia Post services at Umbakumba.	16.10.2020 - Director Community Development to raise an expression of interest with Australia Post for EARC - Umbakumba to become the Australia Post Agent when the contract is next available. Australia Post has confirmed that it is satisfied with the current provider. 30.06.2021 - Ongoing - Update provided to Council 24.11.2021 - Ongoing

**UMBAKUMBA ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Widen Cemetery Road		<p>27.05.2020 - The Director of Technical &amp; Infrastructure Services to update when progress occurs out of consultations by the NT Government, LGANT and ALC regarding cemeteries are still to occur and be finalised - to enable action on widening the cemetery road.</p> <p>18.01.2021 - Future consultation to be held in relation to the licencing arrangements between NTG and the ALC as part of the sector wide cemetery arrangements has not happened to date.</p> <p>24.11.2021 – Ongoing. To be finalised between ALC and NTG</p>



## YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
163/2021 Corporate Services Report	<p>That the Local Authority:</p> <p>a) Receives the Financial and Employment Information to 31 December 2020. Completed</p> <p>b) Supports the current business case proposal to the NIAA to change the Night Patrol vehicle, for rebranding, and the inclusion of a speaker on the vehicle to make announcements, to support the community safety partnership. Completed</p> <p>c) Supports the strengthening of Night Patrol through their support of the community safety partnership plan with Rirratjingu Aboriginal Corporation, other community stakeholders, and government agencies. Completed</p> <p>d) Requests the Director Technical and Infrastructure Services to have discussions with Rirratjingu on options to improve the public announcement system coverage in Yirrkala.</p>	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – A, B and C Completed (can be removed) D – Ongoing. Gained permission from Rirratjingu to place speaker on their office building. Quotation being sourced.</p>
170/2021 Series of Murals (re-tabled)	That the Local Authority considers and advises when agreed what significant person or people to include in the series of murals.	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Ongoing</p>
172/2021 Questions from Members	That the Local Authority supports the joint community consultation, as Special Local Authority / Community meetings, about the proposed Anindiyakawa Regional Local Government to occur in April rather than impacting upon the Local Authority meetings in March.	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Completed. Meeting took place. Can be removed.</p>

## YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing</p>
002/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the questions from members about whether sitting fees can be increased to respect the significant contribution of the Local Authority to community.</p> <p>b) Request that the CEO writes a letter to the NT Government to advocate for an increase in fees for all Local Authorities.</p> <p>c) Requests that the CEO investigates more flexibility in payment of Local Authority sitting fees.</p>	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Sitting fees are paid by the next day of the meeting or the second day for people who bank with a minor bank.</p> <p>Will continue to raise in discussion with NT Government on the important role Local Authority plays, and advocate for consistent payments across all board of EARC.</p>

**YIRRKALA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
139/2020 Technical and Infrastructure Report	That the Local Authority: (a) Reviews and confirms the design for the community entrance signage.- Completed – additional aerial shot to be placed on top (b) Reviews and advises the design for the sports oval signage at the next Local Authority meeting.- no options have been communicated at this stage (c) Notes the Technical and Infrastructure Services Report for Yirrkala.	12.05.2021 – Ongoing 25.11.2021 – A, C – Complete and remove B – to be discussed in the January meeting
Children's Playground \$60,000		18.01.2021 – application lodged with the NLC for approval to construct – awaiting consultative forum. 12.05.2021 – Ongoing 25.11.2021 – Was not approved. Will be discussed again in six months time.
New grandstands with shade covers at the Oval \$150,000		18.01.2021 – Project still to commence - expected time frame is March. 12.05.2021 – out for quote atm, will be provided at next LA meeting.- Ongoing 25.11.02021 – Completed and to be removed.
Solar lights on the water front at Shady Beach \$30,000		18.01.2021 – Lighting arrived and to be installed. There were delays with the Contractor – to be completed by the end of February. 12.05.2021 – Completed / To be removed

**YIRRKALA ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Sign to display the name of the Oval \$8,000	Sign to display the name of the Oval \$8,000	10.02.2021 LA to confirm design and information required for sign and advise Community Development Coordinator.  12.05.2021 – Ongoing  Delete as repeated item
Visitor - Yingiya Guyula	The Local Authority:(a) Endorses writing to the Local Member, Yingiya Guyula, to thank him for meeting with the Local Authority. (Completed)(b) Requests the creation of a poster to promote the membership and role of the Local Authority.(c) Invites other Aboriginal organisations to attend Local Authority meetings.(d) Requests the Director Community Development to review the Night Patrol roster in community to include patrolling at football matches. (Completed)(e) Requests the CEO to contact NT Police senior management regarding the provision of Police at football matches. (Completed)(f) Will consider the creation of by-laws in consultation with the Local Member to strengthen peace-keeping and security in Yirrkala.	26.08.2020 – Resolution b, a request for creation of a poster to promote membership and role of the Local Authority is endorsed for all communities. (Under development)  10.02.2021 – Local Authority requests a newsletter to promote the work of the Local Authority in community. Maybe after every 2 meeting?12.05.2021 – Completed / To be removed

**YIRRKALA ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Church Lawn Lights Church Security		<p>01.06.2020 – The lights and Church security have been included in the resolution already passed earlier today by the Local Authority. The Local Authority resolved to support 'a contribution to the Church refurbishment based on a consideration of the cost of the formal quotation to be provided.'</p> <p>01.10.2020 – The Local Authority allocates \$74,835.00 ex GST for repairs and beautification of the Yirrkala Community Church, based on invoices for works once completed, subject to clarification of Local Government Officials (Department of the Chief Minister &amp; Cabinet) that this is allowable, and the appropriate process for it to occur.</p> <p>18.01.2021 Council will obtain three independent quotes for the scope of works for the Church upgrades. Pending with an anticipated completion of mid-March due to competing priorities.</p> <p>12.05.2021 – out for pricing at the moment – Ongoing</p> <p>25.11.2021 – Electrical work completed, quotes are finalised for carpentry work which will commence before Christmas and paintings will be after Christmas.</p>



## YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
CDP		01.06.2020 – The Chairman Rev Dr Djiniyini Gondarra, the General Manager of Community Services, Liam Flanagan, and Local Manager, Emma Kelly, met with the LA members today to discuss their concerns. Any issues with the management of CDP by ALPA to be pursued by the Boards and organisations of YBE and Laynhapuy Homelands Association. Council amendment – CEO to seek contact with NIAA representatives to speak with Council, including Cr Yananymul Mununggurr, about concerns with ALPA delivery of CDP program to Yirkala and Gunyangara.
		10.09.2020 - Meeting request to attend October meeting sent to NIAA representative - attendance confirmed and will be in attendance in the October Informal session. 12.05.2021 – YBE raised concerns at last meeting – Completed/ To be removed
Scoreboards	The Local Authority request the Director Technical and Infrastructure Services to obtain quotations for repairs to the existing two oval score boards at each end of the oval.	18.01.2021 – pending further discussion if this sits with the priorities moving forward. Remove – not included in priority projects 12.05.2021 – to be removed
Waste Litter Education	The Local Authority requests increased education about waste litter and environmental care within Yirkala – to be actioned by the Director Technical and Infrastructure Services.	18.01.2021 – education material is being finalised for the whole region and will be a focus in the coming months with schools and households in communities. 12.05.2021 – Finalised – Updates provided at next meeting and viewing

**YIRRKALA ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
		25.11.2021 – Completed can be removed. Waste Education ongoing.
Trees in Rilka Park		Completed Remove from Action Listing
Micro-plastics Education Signage	The Local Authority supports the other community changes as presented and ask that the local rangers be consulted for the views on the signage and once the changes are made approve the sign to be installed at the Yirrkalā boat ramp – to be actioned by the Director Technical and Infrastructure Services.	18.01.2021 – changes made and tabled this meeting for approval to proceed to print. 10.02.2021 – Approval to print microplastics sign 12.05.2021 – completed /to be removed
<b>FUTURE ACTION ITEM/ACTION ON HOLD</b>	<b>ACTIONS</b>	<b>STATUS</b>
Yirrkalā Future Actions/ Advocacy	Marine Navigation Lights at Yirrkalā Ramp	1.06.2020 – The Council does not have jurisdiction for the boat ramp, and in turn, any marine navigation lights for it. The Local Authority agreed for the Council to advocate for this in the future, as proposed by the Director of Technical & Infrastructure Services and the CEO of Council.  18.01.2021 – Issue for Advocacy ongoing 12.05.2021 – Ongoing 25.11.2021 - Ongoing

**Yirrkalā Public Infrastructure Projects**

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**YIRRKALA ACTIONS**

(as proposed by the Local Authority at its meeting of 3 December 2020)

Medium to Large Scale Priorities	Smaller Scale Priorities	
1) Sport and Recreation Hall (cyclone shelter) 2) Two Public Toilets – Shady Beach (plus water supply) and near Oval 3) Waterpark 4) Improved Oval Lighting 5) Fencing around Oval	1) Playgrounds 2) Improvements to Ceremony Areas 3) Solar Lights at Beach Areas 4) Fencing For Sacred Sites	Local Authority request attendance in the next Rirratjingu board meeting to discuss priority projects and need for approval at the second round of NLC board meeting.

**LOCAL AUTHORITIES**

<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Unconfirmed Minutes from Local Authority and Committee Meetings and Membership and Resignation of Local Authority
<b>REFERENCE</b>	1565924
<b>AUTHOR</b>	Nawshaba Razzak, Corporate Planning & Policy Officer

**SUMMARY:**

This report provides to Council copies of minutes from Local Authority and Committee meetings and also lists the membership and resignation in each of the East Arnhem Regional Council communities

**BACKGROUND**

In accordance with item 13 of Guideline 1, Council must consider the minutes of Local Authority meetings at each Council Meeting to address and minute Council's response to any matters raised by the relevant Local Authority.

**GENERAL**

Local Authority Meetings were scheduled at the following communities in November 2021:

**Angurugu –**

29 November 2021	Proceeded as a Quorum Meeting	Unconfirmed Minutes Attached
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**Galiwin'ku –**

18 November 2021	Proceeded as a Provisional Meeting	Unconfirmed Provisional Minutes Attached
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**Gapuwiyak –**

19 November 2021	Proceeded as a Quorum Meeting	Unconfirmed Minutes Attached
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**Gunyangara –**

26 November 2021	Proceeded as a Quorum Meeting	Unconfirmed Minutes Attached
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**Milingimbi –**

16 November 2021	Proceeded as a Quorum Meeting	Unconfirmed Minutes Attached
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**Milyakburra –**

22 November 2021	Proceeded as a Provisional Meeting	Unconfirmed Provisional Minutes Attached
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**Ramingining –**

15 November 2021	Proceeded as a Quorum Meeting	Unconfirmed Minutes Attached
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**Umbakumba –**

24 November 2021	Proceeded as a Provisional Meeting	Unconfirmed Provisional Minutes Attached
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**Yirrkala –**

25 November 2021	Proceeded as a Provisional Meeting	Unconfirmed Provisional Minutes Attached
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Finance Committee meeting was held on 30 November 2021.  
Unconfirmed minutes for the Finance Committee meeting are attached.

**Local Authority Membership:**

The following resignations have been received:

**Galiwinku - Local Authority member Joan Dhamarrandji**  
**Guniyangara - Local Authority Member Murphy Yunupingu**

The following Councillors requested to be appointed as Council members of their respective Local Authorities:

**Galiwinku - Councillors David Djalangi and Kaye Thurlow**  
**Gapuwiyak – Councillor Jason Butjala**  
**Yirrkala - President Banambi Wunungmurra and Councillor Djuwalpi Marika**

These appointments will be dealt with under item 6.1 in the main Agenda.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That Council,**

- a) Notes the unconfirmed minutes from the Local Authority and Committee meetings.**
- b) Accepts the resignations of Local Authority members Joan Dhamarrandji and Murphy Yunupingu.**

**ATTACHMENTS:**

- 1** [↓](#) Local Authority - Angurugu 2021-11-29 [1723] Minutes.DOCX
- 2** [↓](#) Local Authority - Galiwinku 2021-11-18 [1494] Minutes.DOCX
- 3** [↓](#) Local Authority - Gapuwiyak 2021-11-19 [1714] Minutes.DOCX
- 4** [↓](#) Local Authority - Gunyangara 2021-11-26 [1727] Minutes.DOCX
- 5** [↓](#) Local Authority - Milngimbi 2021-11-16 [1712] Minutes.DOCX
- 6** [↓](#) Local Authority - Milyakburra 2021-11-22 [1717] Minutes.DOCX
- 7** [↓](#) Local Authority - Ramingining 2021-11-15 [1709] Minutes.DOCX
- 8** [↓](#) Local Authority - Umbakumba 2021-11-24 [1721] Minutes.DOCX
- 9** [↓](#) Local Authority - Yirrkala 2021-11-25 [1726] Minutes.DOCX
- 10** [↓](#) Finance Committee - 2021-11-30 Minutes.docx





## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY MEETING**

**29 November 2021**

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD VIA VIDEO  
CONFERENCE FOR ANGURUGU ON MONDAY, 29 NOVEMBER 2021 AT 10.00 AM

**ATTENDANCE**

In the Chair Marianne Walsh, Local Authority Members, Gregory Mamarika, Jonathan Nunggumajbarr, Ronald Wurrawilya, Mathew Wurrawilya and Councillor Gordon Walsh.

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Michael Fitisemanu – Community Development Coordinator Angurugu

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**OBSERVERS**

President Banambi Wunungmurra (Left at 10:35 AM).

**MEETING OPENING**

Chair opened the meeting at 10:20 AM and welcomed all members and guests.

**Apologies****2.1 APOLOGIES AND ABSENT WITHOUT NOTICE****SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**152/2021 RESOLVED (Gordon Walsh/Gregory Mamarika)**

**That the Local Authority:**

- (a) Notes the absence of Geraldine Amagula, Dorothea Lalara and Councillor Constantine Mamarika.
- (b) Notes the apology received from Geraldine Amagula.
- (c) Notes Geraldine Amagula and Dorothea Lalara are absent with permission of the Local Authority.
- (d) Determines Councillor Constantine Mamarika is absent without permission of the Local Authority.

**2.2 LOCAL AUTHORITY MEMBERSHIP****SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD VIA VIDEO  
CONFERENCE FOR ANGURUGU ON MONDAY, 29 NOVEMBER 2021 AT 10.00 AM

**153/2021 RESOLVED (Gregory Mamarika/Marianne Walsh)**

That the Local Authority notes the member list and calls for new members to fill up existing vacancies.

**Conflict of Interest**

**3.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

**154/2021 RESOLVED (Gordon Walsh/Mathew Wurrawilya)**

That the Local Authority notes no conflicts of interest declared at today's meeting.

**Previous Minutes**

**4.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

**155/2021 RESOLVED (Marianne Walsh/Jonathan Nunggumajbarr)**

That the Local Authority notes the minutes from the meeting of 27 July 2021 to be a true record of the meeting.

**Guest Speakers**

**6.1 GUEST SPEAKERS**

**SUMMARY:**

Chantal Bramley, Stakeholder Engagement Project Manager from Power and Water Corporation.

**156/2021 RESOLVED (Marianne Walsh/Jonathan Nunggumajbarr)**

That the Local Authority thanks the guest speaker for their presentation.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD VIA VIDEO  
CONFERENCE FOR ANGURUGU ON MONDAY, 29 NOVEMBER 2021 AT 10.00 AM

**Local Authorities**

**5.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**157/2021 RESOLVED (Gordon Walsh/Gregory Mamarika)**

That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for Council to endorse.

**General Business**

**7.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL  
GOVERNMENT COUNCILS**

**SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

**158/2021 RESOLVED (Jonathan Nunggumajbarr/Mathew Wurrawilya)**

That the Local Authority:

Support the creation of an Anindilyakwa Regional Local Government including through:

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed.
- b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.
- c) Requests that EARC CEO and Executives keep all staff informed about developments on the creation of a proposed new Anindilyakwa council.

**7.2 CEO REPORT**

**SUMMARY:**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

**159/2021 RESOLVED (Marianne Walsh/Gregory Mamarika)**

That the Local Authority:

- a) Notes the CEO report.



MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD VIA VIDEO  
CONFERENCE FOR ANGURUGU ON MONDAY, 29 NOVEMBER 2021 AT 10.00 AM

- b) Request that Council consider the concerns regarding the impending legal sale of Kava and the need for genuine engagement and consultation prior to legalisation in the NT and consider that the President write to the Chief Minister on this matter.

**BREAK FOR LUNCH AT 12:05 PM**

160/2021 RESOLVED (Marianne Walsh/Gregory Mamarika)

**MEETING RESUMES AT 1:02 PM**

161/2021 RESOLVED (Marianne Walsh/Gregory Mamarika)

**7.3 COMMUNITY DEVELOPMENT REPORT**

**SUMMARY:**

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and or updates to members.

162/2021 RESOLVED (Marianne Walsh/Mathew Wurrawilya)

That the Local Authority notes the Community Development Coordinator Report.

**7.4 ANIMAL MANAGEMENT UPDATE**

**SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Angurugu.

163/2021 RESOLVED (Gregory Mamarika/Jonathan Nunggumajbarr)

That the Local Authority note the report.

**7.5 CORPORATE SERVICES REPORT**

**SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

164/2021 RESOLVED (Marianne Walsh/Jonathan Nunggumajbarr)

That the Local Authority receives the Financial and Employment information to 31 October 2021.



MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD VIA VIDEO  
CONFERENCE FOR ANGURUGU ON MONDAY, 29 NOVEMBER 2021 AT 10.00 AM

## **7.6 GRANT REPORT**

### **SUMMARY:**

This report presents the Grant Report for the community.

**165/2021 RESOLVED (Mathew Wurrawilya/Ronald Wurrawilya)**

**That the Local Authority notes the Grant Report.**

## **7.7 REVISED BUDGET 2021/22**

### **SUMMARY:**

This report presents a draft Revised Budget for consideration.

**166/2021 RESOLVED (Gordon Walsh/Jonathan Nunggumajbarr)**

**That the Local Authority:**

- a) Note the 2021/22 Budget Revision.**
- b) Recommends \$80,000 from Councils unallocated equity be used for the Gravesite Identification project in Angurugu.**

### **DATE OF NEXT MEETING**

Tuesday, 25 January 2022.

### **MEETING CLOSE**

The meeting closed at 2:20 PM.

This page and the preceding 5 pages are the minutes of the Local Authority Meeting held on Monday, 29 November 2021.



## Mission

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### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY PROVISIONAL MEETING**

**18 November 2021**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GALIWINKU ON THURSDAY, 18 NOVEMBER 2021 AT  
10.00AM

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**ATTENDANCE**

In the Chair Don Wininba, Local Authority Members Gaylene Gurruwiwi, Virginia Ripa, Nancy Gudaltji and Terry Walunba.

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Melissa Jones – Community Development Coordinator

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**OBSERVERS**

Councillors Kaye Thurlow and David Djalangi.

**MEETING OPENING**

Chair opened the meeting at 10:22 AM and welcomed all members and guests.

**Apologies****4.1 APOLOGIES AND ABSENT WITHOUT NOTICE****SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**192/2021 RESOLVED (David Djalangi/Nancy Gudaltji)**

**That the Local Authority:**

- (a) Notes the absence of Councillor Evelynna Dhamarrandji and Local Authority Members Melissa Campbell and Bobby Nyikamula.**
- (b) Notes the apology received from Bobby Nyikamula.**
- (c) Notes Councillor Evelynna Dhamarrandji and Local Authority members Melissa Campbell and Bobby Nyikamula are absent with permission of the Local Authority.**

**4.2 LOCAL AUTHORITY MEMBERSHIP****SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**193/2021 RESOLVED (Virginia Ripa/Terry Walunba)**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GALIWINKU ON THURSDAY, 18 NOVEMBER 2021 AT  
10.00AM

**That the Local Authority:**

- a) Notes the member list and calls for new members to fill existing vacancies.
- b) Accepts the resignation of Local Authority member Joan Dhamarrandji.
- c) Recommends Councillors David Djalangi and Kaye Thurlow be appointed as Council members of the Local Authority.

**Conflict of Interest**

**5.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

194/2021 **RESOLVED** (Virginia Rripa/David Djalangi)

**That the Local Authority notes no conflicts of interest declared at today's meeting.**

**Guest Speakers**

**GUEST SPEAKER - THE MEETING MOVED TO THE GUEST SPEAKER SESSION AT 10:33 AM**

**SUMMARY:**

Presentation by the representatives of the Anindilyakwa Land Council and the Northern Territory Department of the Chief Minister and Cabinet regarding the Groote Archipelago Local Decision Making Agreement – proposed Local Government.

195/2021 **RESOLVED** (Terry Walunba/Virginia Rripa)

**That the Local Authority thanks the Guest Speakers for their presentation.**

**MOTION - THE MEETING RESUMED AT 1:17 PM AFTER THE GUEST SPEAKER SESSION**

196/2021 **RESOLVED** (Terry Walunba/Virginia Rripa)

Nancy Gudaltji left the meeting, the time being 01:17 PM.

The meeting continued as a Provisional Meeting.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GALIWINKU ON THURSDAY, 18 NOVEMBER 2021 AT  
10.00AM

Previous Minutes

**6.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

**197/2021 RESOLVED (Gaylene Gurruwiwi/Virginia Rripa)**

That the Local Authority notes the minutes from the meeting of 21 July 2021 to be a true record of the meeting.

Local Authorities

**8.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**198/2021 RESOLVED (Virginia Rripa/Terry Walunba)**

That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

Guest Speakers

**9.1 GUEST SPEAKERS**

**SUMMARY:**

Professor Beverley-Ann Biggs, Head, International and Immigrant Health Group from Department of Medicine at the Peter Doherty Institute for Infection and Immunity, Victorian Infectious Diseases Service, Royal Melbourne Hospital regarding The ELCHO Health and Well-being Project.

**199/2021 RESOLVED (Virginia Rripa/Terry Walunba)**

That the Local Authority:

- a) Thanks the guest speaker for their presentation.
- b) Endorses the ELCHO Health and Wellbeing Project for the benefits it can bring to the Galiwinku Community, noting the employment of local Aboriginal people should be a key part of the project.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GALIWINKU ON THURSDAY, 18 NOVEMBER 2021 AT  
10.00AM

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Gaylene Gurruwiwi left the meeting, the time being 02:35 PM

**10.8 REVISED BUDGET 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

200/2021 **RESOLVED** (Terry Walunba/Virginia Ripa)

That the Local Authority:

- a) Notes the 2021/22 Budget Revision.
- b) Recommends the expenditure of the unallocated equity towards the cemetery improvement and grave identification project.

**GUEST SPEAKER,**

**SUMMARY:**

Michael Soler, Alcohol and Other Drugs (AOD) Treatment Systems Coordinator, and Natalie Sarsfield, Multi-Agency Community and Child Safety Framework Implementation Manager from the Northern Territory Government regarding a new Youth AOD program.

201/2021 **RESOLVED** (Virginia Ripa/Terry Walunba)

That the Local Authority:

- a) Thanks the guest speakers for their presentation.
- b) Confirms its support on collaborating with the Northern Territory Government Alcohol and another drugs (AOD) program, to build on the range of current Youth Services Programs, by council and other providers.

**General Business**

**10.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL  
GOVERNMENT COUNCILS**

**SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

202/2021 **RESOLVED** (Terry Walunba/Virginia Ripa)

That the Local Authority:

- 1) Support the creation of an Anindilyakwa Regional Local Government including

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
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10.00AM

through:

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed, and
  - b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.
- 2) Affirms the need to maintain the strength of all services, workers and voices of the Yolngu run Galiwinku Local Authority, and East Arnhem Regional Council.

#### 10.2 CEO REPORT

##### SUMMARY:

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

203/2021 **RESOLVED** (Terry Walunba/Virginia Rripa)

That the Local Authority notes the CEO report.

#### 10.3 COMMUNITY DEVELOPMENT COORDINATOR REPORT

##### SUMMARY:

This report is provided by East Arnhem Regional Council's Community Development Coordinator in Galiwin'ku at every Local Authority meeting to provide information to members.

204/2021 **RESOLVED** (Terry Walunba/Virginia Rripa)

That the Local Authority notes the Community Development Coordinator report.

#### 10.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE

##### SUMMARY:

This report highlights Youth, Sport and Recreation events, activities, successes and challenges in your community.

205/2021 **RESOLVED** (Virginia Rripa/Terry Walunba)

That the Local Authority approve to defer consideration of the Youth, Sport and Recreation report to the next meeting.

#### 10.5 ANIMAL MANAGEMENT UPDATE

##### SUMMARY:

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GALIWINKU ON THURSDAY, 18 NOVEMBER 2021 AT  
10.00AM

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Galiwinku.

**206/2021 RESOLVED (Virginia Rripa/Terry Walunba)**

**That the Local Authority note the report.**

#### **10.6 CORPORATE SERVICES REPORT**

##### **SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

**207/2021 RESOLVED (Terry Walunba/Virginia Rripa)**

**That the Local Authority receives the Financial and Employment information to 31 October 2021.**

#### **10.7 GRANT REPORT**

##### **SUMMARY:**

This report presents the Grant Report for the community.

**208/2021 RESOLVED (Virginia Rripa/Terry Walunba)**

**That the Local Authority:**

- a) Notes the Grant Report.**
- b) Supports the grant application to the Immediate Priority Grants 2021-22 for the Buthan footpath priority project.**
- c) Allocate the unallocated Local Authority Project Funding towards the footpath, if the grant application is not successful.**

#### **DATE OF NEXT MEETING**

20 January 2022.

#### **MEETING CLOSE**

The meeting ended at 4:42 PM.

This page and the preceding 6 pages are the minutes of the Local Authority Meeting held on Thursday, 18 November 2021.



## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY MEETING**

**19 November 2021**



MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GAPUWYIAK ON FRIDAY, 19 NOVEMBER 2021 AT 10.00AM

**ATTENDANCE**

In the Chair Trudy Wunungmurra, Local Authority Members, Simon Gawirrin, Maymuru Ricky Guyula, Ivan Wanambi, Michael Wunungmurra, Jessica Wunungmurra and Councillor Bobby Wunungmurra.

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Anesuishe Hector – Community Development Coordinator

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**MEETING OPENING**

Chair opened the meeting at 10:10 AM and welcomed all members and guests.

**Apologies**

**3.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

**SUMMARY:**

This report is to table, for the Local Authority record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**202/2021 RESOLVED (Simon Maymuru/Jessica Wunungmurra)**

**That the Local Authority notes:**

- (a) The absence of Local Authority Members Thomas Guyula and Freddie Ganambarr.
- (b) The apology received from Member Freddie Ganambarr.
- (c) Local Authority Members Thomas Guyula and Freddie Ganambarr are absent with permission of the Local Authority.

**3.2 LOCAL AUTHORITY MEMBERSHIP**

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**203/2021 RESOLVED (Ivan Wanambi/Ricky Guyula)**

**That the Local Authority notes:**

- a) The member list and calls for new members to fill up existing vacancies.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GAPUWYIAK ON FRIDAY, 19 NOVEMBER 2021 AT 10.00AM

- b) Recommends Councillor Jason Butjala be appointed as a Council member of the Local Authority.

**Conflict of Interest**

**4.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

204/2021 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

That the Local Authority notes no conflicts of interest declared at today's meeting.

**Guest Speakers**

**GUEST SPEAKER - THE MEETING MOVED TO THE GUEST SPEAKER SESSION AT 10:28 AM**

**SUMMARY:**

Representatives of the Anindilyakwa Land Council and the Northern Territory Department of the Chief Minister and Cabinet regarding the Groote Archipelago Local Decision Making Agreement – proposed Local Government.

205/2021 **RESOLVED** (Simon Maymuru/Jessica Wunungmurra)

That the Local Authority thanks the Guest Speakers for their presentation.

**MEETING RESUMES AT 12:57 PM**

206/2021 **RESOLVED** (Ivan Wanambi/Jessica Wunungmurra)

**Previous Minutes**

**5.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

207/2021 **RESOLVED** (Simon Maymuru/Ricky Guyula)

That the Local Authority notes the minutes from the meeting of 22 July 2021 to be a true record of the meeting.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GAPUWYIAK ON FRIDAY, 19 NOVEMBER 2021 AT 10.00AM

**Local Authorities**

**6.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**208/2021 RESOLVED (Michael Wunungmurra/Jessica Wunungmurra)**

That the Local Authority:

- a) Note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.
- b) Approves an additional \$20,000 for a full upgrade of the PA system based on the quotation received.

**8.9 REVISED BUDGET 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

**209/2021 RESOLVED (Jessica Wunungmurra/Simon Maymuru)**

That the Local Authority note the 2021/22 Budget Revision.

**8.5 ANIMAL MANAGEMENT UPDATE**

**SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Gapuwiyak.

**210/2021 RESOLVED (Ricky Guyula/Simon Maymuru)**

That the Local Authority note the report.

**8.6 GAPUWYIAK CAPITAL PROJECTS UPDATE**

**SUMMARY:**

This report is tabled for the Local Authority to provide updates on Capital Works underway in the Gapuwiyak area.

**211/2021 RESOLVED (Michael Wunungmurra/Jessica Wunungmurra)**

That the Local Authority note the report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GAPUWYIAK ON FRIDAY, 19 NOVEMBER 2021 AT 10.00AM

**8.7 CORPORATE SERVICES REPORT**

**SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

212/2021 **RESOLVED** (Simon Maymuru/Michael Wunungmurra)

That the Local Authority receives the Financial and Employment information to 31 October 2021.

**Guest Speakers**

**7.1 GUEST SPEAKERS**

**SUMMARY:**

Michael Soler, Alcohol and Other Drugs (AOD) Treatment Systems Coordinator, and Natalie Sarsfield, Multi-Agency Community and Child Safety Framework Implementation Manager from the Northern Territory Government regarding a new Youth AOD program.

213/2021 **RESOLVED** (Michael Wunungmurra/Simon Maymuru)

That the Local Authority:

- a) Thanks the guest speakers for their presentation.
- b) Confirms its support on collaborating with the Northern Territory Government Alcohol and another drugs (AOD) program, to build on the range of current Youth Services Programs, by council and other providers.

**General Business**

**8.3 COMMUNITY DEVELOPMENT COORDINATOR REPORT**

**SUMMARY:**

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information to members.

214/2021 **RESOLVED** (Simon Maymuru/Michael Wunungmurra)

That the Local Authority notes the Community Development Coordinator Report.

**8.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE**

**SUMMARY:**

This report highlights Youth, Sport and Recreation events, activities, successes and challenges in your community.

215/2021 **RESOLVED** (Simon Maymuru/Jessica Wunungmurra)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GAPUWYIAK ON FRIDAY, 19 NOVEMBER 2021 AT 10.00AM

That the Local Authority approve to defer consideration of the Youth, Sport and Recreation report to the next meeting.

#### **8.8 GRANT REPORT**

##### **SUMMARY:**

This report presents the Grant Report for the community.

216/2021 **RESOLVED** (Simon Maymuru/Michael Wunungmurra)

That the Local Authority notes the Grant Report.

#### **8.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL GOVERNMENT COUNCILS**

##### **SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

217/2021 **RESOLVED** (Ricky Guyula/Jessica Wunungmurra)

That the Local Authority:

Support the creation of an Anindilyakwa Regional Local Government including through:

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed.
- b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.
- c) Making sure all Yolngu people of Gapuwiyak and our homelands continue to have a strong voice and are heard on all djama (business) important to us, through our Local Authority and remaining Yolngu Aboriginal Community-Controlled East Arnhem Regional Council, including through Local Decision Making and the Closing the Gap Northern Territory Implementation Plan.

#### **8.2 CEO REPORT**

##### **SUMMARY:**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

218/2021 **RESOLVED** (Simon Maymuru/Jessica Wunungmurra)



MINUTES OF THE LOCAL AUTHORITY MEETING HELD VIA VIDEO  
CONFERENCE FOR GAPUWYIAK ON FRIDAY, 19 NOVEMBER 2021 AT 10.00AM

That the Local Authority notes the CEO report.

**DATE OF NEXT MEETING**

Friday, 21 January 2022.

**MEETING CLOSE**

The meeting ended at 3:14 PM.

This page and the preceding 6 pages are the minutes of the Local Authority Meeting held on Friday, 19 November 2021.

UNCONFIRMED





## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY MEETING**

**26 November 2021**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GUMATJ  
CORPORATION BOARDROOM FOR GUNYANGARA ON FRIDAY, 26 NOVEMBER  
2021 AT 10.00 AM

### **ATTENDANCE**

In the Chair Antoine Gintz, Local Authority Members Djawa Yunupingu and Elizika Puertollano.

### **COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Adam Johnson – Community Development Coordinator

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

### **OBSERVERS**

Mathilde Payet-Vidalenc - General Manager, Marngarr Resource Centre Aboriginal Corporation

### **MEETING OPENING**

Chair opened the meeting at 10:16 AM and welcomed all members and guests.

### **Apologies**

#### **3.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

##### **SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**087/2021 RESOLVED (Antoine Gintz/Djawa Yunupingu)**

**That the Local Authority:**

- (a) Notes the absence of Local Authority member Doug Yunupingu, Balu Palu Yunupingu, Murphy Yunupingu and Councillor Banambi Wunungmurra.
- (b) Notes the apology received from member Balu Palu Yunupingu and Councillor Banambi Wunungmurra.
- (c) Notes Doug Yunupingu, Balu Palu Yunupingu, Murphy Yunupingu and Councillor Banambi Wunungmurra are absent with permission of the Local Authority.

#### **3.2 LOCAL AUTHORITY MEMBERSHIP**

##### **SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GUMATJ CORPORATION BOARDROOM FOR GUNYANGARA ON FRIDAY, 26 NOVEMBER 2021 AT 10.00 AM

088/2021 **RESOLVED** (Antoine Gintz/Djawa Yunupingu)

That the Local Authority:

- a) Notes the member list and calls for new members to fill up existing vacancies.
- b) Notes resignation of Local Authority Member Murphy Yunupingu.

**Conflict of Interest**

**4.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

089/2021 **RESOLVED** (Antoine Gintz/Djawa Yunupingu)

That the Local Authority notes no conflicts of interest declared at today's meeting.

**Previous Minutes**

**5.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

090/2021 **RESOLVED** (Elizika Puertollano/Antoine Gintz)

That the Local Authority notes the minutes from the meeting of 30 July 2021 to be a true record of the meeting.

**Guest Speakers**

**7.1 GUEST SPEAKERS**

**SUMMARY:**

Presentation by the representatives of the Anindilyakwa Land Council and the Northern Territory Department of the Chief Minister and Cabinet regarding the Groote Archipelago Local Decision Making Agreement – proposed Local Government.

091/2021 **RESOLVED** (Antoine Gintz/Djawa Yunupingu)

That the Local Authority thanks the guest speakers for their presentation.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GUMATJ  
CORPORATION BOARDROOM FOR GUNYANGARA ON FRIDAY, 26 NOVEMBER  
2021 AT 10.00 AM

**THE MEETING BREAKS AT 11:40 AM**

092/2021 RESOLVED (Antoine Gintz/Djawa Yunupingu)

**MEETING RESUMES AT 12:02 PM**

093/2021 RESOLVED (Antoine Gintz/Djawa Yunupingu)

**Local Authorities**

**6.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

094/2021 RESOLVED (Antoine Gintz/Djawa Yunupingu)

That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

**General Business**

**8.7 REVISED BUDGET 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

095/2021 RESOLVED (Antoine Gintz/Djawa Yunupingu)

That the Local Authority:

- a) Note the 2021/22 Budget Revision.
- b) Recommends a percentage of the available surplus be allocated to the already endorsed priority projects.

**8.6 GRANT REPORT**

**SUMMARY:**

This report presents the Grant Report for the community.

096/2021 RESOLVED (Elizika Puertollano/Djawa Yunupingu)

That the Local Authority notes the Grant Report.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GUMATJ  
CORPORATION BOARDROOM FOR GUNYANGARA ON FRIDAY, 26 NOVEMBER  
2021 AT 10.00 AM

#### **8.5 CORPORATE SERVICES REPORT**

##### **SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

**097/2021 RESOLVED (Antoine Gintz/Djawa Yunupingu)**

**That the Local Authority receives the Financial and Employment information to 31 October 2021.**

#### **8.4 ANIMAL MANAGEMENT UPDATE**

##### **SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Gunyangara.

**098/2021 RESOLVED (Djawa Yunupingu/Elizika Puertollano)**

**That the Local Authority note the report.**

#### **8.3 COMMUNITY DEVELOPMENT COORDINATOR**

##### **SUMMARY:**

This report is provided by the Community Development Coordinator at every local Authority meeting to provide information and or updates to members.

**099/2021 RESOLVED (Antoine Gintz/Elizika Puertollano)**

**That the Local Authority notes the Community Development Report.**

#### **8.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL GOVERNMENT COUNCILS**

##### **SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

**100/2021 RESOLVED (Elizika Puertollano/Antoine Gintz)**

**That the Local Authority:**

**Support the creation of an Anindilyakwa Regional Local Government including**



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GUMATJ  
CORPORATION BOARDROOM FOR GUNYANGARA ON FRIDAY, 26 NOVEMBER  
2021 AT 10.00 AM

through:

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed.
- b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.
- c) Making sure all Yolngu people of Gunyangara and our homelands continue to have a strong voice and are heard on all djama (business) important to us, through our Local Authority, and our other traditional controlled organisations including the Northern Land Council and remaining Yolngu Aboriginal Community-Controlled East Arnhem Regional Council, including through Local Decision Making and the Closing the Gap Northern Territory Implementation Plan.

## 8.2 CEO REPORT

### SUMMARY:

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

**101/2021 RESOLVED (Djawa Yunupingu/Elizika Puertollano)**

That the Local Authority notes the CEO report.

### DATE OF NEXT MEETING

Friday, 28 January 2022.

### MEETING CLOSE

The meeting ended at 1:16 PM.

This page and the preceding 5 pages are the minutes of the Local Authority Meeting held on Friday, 26 November 2021.



## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY MEETING**

**16 November 2021**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI  
COUNCIL OFFICE ON TUESDAY, 16 NOVEMBER 2021 AT 10.00 AM

**ATTENDANCE**

In the Chair Councillor Gilbert Alimankinni, Local Authority Members, Robert Yirapawanga, Rosetta Wayatja, Boaz Baker and Arthur Murrupu.

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Jennifer Newton – Community Development Coordinator

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**MEETING OPENING**

Chair opened the meeting at 10:12 AM and welcomed all members and guests.

**PRAYER**

Robert Yirapawanga.

**Apologies**

**3.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

**SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**149/2021 RESOLVED (Arthur Murrupu/Boaz Baker)**

**That the Local Authority:**

- (a) Notes the absence of Councillor Lapulung Dhamarrandji and Local Authority members Joanne Baker and Rowena Gaykamangu.**
- (b) Notes the apology received from Councillor Lapulung Dhamarrandji and Local Authority members Joanne Baker and Rowena Gaykamangu.**
- (c) Notes Councillor Lapulung Dhamarrandji and Local Authority members Joanne Baker and Rowena Gaykamangu are absent with permission of the Local Authority.**

**3.2 LOCAL AUTHORITY MEMBERSHIP**

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**150/2021 RESOLVED (Robert Yirapawanga/Rosetta Wayatja)**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI  
COUNCIL OFFICE ON TUESDAY, 16 NOVEMBER 2021 AT 10.00 AM

That the Local Authority notes the member list and calls for new members to fill up existing vacancies.

**Conflict of Interest**

**4.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

151/2021 **RESOLVED** (Robert Yirapawanga/Rosetta Wayatja)

That the Local Authority notes no conflicts of interest declared at today's meeting.

**Guest Speaker**

**7.1 GUEST SPEAKER - THE MEETING MOVED OUT TO AN OUTSIDE AREA TO  
ATTEND THE GUEST SPEAKER SESSION AT 10:24 AM**

**SUMMARY:**

Presentation by representatives of the Anindilyakwa Land Council and the Northern Territory Department of the Chief Minister and Cabinet regarding the Groote Archipelago Local Decision Making Agreement – proposed Local Government.

152/2021 **RESOLVED** (Gilbert Alimankinni/Boaz Baker)

That the Local Authority thanks the guest speakers for their presentation.

**MOTION - MEETING RETURNED TO MILINGIMBI CONFERENCE ROOM AT 1:46 PM**

153/2021 **RESOLVED** (Gilbert Alimankinni/Boaz Baker)

**Previous Minutes**

**5.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

154/2021 **RESOLVED** (Boaz Baker/Gilbert Alimankinni)

That the Local Authority notes the minutes from the meeting of 20 July 2021 to be a true record of the meeting.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI  
COUNCIL OFFICE ON TUESDAY, 16 NOVEMBER 2021 AT 10.00 AM

**Local Authorities**

**6.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**155/2021 RESOLVED (Rosetta Wayatja/Robert Yirapawanga)**

That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

**General Business**

**8.5 ANIMAL MANAGEMENT PROGRAM UPDATE**

**SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Milingimbi.

**156/2021 RESOLVED (Arthur Murrupu/Robert Yirapawanga)**

That the Local Authority note the report.

**8.7 DESTRUCTION OF THE MUNICIPAL SERVICES SHED DUE TO ARSON / FIRE**

**SUMMARY:**

This report is tabled for the Local Authority as an update surrounding the complete loss of property being the Municipal Services Workshop and associated assets due to arson / fire.

**157/2021 RESOLVED (Arthur Murrupu/Boaz Baker)**

That the Local Authority note the report.

**8.10 REVISED BUDGET 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

**158/2021 RESOLVED (Boaz Baker/Rosetta Wayatja)**

That the Local Authority note the 2021/22 Budget Revision.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI  
COUNCIL OFFICE ON TUESDAY, 16 NOVEMBER 2021 AT 10.00 AM

#### **8.8 CORPORATE SERVICES REPORT**

##### **SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

159/2021 **RESOLVED** (Arthur Murrupu/Robert Yirapawanga)

That the Local Authority receives the Financial and Employment information to 31 October 2021.

#### **8.9 GRANT REPORT**

##### **SUMMARY:**

This report presents the Grant Report for the community.

160/2021 **RESOLVED** (Gilbert Alimankinni/Robert Yirapawanga)

That the Local Authority notes the Grant Report.

#### **8.6 TRIAL PROGRAM INITIATIVE - TRASH FOR CASH WASTE REDUCTION AND BEATIFICATION PROJECT.**

##### **SUMMARY:**

This report is tabled for the Local Authority surrounding a trial project aimed at reducing ground litter and improving the localised focus on the beatification of Milingimbi.

161/2021 **RESOLVED** (Boaz Baker/Arthur Murrupu)

That the Local Authority:

- a) Notes the report.
- b) Provide support for the continuation of the initiative or otherwise.

#### **MOTION – MEETING BREAKS AT 3:18 PM**

162/2021 **RESOLVED** (Arthur Murrupu/Rosetta Wayatja)

#### **MOTION – MEETING RESUMES AT 3:28 PM**

163/2021 **RESOLVED** (Arthur Murrupu/Rosetta Wayatja)

#### **8.3 COMMUNITY DEVELOPMENT REPORT**

##### **SUMMARY:**

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and or updates to members.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI  
COUNCIL OFFICE ON TUESDAY, 16 NOVEMBER 2021 AT 10.00 AM

164/2021 RESOLVED (Arthur Murrupu/Rosetta Wayatja)

That the Local Authority:

- a) Notes the Community Development Coordinator Report.
- b) Expresses its sincere thanks to Community Development Coordinator (CDC) Jennifer Newton for her amazing contribution and conveys best wishes for her CDC role in Ramingining.

#### 8.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE

##### SUMMARY:

This report sets out to highlight Youth, Sport and Recreation events, activities, successes and challenges in your community.

165/2021 RESOLVED (Robert Yirapawanga/Rosetta Wayatja)

That the Local Authority approve to defer consideration of the Youth, Sport and Recreation report to the next meeting.

#### 8.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHAM REGIONAL LOCAL GOVERNMENT COUNCILS

##### SUMMARY:

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

166/2021 RESOLVED (Arthur Murrupu/Rosetta Wayatja)

That the Local Authority:

Support the creation of an Anindilyakwa Regional Local Government including through:

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed, and
- b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.

#### 8.2 CEO REPORT

##### SUMMARY:

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI  
COUNCIL OFFICE ON TUESDAY, 16 NOVEMBER 2021 AT 10.00 AM

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167/2021 **RESOLVED** (Arthur Murrupu/Robert Yirapawanga)

That the Local Authority notes the CEO report.

**DATE OF NEXT MEETING**

18 January 2022.

**MEETING CLOSE**

The meeting ended at 4:20 PM.

This page and the preceding 6 pages are the minutes of the Local Authority Meeting held on Tuesday, 16 November 2021.



## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY PROVISIONAL MEETING**

**22 November 2021**



MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA VIDEO  
CONFERENCE FOR MILYAKBURRA ON MONDAY, 22 NOVEMBER 2021 AT 10.00 AM

**ATTENDANCE**

In the Chair Eric Wurramarra, Local Authority Members, Vail Wurramarra, Lucinda Bara and Councillor Gordon Walsh.

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Ulaiasi Nawaqa – Community Development Coordinator

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**MEETING OPENING**

Chair opened the meeting at 10:23 AM and welcomed all members and guests.

**Apologies**

**2.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

**SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

205/2021 **RESOLVED** (Gordon Walsh/Eric Wurramara)

That the Local Authority:

- (a) Notes the absence of Local Authority Members Terrance Wurramarra, Lucille Wurramara, Victor Wurramarra, Lawrence Yantarranga, Janice Wurramarra and Councillor Constantine Mamarika.
- (b) Notes the apology received from Local Authority Members Terrance Wurramarra, Lucille Wurramara and Victor Wurramarra.
- (c) Notes Terrance Wurramarra, Lucille Wurramara, Victor Wurramarra, Lawrence Yantarranga, Janice Wurramarra are absent with permission of the Council.
- (d) Determines Councillor Constantine Mamarika is absent without permission of the Local Authority.

**2.2 LOCAL AUTHORITY MEMBERSHIP**

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

206/2021 **RESOLVED** (Eric Wurramara/Vail Wurramara)



MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA VIDEO  
CONFERENCE FOR MILYAKBURRA ON MONDAY, 22 NOVEMBER 2021 AT 10.00 AM

That the Local Authority notes:

- a) The member list and calls for new members to fill up existing vacancies.
- b) Request the Community Development Coordinator to contact Lawrence Yantarranga to confirm his ongoing membership.

Conflict of Interest

**3.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

207/2021 **RESOLVED** (Gordon Walsh/Lucinda Bara)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

**4.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

208/2021 **RESOLVED** (Vail Wurramara/Lucinda Bara)

That the Local Authority notes the minutes from the meeting of 26 July 2021 to be a true record of the meeting.

Local Authorities

**5.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

209/2021 **RESOLVED** (Lucinda Bara/Vail Wurramara)

That the Local Authority notes the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA VIDEO  
CONFERENCE FOR MILYAKBURRA ON MONDAY, 22 NOVEMBER 2021 AT 10.00 AM

**General Business**

**7.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL  
GOVERNMENT COUNCILS**

**SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

210/2021 **RESOLVED** (Lucinda Bara/Eric Wurramara)

That the Local Authority:

Support the creation of an Anindilyakwa Regional Local Government including through:

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed, and
- b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.
- c) Requests that EARC CEO and Executives keep all staff informed about developments on the creation of a proposed new Anindilyakwa council.

**7.2 CEO REPORT**

**SUMMARY:**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

211/2021 **RESOLVED** (Eric Wurramara/Vail Wurramara)

That the Local Authority notes the CEO report.

**BREAK FOR LUNCH AT 12:08 PM**

212/2021 **RESOLVED** (Eric Wurramara/Vail Wurramara)

**MEETING RESUMES AT 12:53 PM**

213/2021 **RESOLVED** (Eric Wurramara/Vail Wurramara)

**7.3 COMMUNITY DEVELOPMENT COORDINATOR REPORT**

**SUMMARY:**

The purpose of this report is to inform the Local Authority member's and Councillors on how the Milyakburra team has delivered Council services in the last 3 months (August, September and October).

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA VIDEO  
CONFERENCE FOR MILYAKBURRA ON MONDAY, 22 NOVEMBER 2021 AT 10.00 AM

This is a summary of how each department have delivered their individual services.

The report will cover the challenges faced by each department and how they work through challenges to deliver quality services to community of Milyakburra.

**214/2021 RESOLVED (Gordon Walsh/Lucinda Bara)**

**That the Local Authority notes the report.**

#### **7.4 ANIMAL MANAGEMENT UPDATE**

##### **SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Milyakburra.

**215/2021 RESOLVED (Eric Wurramara/Gordon Walsh)**

**That the Local Authority notes the report.**

#### **7.5 CORPORATE SERVICES REPORT**

##### **SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

**216/2021 RESOLVED (Eric Wurramara/Vail Wurramara)**

**That the Local Authority receives the Financial and Employment information to 31 October 2021.**

#### **7.6 GRANT REPORT**

##### **SUMMARY:**

This report presents the Grant Report for the community.

**217/2021 RESOLVED (Gordon Walsh/Lucinda Bara)**

**That the Local Authority notes the Grant Report.**

#### **7.7 REVISED BUDGET 2021/22**

##### **SUMMARY:**

This report presents a draft Revised Budget for consideration.

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA VIDEO  
CONFERENCE FOR MILYAKBURRA ON MONDAY, 22 NOVEMBER 2021 AT 10.00 AM

218/2021 **RESOLVED** (Lucinda Bara/Vail Wurramara)

That the meeting note the 2021/22 Budget Revision.

**DATE OF NEXT MEETING**

Monday, 24 January 2022.

**MEETING CLOSE**

The meeting ended at 1:43 PM.

This page and the preceding 5 pages are the minutes of the Local Authority Meeting held on Monday, 22 November 2021.

UNCONFIRMED





## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY MEETING**

**15 November 2021**



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON MONDAY, 15 NOVEMBER 2021 AT 10.00 AM

**ATTENDANCE**

In the Chair Councillor Jason Mirritjawuy, Local Authority Members John Djoma, Gilbert Walku, Lizzy Mindhili, Lloyd Garrawurra, Judith Dhuru and Councillor Robert Yawarngu (joined at 1:27 PM).

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**MEETING OPENING**

Chair opened the meeting at 10:30 AM and welcomed all members and guests.

**PRAYER**

Lizzy Mindhili.

**Apologies**

**3.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

**SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**190/2021 RESOLVED (Lloyd Garrawurra/John Djoma)**

**That the Local Authority:**

- (a) Notes the absence of Local Authority Member Daphne Malibirr and Dorothy Wiliyawuy.**
- (b) Notes the apology received from Daphne Malibirr.**
- (c) Notes Daphne Malibirr and Dorothy Wiliyawuy are absent with permission.**
- (d) Recommend approaching Dorothy Wiliyawuy about resigning from the Local Authority.**

**3.2 LOCAL AUTHORITY MEMBERSHIP**

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**191/2021 RESOLVED (Judith Dhuru/John Djoma)**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON MONDAY, 15 NOVEMBER 2021 AT 10.00 AM

That the Local Authority notes the member list and calls for new members to fill up existing vacancies.

**Conflict of Interest**

**4.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

192/2021 RESOLVED (Lloyd Garrawurra/Gilbert Walkuli)

That the Local Authority notes no conflicts of interest declared at today's meeting.

**Guest Speakers**

**GUEST SPEAKER - THE MEETING MOVED TO OUTSIDE AREA TO ATTEND THE  
GUEST SPEAKER SESSION AT 10:49 AM**

**SUMMARY:**

Presentation by the representatives of the Anindilyakwa Land Council and the Northern Territory Department of the Chief Minister and Cabinet regarding the Groote Archipelago Local Decision Making Agreement – proposed Local Government.

193/2021 RESOLVED (Jason Mirritjawuy/Judith Dhuru)

That the Local Authority thanks the Guest Speakers for their presentation.

**MOTION - THE MEETING RETURNED TO THE RAMINGINING CONFERENCE ROOM  
AT 1:27 PM**

194/2021 RESOLVED (Jason Mirritjawuy/Robert Yawarngu)

**Previous Minutes**

**5.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

195/2021 RESOLVED (Lloyd Garrawurra/John Djoma)

That the Local Authority notes the minutes from the meeting of 19 July 2021 to be a true record of the meeting.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON MONDAY, 15 NOVEMBER 2021 AT 10.00 AM

**Local Authorities**

**6.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

196/2021 **RESOLVED** (Jason Mirritjawuy/Lizzy Mindhili)

That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

**Guest Speakers**

**7.1 GUEST SPEAKER**

**SUMMARY:**

Michael Soler, Alcohol and Other Drugs (AOD) Treatment Systems Coordinator, and Natalie Sarsfield, Multi-Agency Community and Child Safety Framework Implementation Manager from the Northern Territory Government regarding a new Youth AOD program.

197/2021 **RESOLVED** (Jason Mirritjawuy/Robert Yawarngu)

That the Local Authority:

- a) Thanks the guest speakers for their presentation.
- b) Confirms its support on collaborating with the Northern Territory Government Alcohol and another drugs (AOD) program, to build on the range of current Youth Services Programs, by council and other providers.

**MOTION – MEETING BREAKS AT 2:50PM**

198/2021 **RESOLVED** (Jason Mirritjawuy/Gilbert Walkuli)

**MOTION – MEETING RESUMES AT 2:55PM**

199/2021 **RESOLVED** (Jason Mirritjawuy/Gilbert Walkuli)

**General Business**

**8.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL  
GOVERNMENT COUNCILS**

**SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON MONDAY, 15 NOVEMBER 2021 AT 10.00 AM

Anindilyakwa Regional Local Government Council.

200/2021 **RESOLVED** (John Djoma/Gilbert Walkuli)

**That the Local Authority:**

**Support the creation of an Anindilyakwa Regional Local Government including through:**

- a) **Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed, and**
- b) **Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.**

## **8.2 CEO REPORT**

### **SUMMARY:**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

201/2021 **RESOLVED** (Robert Yawarngu/Jason Mirritjawuy)

**That the Local Authority notes the CEO report.**

## **8.3 COMMUNITY DEVELOPMENT REPORT**

### **SUMMARY:**

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and or update members.

202/2021 **RESOLVED** (Judith Dhuru/Lloyd Garrawurra)

**That the Local Authority notes the Community Development Coordinator Report.**

## **8.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE**

### **SUMMARY:**

This report sets out to highlight Youth, Sport and Recreation events, activities, successes and challenges in your community.

203/2021 **RESOLVED** (Jason Mirritjawuy/Gilbert Walkuli)

**That the Local Authority approve to defer consideration of the Youth, Sport and Recreation report to the next meeting.**



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON MONDAY, 15 NOVEMBER 2021 AT 10.00 AM

#### **8.5 ANIMAL MANAGEMENT UPDATE**

##### **SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Ramingining.

204/2021 **RESOLVED** (Gilbert Walkuli/Robert Yawarngu)

That the Local Authority note the report.

#### **8.6 WASTE SERVICES UPDATE**

##### **SUMMARY:**

This report is to provide a summary update of works and projects being implemented in the community by the Waste Services Department.

205/2021 **RESOLVED** (Lloyd Garrawurra/John Djoma)

That the Local Authority note the report.

#### **Guest Speakers**

##### **GUEST SPEAKER**

##### **SUMMARY:**

Michael Smail and Emma Drew from Bulungkunum Corporation regarding how the business hub will operate after opening and consideration for some Local Authority assistance towards landscaping and site access gravel.

206/2021 **RESOLVED** (Jason Mirritjawuy/Robert Yawarngu)

That the Local Authority:

- a) Thanks the guest speakers for their presentation.
- b) Endorses the provision of in kind support by the Municipal services team for site leveling access and landscaping for the Bulungkunum Corporation Business Hub.

#### **8.7 CORPORATE SERVICES REPORT**

##### **SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

207/2021 **RESOLVED** (John Djoma/Lizzy Mindhili)

That the Local Authority receives the Financial and Employment information to 31 October 2021.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON MONDAY, 15 NOVEMBER 2021 AT 10.00 AM

**8.8 GRANT REPORT**

**SUMMARY:**

This report presents the Grant Report for the community.

208/2021 **RESOLVED** (Judith Dhuru/Jason Mirritjawuy)

That the Local Authority notes the Grant Report.

**8.9 REVISED BUDGET 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

209/2021 **RESOLVED** (Lloyd Garrawurra/John Djoma)

That the Local Authority note the 2021/22 Budget Revision.

**DATE OF NEXT MEETING**

Monday, 17 January 2022.

**MEETING CLOSE**

The meeting ended at 4:20 PM.

This page and the preceding 6 pages are the minutes of the Local Authority Meeting held on Monday, 15 November 2021.



## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY PROVISIONAL MEETING**

**24 November 2021**

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA  
VIDEO CONFERENCE FOR UMBAKUMBA ON WEDNESDAY, 24 NOVEMBER  
2021 AT 10.00 AM

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### **ATTENDANCE**

In the Chair Councillor Gordon Walsh, Local Authority Members Terrence Mamarika, Judy Hunter (joined at 10:34 AM) and Councillor Constantine Mamarika (left at 11:28 AM).

### **COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Michael Fitisemanu – Community Development Coordinator Angurugu (Representing Umbakumba in absence of the Community Development Coordinator Umbakumba)

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

### **MEETING OPENING**

Chair opened the meeting at 10:25 AM and welcomed all members and guests.

### **Apologies**

#### **3.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

##### **SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**167/2021 RESOLVED (Constantine Mamarika/Gordon Walsh)**

**That the Local Authority:**

- (a) **Notes the absence of Local Authority Members Anson Wurrawilya, Jennifer Yantarrnga and Phillip Mamarika.**
- (b) **Notes no apologies were received.**
- (c) **Determines Anson Wurrawilya, Jennifer Yantarrnga and Phillip Mamarika are absent without permission of the Local Authority.**

#### **3.2 LOCAL AUTHORITY MEMBERSHIP**

##### **SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**168/2021 RESOLVED (Gordon Walsh/Constantine Mamarika)**

**That the Local Authority notes the member list and calls for new members to fill up existing vacancies.**

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA  
VIDEO CONFERENCE FOR UMBAKUMBA ON WEDNESDAY, 24 NOVEMBER  
2021 AT 10.00 AM

**Conflict of Interest**

**4.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

**169/2021 RESOLVED (Constantine Mamarika/Terrance Mamarika)**

**That the Local Authority notes no conflicts of interest declared at today's meeting.**

**Previous Minutes**

**5.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

**170/2021 RESOLVED (Gordon Walsh/Terrance Mamarika)**

**That the Local Authority notes the minutes from the meeting of 28 July 2021 to be a true record of the meeting.**

**8.9 REVISED BUDGET 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

**171/2021 RESOLVED (Constantine Mamarika/Terrance Mamarika)**

**That the Local Authority note the 2021/22 Budget Revision.**

**8.5 POWER AND WATER CORPORATION NOTIFICATION TO EXECUTIVE DIRECTOR  
OF TOWNSHIP LEASING REGARDING POLLUTION ABATEMENT NOTICE NO  
2020/4 AND SITE INVESTIGATION UPDATE - UMBAKUMBA POWER STATION  
LOT 130(A) FUEL SPILL**

**SUMMARY:**

This report is to update the Local Authority regarding ground contamination as a result of a fuel spill at the Power and Water Station.

**172/2021 RESOLVED (Judy Hunter/Constantine Mamarika)**

**That the Local Authority:**

**a) Note the report.**



MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA  
VIDEO CONFERENCE FOR UMBAKUMBA ON WEDNESDAY, 24 NOVEMBER  
2021 AT 10.00 AM

- b) Wish to communicate their disappointment in relation to the fuel spill at the power and water station and the immediate effect on the community.
- c) Request Power and Water provide an update on the project to the Local Authority Members and the Community.

**MOTION – THE MEETING MOVES TO CONFIDENTIAL AGENDA AT 11:15 AM**

173/2021 RESOLVED (Gordon Walsh/Constantine Mamarika)

**MOTION – THE MEETING RETURNS TO OPEN AGENDA AT 11:28 AM**

174/2021 RESOLVED (Gordon Walsh/Judy Hunter)

Councillor Constantine Mamarika left the meeting, the time being 11:28 AM.

The meeting continued as a Provisional Meeting.

**General Business**

**8.7 CORPORATE SERVICES REPORT**

**SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

175/2021 RESOLVED (Gordon Walsh/Judy Hunter)

That the Local Authority receives the Financial and Employment information to 31 October 2021.

**Guest Speakers**

**7.1 GUEST SPEAKERS**

**SUMMARY:**

Justin Arthur, Project Manager from Power and Water Corporation to provide an update on the water tank upgrade.

176/2021 RESOLVED (Judy Hunter/Gordon Walsh)

That the Local Authority thanks the guest speaker for their presentation.



MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA  
VIDEO CONFERENCE FOR UMBAKUMBA ON WEDNESDAY, 24 NOVEMBER  
2021 AT 10.00 AM

### **8.3 COMMUNITY DEVELOPMENT COORDINATOR REPORT**

#### **SUMMARY:**

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and or updates to members.

**177/2021 RESOLVED (Terrance Mamarika/Judy Hunter)**

**That the Local Authority notes the Community Development Coordinator Report.**

### **8.4 ANIMAL MANAGEMENT UPDATE**

#### **SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Umbakumba.

**178/2021 RESOLVED (Gordon Walsh/Terrance Mamarika)**

**That the Local Authority note the report.**

### **MOTION – THE MEETING BREAKS FOR LUNCH AT 12:13 PM**

**179/2021 RESOLVED (Terrance Mamarika/Gordon Walsh)**

### **MOTION – THE MEETING RESUMES AT 1:05 PM**

**180/2021 RESOLVED (Gordon Walsh/Terrance Mamarika)**

### **Local Authorities**

### **6.1 LOCAL AUTHORITY ACTION REGISTER**

#### **SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**181/2021 RESOLVED (Gordon Walsh/Judy Hunter)**

**That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.**

### **8.8 GRANT REPORT**

#### **SUMMARY:**

This report presents the Grant Report for the community.

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD VIA  
VIDEO CONFERENCE FOR UMBAKUMBA ON WEDNESDAY, 24 NOVEMBER  
2021 AT 10.00 AM

**182/2021 RESOLVED (Judy Hunter/Gordon Walsh)**

That the Local Authority notes the Grant Report.

**General Business**

**8.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL  
GOVERNMENT COUNCILS**

**SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

**183/2021 RESOLVED (Terrance Mamarika/Judy Hunter)**

That the Local Authority defers consideration of this matter to the next Local Authority meeting when it meets quorum to discuss it properly.

**8.2 CEO REPORT**

**SUMMARY:**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

**184/2021 RESOLVED (Gordon Walsh/Terrance Mamarika)**

That the Local Authority notes the CEO report.

**DATE OF NEXT MEETING**

Monday, 31 January 2022.

**MEETING CLOSE**

The meeting ended at 2:15 PM.

This page and the preceding 5 pages are the minutes of the Local Authority Provisional Meeting held on Wednesday, 24 November 2021.



## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE LOCAL AUTHORITY PROVISIONAL MEETING**

**25 November 2021**

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE  
YIRRKALA COUNCIL OFFICE ON THURSDAY, 25 NOVEMBER 2021 AT 10.00 AM

**ATTENDANCE**

In the Chair Graham Mungurrapin Maymuru, Local Authority Members, Dhangatji Mununggurr and Adrian Gurruwiwi.

**COUNCIL OFFICERS**

Dale Keehne – CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Geoff Maher - Community Development Coordinator Yirrkalā

Minute Taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**OBSERVERS**

President Banambi Wunungmurra (left at 2:30 PM) and Councillor Djuwalpi Marika (left at 1:25 PM).

**MEETING OPENING**

Chair opened the meeting at 10:21 AM and welcomed all members and guests.

**PRAYER**

Graham Mungurrapin Maymuru.

**Apologies**

**3.1 APOLOGIES AND ABSENT WITHOUT NOTICE**

**SUMMARY:**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**182/2021 RESOLVED (Dhanagtji Mununggurr/Munungurrapin Graham Maymuru)**

That the Local Authority notes:

- (a) The absence of Local Authority Members Lirripiya Mununggurr, Daymambi Mununggurr, Djapirri Mununggirritj, Timmy Djawa Burrawanga, Dipilinga Marika and Councillor Yirmal Marika.
- (b) The apology received from Councillor Yirmal Marika and Member Timmy Djawa Burrawanga.
- (c) Councillor Yirmal Marika and Member Timmy Djawa Burrawanga are absent with permission of the Local Authority.
- (d) Members Lirripiya Mununggurr and Daymambi Mununggurr are absent without permission of the Local Authority.
- (e) Members Djapirri Mununggirritj and Dipilinga Marika are unable to attend as they have not provided certificate of COVID-19 vaccination.



MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE  
YIRRKALA COUNCIL OFFICE ON THURSDAY, 25 NOVEMBER 2021 AT 10.00 AM

- (f) Recommends that letters to be written to all members not present in the meeting emphasizing the importance of attending the Local Authority meetings and the need to provide a written apology a week before, if they are unable to attend.

**Conflict of Interest**

**5.1 CONFLICT OF INTEREST**

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

**183/2021 RESOLVED (Adrian Gurruwiwi/Dhanagtji Mununggurr)**

**That the Local Authority notes no conflicts of interest declared at today's meeting.**

**Guest Speakers**

**8.1 GUEST SPEAKERS**

**SUMMARY:**

Presentation by the representatives of the Anindilyakwa Land Council and the Northern Territory Department of the Chief Minister and Cabinet regarding the Groote Archipelago Local Decision Making Agreement – proposed Local Government.

**184/2021 RESOLVED (Munungurrapin Graham Maymuru/Dhanagtji Mununggurr)**

**That the Local Authority thanks the guest speakers for their presentation.**

**3.2 LOCAL AUTHORITY MEMBERSHIP**

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**185/2021 RESOLVED (Munungurrapin Graham Maymuru/Dhanagtji Mununggurr)**

**That the Local Authority:**

- a) Notes the member list and calls for new members to fill up existing vacancies.
- b) Recommends President Banambi Wunungmurra and Councillor Djuwalpi Marika be appointed as Council members of the Local Authority.
- c) Request Council review attendance of Local Authority members and advise those displaying poor attendance that they are no longer members of the Local Authority, in accordance with the Local Authority Policy, and thank them for their service.



MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE  
YIRRKALA COUNCIL OFFICE ON THURSDAY, 25 NOVEMBER 2021 AT 10.00 AM

Previous Minutes

**6.1 PREVIOUS MINUTES FOR RATIFICATION**

**SUMMARY:**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

**186/2021 RESOLVED (Munungurrapin Graham Maymuru/Adrian Gurruwiwi)**

**That the Local Authority defers this item to the next Local Authority meeting.**

Local Authorities

**7.1 LOCAL AUTHORITY ACTION REGISTER**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**187/2021 RESOLVED (Adrian Gurruwiwi/Munungurrapin Graham Maymuru)**

**That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.**

General Business

**9.1 NEW ANINDILYAKWA AND REMAINING EAST ARNHEM REGIONAL LOCAL  
GOVERNMENT COUNCILS**

**SUMMARY:**

This is an update to the Local Authority on developments regarding a proposed new Anindilyakwa Regional Local Government Council.

**188/2021 RESOLVED (Dhanagtji Mununggurr/Munungurrapin Graham Maymuru)**

**That the Local Authority:**

**Support the creation of an Anindilyakwa Regional Local Government including through:**

- a) Support for the development, transition to and services of the new Anindilyakwa Regional Local Government, as agreed.**
- b) Formal commitment by the Northern Territory Government to provide funding necessary to ensure continuity of capacity, service delivery levels and sustainability across the East Arnhem Region.**

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE  
YIRRKALA COUNCIL OFFICE ON THURSDAY, 25 NOVEMBER 2021 AT 10.00 AM

- c) Making sure all Yolngu people of Yirrkala and our homelands continue to have a strong voice and are heard on all djama (business) important to us, through our Local Authority and remaining Yolngu Aboriginal Community-Controlled East Arnhem Regional Council, including through Local Decision Making and the Closing the Gap Northern Territory Implementation Plan.

## 9.2 CEO REPORT

### SUMMARY:

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

189/2021 RESOLVED (Dhanagtji Mununggurr/Adrian Gurruwiwi)

That the Local Authority:

- a) Notes the CEO report.
- b) Calls for meaningful consultation and engagement on the impending legal sale of Kava, in line with resolutions of all Local Authorities and Council.

## 9.7 REVISED BUDGET 2021/22

### SUMMARY:

This report presents a draft Revised Budget for consideration.

190/2021 RESOLVED (Dhanagtji Mununggurr/Adrian Gurruwiwi)

That the Local Authority:

- a) Note the 2021/22 Budget Revision.
- b) Recommends that a percentage of surplus funds is allocated toward the upgrade of cemeteries, cultural ceremonial areas, roads and public areas including seating and general beautification.

## 9.5 CORPORATE SERVICES REPORT

### SUMMARY:

This report presents the financial expenditure plus employment statistics as of 31 October 2021 within the Local Authority area.

191/2021 RESOLVED (Munungurrapin Graham Maymuru/Dhanagtji Mununggurr)

That the Local Authority receives the Financial and Employment information to 31 October 2021.

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE  
YIRRKALA COUNCIL OFFICE ON THURSDAY, 25 NOVEMBER 2021 AT 10.00 AM

**9.6 GRANT REPORT**

**SUMMARY:**

This report presents the Grant Report for the community.

192/2021 **RESOLVED** (Munungurrapin Graham Maymuru/Adrian Gurruwiwi)

That the Local Authority notes the Grant Report.

**9.3 COMMUNITY DEVELOPMENT COORDINATOR REPORT**

**SUMMARY**

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and updates to members.

193/2021 **RESOLVED** (Munungurrapin Graham Maymuru/Dhanagtji Mununggurr)

That the Local Authority notes the Community Development Coordinator Report.

**9.4 ANIMAL MANAGEMENT UPDATE**

**SUMMARY:**

This report is tabled for the Local Authority to provide an update on the Animal Management program delivery within Yirrkala.

194/2021 **RESOLVED** (Munungurrapin Graham Maymuru/Dhanagtji Mununggurr)

That the Local Authority note the report.

**DATE OF NEXT MEETING**

Thursday, 27 January 2022.

**MEETING CLOSE**

The meeting ended at 4:50 PM.

This page and the preceding 5 pages are the minutes of the Local Authority Provisional Meeting held on Thursday, 25 November 2021.



## Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE FINANCE COMMITTEE MEETING**

**30 November 2021**



MINUTES OF THE FINANCE COMMITTEE MEETING VIA VIDEO CONFERENCE  
ON TUESDAY, 30 NOVEMBER 2021 AT 10:00AM

**MEETING OPENING – 10:06AM**

**ATTENDANCE AND APOLOGIES**

**Attendance:**

In the Chair Cr Djuwalpi Marika, Crs Gordon Walsh, Gilbert Alimankinni, Kaye Thurlow, Jason Mirritjawuy, Jason Butjala.

**Observer**

President Banambi Wunungmurra and Cr Robert Yawarngu.

**Council Officers**

Dale Keehne - CEO  
Shane Marshall – Director Technical and Infrastructure Services  
Andrew Walsh – Director Community Development  
Michael Freeman – Corporate Services Manager

Minute Taker: Nawshaba Razzak, Corporate Planning and Policy Officer

**APOLOGIES**

**RESOLVED (Gordon Walsh/Jason Mirritjawuy)**

That Council notes no apologies were received.

**DECLARATION OF INTEREST**

**RESOLVED (Kaye Thurlow/Jason Butjala)**

The Council notes that no declaration of interest was declared at today's meeting.

**REPORTS OF OFFICERS**

**FINANCE REPORT**

**SUMMARY:**

This report is tabled to the Finance Committee to provide the Finance Report for the period ended the 28 February 2021 for its approval.

**RESOLVED (Jason Mirritjawuy /Gordon Walsh)**

That the Finance Committee

- a) Approves the Finance Report for the period ended the 31 October 2021.
- b) Requests an analysis of the saving that has been made due to the discontinuation of Latitude 12 to be presented to the December Council Meeting.



MINUTES OF THE FINANCE COMMITTEE MEETING VIA VIDEO CONFERENCE  
ON TUESDAY, 30 NOVEMBER 2021 AT 10:00AM

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**GRANT REPORT**

**SUMMARY:**

This report presents the Grant Report for the nine communities of East Arnhem Regional Council.

**RESOLVED** (Jason Butjala/Jason Mirritjawuy)

**That the Committee notes the 2021 LAPF project certification.**

**Revised Budget 2021/22**

**SUMMARY:**

This report presents a draft Revised Budget for consideration.

**RESOLVED** (Kaye Thurlow/Gilbert Alimankinni)

**That the Finance Committee note the 2021/22 Budget Revision.**

The meeting closed at 11:29AM.

This page and the preceding 2 pages are the minutes of the Finance Committee Meeting held on 30 November 2021.

**CORRESPONDENCE**

**ITEM NUMBER** 16.1  
**TITLE** Correspondence Register  
**REFERENCE** 1564714  
**AUTHOR** Nawshaba Razzak, Corporate Planning & Policy Officer

**DOCUMENT DETAILS REPORT**

## Incoming Correspondence

Document ID	Document Name
1555985	15.11.2021 - Letter - ALGA - National General Assembly motion
1552219	Letter - Shadow Minister for Local Government - Self Introduction - 20.10.2021
1564542	Letter - The Chief Minister And Cabinet - Local Authority Project Funding 2021-22 - 29.11.2021
1554106	AHRC - re Electoral Legislation Amendment (Voter Integrity) Bill 2021 - 09.11.2021
1554004	ALGA - 2021 National General Assembly motion 40 - 09.11.2021
1550617	Department of LG - Hon Chansey Paech - Congratulation to Banambi W - 20.10.2021
1552131	Department of LG - Maree De Lacey - Allowances for council members and local authority members - 4.11.2021
1537322	Dept of the Chief Minister and Cabinet - LDM Agreement - 11.10.2021
1554429	Leader of the Opposition - Congratulations to Councillors - 26.10.2021
1557980	Letter - Minister for LDM and Treaty - Future of the Yolngu Region Local Decision Making Partnership - 27.10.2021
1545519	Letter - The Minister for Local Government - Congratulation to Councillor Dhamarrandji - 26.10.2021
1540187	Letter - The Minister for Local Government - Congratulation to President Wunungmurra - 22.10.2021
1552162	Minister for LDM and Treaty - Hon Selena Uibo - Future of the Yolngu Region Local Decision Partnership
1550566	Minister for LG - Hon Chansey Paech - Congratulations to Gordon Walsh - 27.10.2021
1554438	Senator Malarndirri McCarthy - Congratulations to Councillors - 22.10.2021

## Outgoing Correspondence

Document ID	Document Name
1555164	Hon Chansey Paech - Annual Report 2020-2021 - 12.11.2021

The report author does not have a conflict of interest to this matter (Section 179 of the Act).

## **RECOMMENDATION**

**That Council note the ingoing and outgoing correspondence register.**

## **ATTACHMENTS:**

- 1** 15.11.2021 - Letter - ALGA - National General Assembly motion.pdf
- 2** Letter - Shadow Minister for Local Government - Self Introduction - 20.10.2021.pdf
- 3** Letter - The Chief Minister And Cabinet - Local Authority Project Funding 2021-22 - 29.11.2021.pdf
- 4** [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50\_img.jpg\)](#) AHRC - re Electoral Legislation Amendment (Voter Integrity) Bill 2021 - 09.11.2021.pdf
- 5** ALGA - 2021 National General Assembly motion 40 - 09.11.2021.pdf
- 6** Department of LG - Hon Chansey Paech - Congratulation to Banambi W - 20.10.2021.pdf
- 7** Department of LG - Maree De Lacey - Allowances for council members and local authority members - 4.11.2021 .pdf
- 8** Dept of the Chief Minister and Cabinet - LDM Agreement - 11.10.2021.pdf
- 9** Leader of the Opposition - Congratulations to Councilors - 26.10.2021.pdf
- 10** Letter - Minister for LDM and Treaty - Future of the Yolnu Region Local Decision Making Partnership - 27.10.2021.pdf
- 11** Letter - The Minister for Local Government - Congratulation to Councillor Dhamarrandji - 26.10.2021.pdf
- 12** Letter - The Minister for Local Government - Congratulation to President Wunungmurra - 22.10.2021.pdf
- 13** Minister for LDM and Treaty - Hon Selena Uiho - Future of the Yolnu Region Local Decision Making Partnership - 4.11.2021.pdf
- 14** Minister for LG - Hon Chansey Paech - Congratulaitions to Gordon Walsh - 27.10.2021.pdf
- 15** Senator Malarndirri McCarthy - Congratulations to Councilors - 22.10.2021.pdf
- 16** Hon Chansey Paech - Annual Report 2020-2021 - 12.11.2021.msg



9 November 2021

President Banambi Wunungmurra  
East Arnhem Regional Council

Email: [info@eastarnhem.nt.gov.au](mailto:info@eastarnhem.nt.gov.au)

Dear Banambi

***Re: Electoral Legislation Amendment (Voter Integrity) Bill 2021***

We are writing because we have grave concerns that the Government's new Voter Integrity Bill will disenfranchise First Nations voters.

The Bill will require voters to produce identification when they go to vote at the upcoming federal election. This will make voting more difficult for all Australians but will disproportionately impact First Nations voters given the many difficulties in obtaining identification and existing barriers to voting, particularly in remote and regional locations.

The Bill was introduced to Parliament last week and we expect it to be considered in the November sittings in two weeks' time.

We are writing to key stakeholders to urgently request your assistance to oppose the Bill, as this will be our only chance to block its passage.

The Australian Electoral Commission has already confirmed that requiring voter ID is an unnecessary measure and any instances of multiple voting are 'vanishingly small'.

The Bill could see people turned away from voting, as well as increased wait times and long lines at polling places that will discourage many voters.

It also builds on other measures that impact First Nations enfranchisement, including the exclusion of remote communities from Federal Direct Enrolment.

We want First Nations people to have their say at the next election, not to be blocked from voting and fined.

We are urging all stakeholders, particularly First Nations organisations, to publicly express opposition to the Bill.

We are also encouraging people to write to cross-bench Senators Jacqui Lambie ([Senator.Lambie@aph.gov.au](mailto:Senator.Lambie@aph.gov.au)), Rex Patrick ([Senator.Patrick@aph.gov.au](mailto:Senator.Patrick@aph.gov.au)) and Stirling Griff ([Senator.Griff@aph.gov.au](mailto:Senator.Griff@aph.gov.au)), asking them to vote against the Bill.

We would be happy to provide further information and assistance to support these efforts in the coming weeks. Please do not hesitate to contact Brooke Greenwood from Senator Dodson's office on [brooke.greenwood@aph.gov.au](mailto:brooke.greenwood@aph.gov.au) or 0422 521 618.

Yours Sincerely



**Hon Linda Burney MP**

Shadow Minister for Indigenous Australians  
Shadow Minister for Families and Social Services



**Senator Patrick Dodson**

Shadow Assistant Minister for Reconciliation  
Shadow Assistant Minister for Constitutional Recognition of Indigenous Australians



**Hon Warren Snowdon MP**

Shadow Assistant Minister for Indigenous Australians



**Senator Malarndirri McCarthy**

Senator for Northern Territory



## Here's what people have said in response to these new laws and voter ID requirements



"The Morrison-Joyce Government's proposed requirement for voters to provide identification is a cynical and racist attack on the fundamental rights of First Nations peoples"

**Senator Pat Dodson, Yawuru man**  
29 October 2021



"This is a calculated and deliberate plan by the Government to weaken our democracy and make it harder for First Nations people to vote.

These are racist laws – and Labor opposes them.

Many First Nations people do not have a birth certificate or easy access to approved identification."

**Linda Burney MP, Wiradjuri woman**  
28 October 2021



"Aboriginal and Torres Strait Islander people attempting to vote may feel intimidated by the requirements to fill in extra paperwork and being treated differently to other voters...

...may also have the effect of making people without identification feel further marginalised and may make them reluctant to complete the process."

**Mick Gooda**  
Former Aboriginal & Torres Strait Islander Social Justice Commissioner  
Gangulu man  
2014 – in response to the introduction of similar provisions in Qld



Australian  
Human Rights  
Commission

...voter identification requirements would "create a barrier for people who lack identification documents from exercising their right to vote, leading to further disenfranchisement".

**Australian Human Rights Commission**  
September 2021

**What do these laws do?**

These laws mean that people will need to prove their identity before being able to vote, rather than what occurs now, which is simply having their name crossed off at the polling booth. Those who can't prove their identity risk having their vote discarded.

**Why is the Morrison Government introducing changes to our voting system?**

There is zero evidence that this measure is required – with the independent Australian Electoral Commission dismissing the suggestion and stating any vote discrepancies are 'vanishingly small.'

The Morrison Government cannot even properly explain why these changes are required. They have suggested that they're concerned about people voting more than once, but after the 2019 federal election in which more than 15 million votes were cast, not one person was prosecuted for doing so.

To put it simply – there is no need for these laws. Our Australian system is one of the best in the world, and worth protecting.

**Why is this bad for First Nations communities?**

No one should be prevented from exercising their right to because they don't have ID.

Scott Morrison knows full well that First Nations people have always struggled to obtain identification documents as basic as a birth certificate, because of an absence of records or because of difficulties in accessing and navigating official services – difficulties that are often exacerbated because of remoteness and language and communication disadvantages.

**What happens if people don't have ID, will they be fined?**

Failure to vote in an election can attract a fine. There is genuine concern that people will be turned away from voting on election day because they don't have the right identification documents. People may also be discouraged from voting if they're required to make a declaration vote or face long queues and wait times at polling booths.

**What happens if a person's address on their ID doesn't match up with electoral roll?**

If a person's identity cannot be confirmed or there are discrepancies such as different addresses, there should be an option for them to complete a declaration vote, which requires additional paperwork and verification. This will ultimately mean increased wait times and long queues with people simply giving up not bothering to vote, resulting in the disenfranchisement of thousands of Australians.

**What happens next?**

The new laws will be debated during the next sitting of Parliament which commences on Monday 22 November 2021. We have until then to convince the Senate crossbench to oppose these laws and vote against them in Parliament.

**Ways you can help**

- **Publicly oppose the law:** Let people know that your organisation opposes the law. This could include issuing a press-release or statement or posting on social media. You can also sign and share this [petition against the bill](#).
- **Write to Crossbench Senators:** You can email cross-bench Senators Jacqui Lambie ([Senator.Lambie@aph.gov.au](mailto:Senator.Lambie@aph.gov.au)), Rex Patrick ([Senator.Patrick@aph.gov.au](mailto:Senator.Patrick@aph.gov.au)) and Stirling Griff ([Senator.Griff@aph.gov.au](mailto:Senator.Griff@aph.gov.au)) to tell them why these new laws are unfair and ask them to vote against them in Parliament.